

MONTCLAIR

CAREER OPPORTUNITIES

An Equal Opportunity Employer

FIREFIGHTER/PARAMEDIC

Salary \$4,521 - \$5,495 + \$696.90/mo. Paramedic Stipend

ESSENTIAL JOB DUTIES

Responds to alarms and fights fires following departmental procedures; assists in building ventilation performs salvage work after emergencies; rescues endangered persons; operates fire trucks, and other apparatus; assists in simple maintenance, upkeep, and repairs to Fire Department apparatus and equipment; inspects commercial and residential structures regularly to ensure compliance with federal, state, and local fire prevention laws, codes, and regulations; maintains fire stations and grounds; studies applicable technical publications; provides necessary written and oral reports and maintains simple records; attends drills, classes, and study sessions; and performs pre-hospital treatment protocols as a paramedic (EMT-P) within the policies of the local system.

QUALIFICATIONS AND PHYSICAL REQUIREMENTS

Graduation from high school or GED required. Must have a valid Class C California driver license. Must be at least 18 years of age at time of appointment; height in proportion to weight; normal hearing (uncorrected); and vision of 20-20 in each eye (corrected vision acceptable), and free from color blindness. Must have a current Paramedic license and ACLS certification, current CPR certificate, and have completed a certified Fire Academy **or** possess a Certified Firefighter I certificate. **Must** have successfully completed within the past 12 months, the CPAT or Biddle physical abilities test. In accordance with Montclair Fire Department Policy Manual, Section 3.2-5(H): **Tattoos, brandings, scarifications, and/or other forms of "body art" shall not be visible while wearing the department work uniform and standing in a relaxed state.**

SELECTION/APPLICATION PROCESS (Read Carefully)

The Montclair Fire Department offers testing services and application process for the position of Firefighter/Paramedic through **National Testing Network, Inc.** To apply for this position and schedule the written test, go to www.nationaltestingnetwork.com, select Fire and sign up for the **Montclair Fire Department**. **ALL CANDIDATES MUST TAKE THIS TEST!!!** The cost for taking this test is the candidate's responsibility and will not be reimbursed.

Upon completion of the written exam, all candidate scores are automatically made available to the Montclair Personnel Department. As staffing needs require, the City of Montclair will review applications and test scores from NTN's candidate pool and invite selected candidates to participate in an oral board interview. **Prior to the interviews these selected candidates will be provided with a City of Montclair application for completion, and will be required to attach the following documentation to the application:**

- One page maximum resume;
- Copy of current and valid Paramedic license and ACLS certification;
- Copy of current and valid CPR certification;
- Certificate of completion from a certified Fire Academy, **or** copy of Firefighter I certificate; and
- Information on where and when the CPAT or Biddle physical ability test was taken (must be within the last 12 months). Test scores will be verified by the City of Montclair.

WHAT TO EXPECT AT THE NATIONAL TESTING NETWORK WEBSITE

- ✓ Completion of the application process, including a Personal History Questionnaire;
- ✓ Review all information related to Montclair's Firefighter/Paramedic position, including minimum requirements, hiring standards, salary, and benefits;
- ✓ Detailed information about the testing process;
- ✓ Opportunity to take online practice tests at www.fireteamtest.com;
- ✓ Schedule your own convenient test time. Tests are offered multiple times a week, including Saturdays; and
- ✓ Take high quality job simulations test in a standardized, fair testing environment.

National Testing Network is a service provided to conduct entry-level testing in a standardized, professional environment. National Testing Network does not replace the City of Montclair's responsibility and decision making in the testing process. All candidate results are made available to the City of Montclair where the final decisions are made.

DO NOT CONTACT CITY OF MONTCLAIR FOR TEST SCORES OR STATUS OF YOUR APPLICATION.



Great weather, excellent schools and nearby colleges, outstanding housing values, safe, stable neighborhoods, and recreational pursuits all contribute to a family oriented community with over 62 percent owner-occupied housing.



Beaches, deserts, mountain resorts, and other recreational facilities are equally accessible by way of the excellent freeway system serving the Montclair area.



The Montclair Plaza, which opened in 1968, has five major anchor stores, a food court, and over 200 specialty stores that provides major retail shopping for the Inland Empire.



The Montclair Transcenter is home to the Metrolink Station, Omnitrans and Foothill Transit bus services, a park-and-ride facility, and future home of a Metro Gold Line Station.