

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, NOVEMBER 7, 2016, AT 7:01 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor Pro Tem/Chairperson Raft called the meeting to order at 7:01 p.m. and asked that everyone please silence their electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

Pastor Joe McTarsney, Calvary Montclair, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Council Member Martinez led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Dutrey and Martinez; City Manager/Executive Director Starr; Deputy City Manager/Economic and Community Development Executive Director Staats; Finance Director Parker; Public Works Director Hudson; Assistant Director of Housing/Planning Manager Caldwell; City Attorney Robbins; Deputy City Clerk Phillips

Absent: Mayor/Chairman Eaton (excused); Council Member Ruh (excused)

V. PRESENTATIONS

A. Introduction of New Employees and Promotees

Executive Director of Public Safety/Police Chief Avels introduced **Mr. Matt Borra**, who was promoted to Police Lieutenant effective October 17, 2016; and **Mr. Andy Graziano**, who was promoted to Police Sergeant effective October 17, 2016.

Mayor Pro Tem Raft congratulated Lieutenant Borra and Sergeant Graziano on their promotions and presented them with City pins.

Deputy Fire Chief Jackson introduced **Mr. Justin Montoya**, who was appointed to the position of Firefighter/Paramedic effective October 31, 2016.

Mayor Pro Tem Raft welcomed Firefighter/Paramedic Montoya to the Montclair City family and presented him with a City pin.

VI. PUBLIC COMMENT

Pursuant to Government Code Section 54954.3, Mayor Pro Tem/Vice Chairperson Raft announced that this section is intended to provide members of the public with an opportunity to address the Council on any subject that does not appear on tonight's agenda. She stated that each speaker will be afforded five minutes.

A. Ms. Karen Haughey, Field Representative, **San Bernardino County Fourth District Supervisor Curt Hagman's Office**, invited the City Council and members of the Montclair community to an upcoming event being sponsored by **Supervisor Hagman's office**:

Veterans Appreciation — Friday, November 18, 2016
Day and Job Fair 10:00 a.m. – 1:00 p.m.
Westwind Community Center
2455 E. Riverside Drive, Ontario

She stated that she hopes the City Council and members of the community, especially veterans, will attend.

Mayor Pro Tem Raft thanked Ms. Haughey for her announcement, noting events like this are greatly needed.

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

Council Member/Director Dutrey noted he would like to pull Item C-2 from the Consent Calendar for comment.

Moved by Council Member/Director Dutrey, seconded by Council Member Martinez, and carried to approve the Consent Calendar, as follows:

A. Approval of Minutes

1. Minutes of the Regular Joint City Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of October 17, 2016

The City Council, City Council acting as successor to the Redevelopment Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors approved the minutes of the October 17, 2016 regular joint meeting.

B. Administrative Reports

1. Declaring Unclaimed Bicycles in Police Custody as Surplus and Available for Donation to the Bikes 4 Vets Project Inland Empire

The City Council declared unclaimed bicycles in Police custody as surplus and available for donation to the Bikes 4 Vets Project Inland Empire.

2. Approval of City Warrant Register and Payroll Documentation

The City Council approved the City Warrant Register dated November 7, 2016, totaling \$3,921,580.75, and the Payroll Documentation dated October 16, 2016, amounting to \$680,776.43 gross, with \$462,377.19 net being the total cash disbursement.

C. Agreements

1. Approval of Agreement No. 16-101 with I-10 Towing and Recovery for Vehicles Towed and Stored at the City's Impound Lot Under California Vehicle Code Section 14602.6, the 30-Day Impound Law

The City Council approved *Agreement No. 16-101* with I-10 Towing and Recovery for vehicles towed and stored at the City's impound lot under California Vehicle Code Section 14602.6, the 30-day impound law.

D. Resolutions

1. Adoption of Resolution No. 16-3138 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges

The City Council adopted Resolution No. 16-3138 authorizing the placement of liens on certain properties for delinquent sewer and trash charges.

