

MINUTES OF THE REGULAR JOINT MEETING OF THE
MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY
AND MONTCLAIR HOUSING CORPORATION BOARDS,
MONTCLAIR HOUSING AUTHORITY COMMISSION,
AND MONTCLAIR COMMUNITY FOUNDATION BOARD
HELD ON MONDAY, AUGUST 15, 2016, AT 7:00 P.M. IN
THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET,
MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor Pro Tem/Vice Chairperson Raft called the meeting to order at 7:00 p.m. and asked that everyone please silence their electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

Pastor Jon Berry, Bethany Baptist Church, gave the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Raft led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Ruh and Martinez; City Manager/Executive Director Starr; Finance Director Parker; Public Works Director Hudson; City Planner/Planning Manager Diaz; City Attorney Robbins; Deputy City Clerk Phillips

Absent: Mayor Eaton (excused); Council Member Dutrey (excused)

V. PRESENTATIONS

A. Introduction of Promotee

Public Safety Executive Director/Police Chief Avels introduced **Mr. Jason Reed**, who was promoted to the position of Police Captain effective August 8, 2016.

Chief Avels noted **Mr. Reed** was raised in Fontana with his older brother, Chad, who is a high school teacher and football coach. His father, **Mr. Rick Reed**, passed away suddenly in 1999 prior to him entering the Police Academy; and his mother, **Mrs. Sue Reed**, has worked for a local school district for almost 30 years.

Chief Avels advised that "**Jason** began his employment with the Montclair Police Department in 1997 as a Police Cadet, working under the supervision of Sergeant **Bill Kendrick**. At that time, he attended **California Polytechnic University, Pomona** while working here at the Police Department. During his time as a Cadet, he worked an additional job at a lumber yard.

"In 2000, **Jason** attended the **San Bernardino County Sheriff's Academy** Class 140. Upon graduation, he was assigned to the Field Services Division where he worked patrol. In 2006 he promoted to Sergeant and continued his services in the Field Services Division as a Watch Commander. In 2010, he promoted to Lieutenant where he managed assignments in both Field Services and the Support Services Divisions.

"While working for the Montclair Police Department, **Jason** has handled several ancillary duties including: Field Training Officer, Problem Oriented Policing team member, less-lethal instructor, mobile field force supervisor and commander, emergency manager, internal affairs investigator, training manager, and served as a liaison for several projects involving the City of Montclair. He has

completed **Peace Officer Standards and Training (POST)** Supervisory Training, along with **POST** Management School and possesses the Basic, Intermediate, Advanced, Supervisory, and Management **POST** certificates.

“In 2001, **Jason** was the recipient of the **Mothers Against Drunk Driving** award. In 2006, he was the recipient of the Montclair Police Department’s Officer of the Year award, and also awarded the **California Narcotics Officers’ Association** Region V Officer of the year.

“**Jason** credits his career drive to his parents and his family including his wife, **Kristina**, and two children, **Elisse** and **Hannah**, who keep him motivated for self-improvement. In his free time, **Jason** likes to participate in boating, off-roading, and attend auto racing events.”

Mayor Pro Tem Raft congratulated Captain Reed on his promotion and presented him with a City pin.

VI. PUBLIC COMMENT — None

VII. PUBLIC HEARINGS — None

VIII. CONSENT CALENDAR

Council Member Ruh stated that rather than pull the item, he would like to note that he had concerns regarding the noticing of Item B-9 related to changes to the truck routes in the City, which he noted were discussed with City Manager Starr who assured him signs would be posted in addition to the public hearing notice published in the newspaper and on the City’s website.

Moved by Council Member/Director Ruh, seconded by Council Member/Director Martinez, and carried to approve the Consent Calendar, as presented:

A. Approval of Minutes

1. Minutes of the Regular Joint City Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of August 1, 2016

The City Council, City Council acting as successor to the Redevelopment Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors approved the minutes of the August 1, 2016 regular joint meeting.

B. Administrative Reports

1. Receiving and Filing of City Treasurer's Report

The City Council received and filed the City Treasurer's Report for the month ending July 31, 2016.

2. Approval of City Warrant Register and Payroll Documentations

The City Council approved the City Warrant Register dated August 1, 2016, totaling \$501,885.50; the Payroll Documentation dated July 24, 2016, amounting to \$582,728.72 gross, with \$398,912.92 net being the total cash disbursement; and the Payroll Documentation dated August 7, 2016, amounting to \$606,622.89 gross, with \$412,382.09 net being the total cash disbursement.