2. **Approval of *Agreement No. 16-103*, Administering Agency-State Master Agreement No. 08-5326F15 with the Department of Transportation for the Central Avenue Bridge Rehabilitation at the Union Pacific Railroad Project**

Approval of *Agreement No. 16-104*, Program Supplement Agreement No. 009-F with the Department of Transportation for the Central Avenue Bridge Rehabilitation at the Union Pacific Railroad Project

Adoption of Resolution No. 16-3139 Authorizing Mayor Paul M. Eaton to Sign Administering Agency-State Master Agreement No. 08-5326F15 (City Agreement No. 16-103) and Program Supplement Agreement No. 009-F (City Agreement No. 16-104)

The City Council took the following actions:

- (a) Approved *Agreement No. 16-103*, administering Agency-State Master Agreement No. 08-5326F15 with the Department of Transportation for the Central Avenue Bridge Rehabilitation at the Union Pacific Railroad Project.
- (b) Approval of *Agreement No. 16-104*, Program Supplement Agreement No. 009-F with the Department of Transportation for the Central Avenue Bridge Rehabilitation at the Union Pacific Railroad Project.
- (c) Adoption of Resolution No. 16-3139 authorizing Mayor Paul M. Eaton to sign administering Agency-State Master Agreement No. 08-5326F15 (City Agreement No. 16-103) and Program Supplement Agreement No. 009-F (City Agreement No. 16-104).

IX. PULLED CONSENT CALENDAR ITEMS

C. Agreements

2. **Approval of Agreement No. 16-102 with the City of Upland Amending the Term of Agreement No. 13-100 for Joint Sharing of Fire Department Command Staff and Expansion of Automatic and Mutual Aid Through Mutual Agreement to Vacate Service Boundaries**

Authorizing the City Manager to Execute All Documents on Behalf of the City of Montclair in Relation to Implementation of Agreement No. 16-102

Authorizing an Appropriation of Up to \$80,516 from the General Fund to Cover Wage and Benefit Costs for Up to Three Firefighter-Paramedic Positions

Council Member Dutrey requested City Manager Starr provide a verbal report on this item.

City Manager Starr noted initially, the ultimate goal of Montclair and Upland's fire department command staff sharing agreement was to form a Joint Powers Authority comprised of the two Fire Departments; however, Upland officials decided that they would like to go in a different direction for political and financial reasons. He advised that despite the contract's six-month termination period, Interim Upland City Manager Thouvenell has requested the period be shortened to two months.

City Manager Starr stated the City Council was provided with a memo that outlines concepts for enhancements to fire and emergency service provision in the City beyond what was provided before the command staff merger, including the following:

- Creation of a new Firefighter/Paramedic training position, which could fill in for staff on sick or vacation leave and provide a qualified and experienced pool of candidates who can be promoted into regular Firefighter/Paramedic positions.
- Contracting with **American Medical Response (AMR)** for emergency medical services in the Montclair community by providing response vehicles stationed at the Montclair Fire stations.
- Restructure the command staff within the Fire Department to account for the loss of the Battalion Chief position.
- Transfer administrative functions of the Fire Department to the Police Department under the “Office of Public Safety” concept.
- Expand training programs within the Fire Department to facilitate cross-training of personnel among different classifications.
- Migrate back to the City of Ontario for dispatch services because the *Automatic Vehicle Location* feature provided by **CONFIRE** is no longer necessary now that Montclair Fire units will no longer be responding to Upland calls.

Council Member Dutrey asked if the boundary drop would remain after the termination of the Agreement.

City Manager Starr noted boundary dropping will remain as a means of assistance and mutual aid rather than in terms of proximity of Montclair response units to Upland incidents, unless an Upland unit is not available to respond.

Council Member Dutrey stated his disappointment that Fire personnel did not bring their concerns to the current City Council members and rather had them brought to light at the *Candidate’s Forum* by the opponents. He expressed his disappointment in the City of Upland as well for deciding to end the Agreement, noting while he feels the plan was great, it is ultimately up to people to carry it out without getting politics and egos involved. He noted he fully supports City Manager Starr’s recommendation on this item.

Moved by Council Member Dutrey, seconded by Council Member Martinez, and carried that the City Council took the following actions:

- (a) Approved *Agreement No. 16-102* with the City of Upland amending the term of *Agreement No. 13-100* for Joint Sharing of Fire Department Command Staff and Expansion of Automatic and Mutual Aid through Mutual Agreement to Vacate Service Boundaries.
- (b) Authorized the City Manager to execute all documents on behalf of the City of Montclair in relation to implementation of *Agreement No. 16-102*.
- (c) Authorized an Appropriation of up to \$80,516 from the General Fund to cover wage and benefit costs for up to three firefighter-paramedic positions.

X. RESPONSE — None

XI. COMMUNICATIONS

A. Department Reports

1. **City Clerk's Office — November 8, 2016 General Municipal Election**

Deputy City Clerk Phillips made the following announcements regarding the General Municipal Election:

- Polls will be open from 7 a.m. to 8 p.m. on Election Day.
- San Bernardino County voters can look up their polling place at SBCountyElections.com, or can call the Elections Office at (800) 881-VOTE (8683) or (909) 387-8300.
- Voters can also drop off their vote-by-mail ballots via U.S. mail if they are postmarked by November 8th, or they can be returned to one of 57 mail ballot drop-off locations including one in our own City Hall at the Engineering counter and at the County's Montclair Branch Library.

More information and election resources including live election results can be found at www.cityofmontclair.org by clicking the "November 8 Election" link on the front page.

2. **Police Department — No Shave November**

Public Safety Executive Director/Police Chief Avels announced that some members of the Montclair Police Department will be participating in "No Shave November" by growing a moustache throughout the month of November in a bid to raise awareness about men's health: prostate cancer, testicular cancer, and mental health issues. He noted participating officers are required to make a monetary donation to **Loma Linda University Medical Center**. He requested those who would like to support the cause make their donations directly to **Loma Linda** by visiting the organization's website and clicking "Give Now."

B. **City Attorney**

City Attorney Robbins stated she would like to pull both closed session items listed on the agenda, noting the Council will not be meeting in closed session this evening.

C. **City Manager/Executive Director**

City Manager/Executive Director Starr reported he went to the Annual Conference of the **California Public Employee Labor Relations Association** in Monterey last week, where he attended a workshop discussing **California Public Employee Retirement System** issues. He noted he would provide a thorough report in the next publication of the *City Manager's Weekly Report*.

D. **Mayor/Chairman — Absent**

E. **City Council/Successor Agency Board/MHC Board/MHA Board/MCF Board**

1. Mayor Pro Tem/Vice Chairperson Raft noted her attendance at the City's Halloween Party, noting it was a fun and successful event.
2. Council Member/Director Martinez commented as follows:
 - (a) She noted she also attended the Halloween Party and thanked staff for their hard work on the event.

- (b) She reported that on Tuesday, Upland staff members visited the Senior Center to witness how Montclair runs its very successful senior lunch program.
3. Council Member/Director Dutrey commented as follows:
- (a) He congratulated the City of Ontario for officially regaining local control of **Ontario International Airport**.
 - (b) He stated that he attended a **San Bernardino Associated Governments (SANBAG)** meeting where a discussion was held related to **SANBAG** changing its name and branding to reflect its status as San Bernardino County's regional transportation authority.
 - (c) He noted he attended the **Lights On Afterschool** event where talented students showcased their projects.
 - (d) He wished luck to all candidates for tomorrow's election and urged everyone to vote, noting it is estimated that 35 percent of Montclair residents have already voted early.

F. Committee Meeting Minutes

1. Minutes of Personnel Committee Meeting of October 17, 2016

The City Council received and filed the minutes of the Personnel Committee meeting of October 17, 2016, for informational purposes.

2. Minutes of Public Works Committee Meeting of October 20, 2016

The City Council received and filed the minutes of the Public Works Committee meeting of October 20, 2016, for informational purposes.

XII. ADJOURNMENT OF SUCCESSOR AGENCY BOARD OF DIRECTORS, MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS, MONTCLAIR HOUSING AUTHORITY COMMISSIONERS, AND MONTCLAIR COMMUNITY FOUNDATION BOARD OF DIRECTORS

At 7:59 p.m., Vice Chairperson Raft adjourned the Successor Agency Board, the Montclair Housing Corporation Board, the Montclair Housing Authority Commission, and the Montclair Community Foundation Board.

XIII. CLOSED SESSION ANNOUNCEMENTS

The City Council did not meet in closed session.

XIV. ADJOURNMENT OF CITY COUNCIL

At 8:00 p.m., Vice Chairperson Raft adjourned the City Council.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commissioners/Montclair Community Foundation Board approval,



Andrea M. Phillips
Deputy City Clerk