3. Receiving and Filing of Successor Agency Treasurer's Report

The City Council acting as successor to the Redevelopment Agency Board received and filed the Successor to the Redevelopment Agency Treasurer's Report for the month ending July 31, 2016.

4. Approval of Successor Agency Warrant Register

The City Council acting as successor to the Redevelopment Agency Board approved the Successor to the Redevelopment Agency Warrant Register dated 07.01.16-07.31.16 in the amounts of \$36,841.26 for the Combined Operating Fund and \$0.00 for the Redevelopment Obligation Retirement Funds.

5. Receiving and Filing of MHC Treasurer's Report

The MHC Board received and filed the MHC Treasurer's Report for the month ending July 31, 2016.

6. Approval of MHC Warrant Register

The MHC Board approved the MHC Warrant Register dated 07.01.16-07.31.16 in the amount of \$62,615.05.

7. Receiving and Filing of MHA Treasurer's Report

The MHA Commissioners received and filed the MHA Treasurer's Report for the month ending July 31, 2016.

8. Approval of MHA Warrant Register

The MHA Commissioners approved the MHA Warrant Register dated 07.01.16-07.31.16 in the amount of \$0.00.

9. Setting a Public Hearing to Consider Ordinance No. 16-959 Amending Chapter 8.16.020 of the Montclair Municipal Code Related to Street Restrictions for Overweight Vehicles on Tuesday, September 6, 2016, at 7:00 p.m. in the City Council Chambers

The City Council set a public hearing to consider Ordinance No. 16-959 amending Chapter 8.16.020 of the Montclair Municipal Code related to street restrictions for overweight vehicles on Tuesday, September 6, 2016, at 7:00 p.m. in the City Council Chambers.

10. Acceptance of Grant Deed No. 1674, an Easement for Construction, Maintenance, and Use of a Sanitary Sewer Located at the Northwest Corner of Holt Boulevard and Ramona Avenue

Acceptance of Grant Deed No. 1675, an Easement for Construction, Maintenance, and Use of Sidewalks Located at the Northwest Corner of Holt Boulevard and Ramona Avenue

Acceptance of Grant Deed No. 1676, an Easement for Construction, Maintenance, and Use of Streets Located at the Northwest Corner of Holt Boulevard and Ramona Avenue

Authorizing Staff to Record Grant Deed Nos. 1674, 1675, and 1676 with the Office of the San Bernardino County Recorder

The City Council took the following actions:

- (a) Accepted Grant Deed No. 1674, an Easement for construction, maintenance, and use of a sanitary sewer

located at the northwest corner of Holt Boulevard and Ramona Avenue.

- (b) Accepted Grant Deed No. 1675, an Easement for construction, maintenance, and use of sidewalks located at the northwest corner of Holt Boulevard and Ramona Avenue.
- (c) Accepted Grant Deed No. 1676, an Easement for construction, maintenance, and use of streets located at the northwest corner of Holt Boulevard and Ramona Avenue.
- (d) Authorized staff to record Grant Deed Nos. 1674, 1675, and 1676 with the Office of the San Bernardino County Recorder.

11. Authorizing the Allocation and Expenditure of 2015 Justice Assistance Grant Program Funds in the Amount of \$6,275 for Small Equipment Purchases

The City Council authorized the allocation and expenditure of 2015 Justice Assistance Grant Program funds in the amount of \$6,275 for small equipment purchases.

12. Authorizing Mayor Pro Tem Raft to Sign Applications and Agreements with Southern California Edison Company for On-Bill Financing for the Installation of LED Lights and Fixtures at Various City Facilities

The City Council authorized Mayor Pro Tem Raft to sign applications and agreements with Southern California Edison Company for On-Bill Financing for the installation of LED lights and fixtures at various City facilities.

C. Agreements

1. Approval of *Agreement No. 16-63* with Civic Publications, Inc., for Public Education and Community Outreach

Authorizing City Manager Starr to Sign *Agreement No. 16-63*

Transfer of \$26,180 from the Contingency Account

The City Council took the following actions:

- (a) The City Council approved *Agreement No. 16-63* with Civic Publications, Inc., for public education and community outreach.
- (b) Authorized City Manager Starr to sign Agreement No. 16-63
- (c) Authorized the transfer of \$26,180 from the Contingency Reserve Fund to Account No. 1001-4317-52090-400 of the General Operating Fund.

D. Resolutions

1. Adoption of Resolution No. 16-3134 Adopting the Measure I Five-Year Capital Improvement Program

The City Council adopted Resolution No. 16-3134 adopting the Measure I Five-Year Capital Improvement Program.

2. Adoption of Resolution No. 16-3135 Authorizing Placement of an Assessment on the Property Located at 5051 Flora Street for Delinquent Sewer and Trash Charges

The City Council adopted Resolution No. 16-3135 authorizing placement of an assessment on the property located at 5051 Flora Street for delinquent sewer and trash charges.

IX. PULLED CONSENT CALENDAR ITEMS — None

X. RESPONSE — None

XI. COMMUNICATIONS

A. Department Reports

1. City Clerk's Office

- **Election Update** — Deputy City Clerk Phillips reported that five candidates have qualified to appear on the ballot for the November election to fill expiring terms for two Council seats. She noted qualified candidates include the two incumbents, **Carolyn Raft** and **John Dutrey**, as well as three non-incumbents: **Benjamin Lopez**, **Ida Allen**, and **Juliet Orozco**. She noted more information related to the election can be found on the City's website.

B. City Attorney

City Attorney Robbins stated she would like to pull all closed session items listed on the agenda, noting the Council will not be meeting in closed session this evening.

C. City Manager/Executive Director — No comments

D. Mayor/Chairman — Absent

E. City Council/Successor Agency Board/MHC Board/MHA Board/MCF Board

1. Mayor Pro Tem/Vice Chairperson Raft commented as follows:
 - (a) She noted she attended National Night Out on Tuesday, August 2, 2016, and had a wonderful time noting she enjoyed seeing a large turnout including an appearance by **U.S. Representative Norma Torres**.
 - (b) She noted on Saturday, August 6, she attended the Back the Blue West End Community Prayer Vigil hosted by Police Chaplain Brobeck outside of the Montclair Police Department facility.
 - (c) She congratulated Captain Reed on his promotion.
2. Council Member/Director Martinez commented as follows:
 - (a) She extended her congratulations to Captain Reed for his promotion.
 - (b) She recognized **Mrs. Karen Haughey**, Field Representative from the Office of **Fourth District San Bernardino County Supervisor Curt Hagman**; **Mrs. Haughey's** husband, **Chino City Council Member Tom Haughey**; and **Council Member Emeritus Leonard Paulitz** in the audience and thanked them for coming.
3. Council Member/Director Ruh commented as follows:
 - (a) He commended the Police Department and staff for its work in putting together a highly successful *National Night Out* event.
 - (b) He noted last week he met and discussed the **Gold Line** with **U.S. Representatives Grace Napolitano** and **Ed Royce**, who both support efforts to bring the **Gold Line** to Montclair.
 - (c) He stated that on Saturday he attended a Town Hall event hosted by **Senator Connie Leyva** in Pomona, which

focused on increasing services for homeless veterans and also touched on support for the **Gold Line**.

- (d) He noted Sunday was the 71st anniversary of the end of World War II, adding that his mother was in Times Square during the momentous event.
- (e) He discussed the history of women's voting and property rights and the challenges women have faced throughout history in earning those rights.
- (f) He congratulated Captain Reed on his "well-deserved" promotion.

F. Committee Meeting Minutes

1. Minutes of Public Works Committee Meeting of July 21, 2016

The City Council received and filed the minutes of the Public Works Committee meeting of July 21, 2016, for informational purposes.

2. Minutes of Personnel Committee Meeting of August 1, 2016

The City Council received and filed the minutes of the Personnel Committee meeting of August 1, 2016, for informational purposes.

XII. COUNCIL WORKSHOP

A. David Turch & Associates, Federal Legislative Advocate Presentation

Mayor Pro Tem Raft noted the title of this workshop has been revised and called a special meeting to be held on Tuesday, September 6, 2016, at 5:45 p.m. in the City Council Chambers.

Moved by Council Member Martinez, seconded by Council Member Ruh, and carried that this workshop be presented at a special meeting to be held on Tuesday, September 6, 2016, at 5:45 p.m. in the City Council Chambers.

XIII. ADJOURNMENT OF SUCCESSOR AGENCY BOARD OF DIRECTORS, MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS, MONTCLAIR HOUSING AUTHORITY COMMISSIONERS, AND MONTCLAIR COMMUNITY FOUNDATION BOARD OF DIRECTORS

At 7:20 p.m., Vice Chairperson Raft adjourned the Successor Agency Board, the Montclair Housing Corporation Board, the Montclair Housing Authority Commission, and the Montclair Community Foundation Board.

XIV. CLOSED SESSION ANNOUNCEMENTS

The City Council did not meet in closed session.

XV. ADJOURNMENT OF CITY COUNCIL

At 7:20 p.m., Vice Chairperson Raft adjourned the City Council.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commissioners/Montclair Community Foundation Board approval,



Andrea M. Phillips
Deputy City Clerk