

**MINUTES OF THE
WEDNESDAY, MARCH 2, 2016
MEETING OF THE
MONTCLAIR COMMUNITY ACTION COMMITTEE**

**MONTCLAIR CITY COUNCIL CHAMBERS
5111 BENITO STREET
MONTCLAIR, CALIFORNIA**

CALL TO ORDER

Chairperson Milhiser called the meeting to order at 7:03 p.m.

SALUTE TO THE FLAG

Chairperson Milhiser led those present in the salute to the flag.

ROLL CALL

Members Present: Chairperson Laurie Milhiser, Vice-Chairperson Arturo Padilla,
Members Elizabeth Alba, Mary Fondario, Darlene Ferraro, and
City Council Liaison Bill Ruh

Members Absent: None

Also Present: Human Services Director Marcia Richter
Senior Human Services Supervisor Michelle Castillo
Administrative Technician Vanessa Tom

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Moved by Vice-Chairperson Padilla, seconded by Member Alba, and carried
unanimously to approve the minutes of the Community Action Committee meeting of
February 3, 2016.

ORAL AND WRITTEN COMMUNICATIONS

There were no oral or written communications.

OLD BUSINESS

A. Community Benefits Funding Program

Member Alba was asked to recuse herself from the room due to her association with one of the requesting agencies. Ms. Richter notified Members that although Member Fondario was absent for the presentations at the meeting on February 3, she was given a full recording of the presentations on CD as well as the same agency informational packets that all Members received prior to the hearing. Ms. Tom distributed a handout summarizing the requested funding and purpose for funding for each agency (*attached*).

Members discussed funding distribution and it was moved by Vice-Chairperson Padilla to allocate funds as listed to the nine agencies present. The motion carried as follows:

AYES: Ferraro, Fondario, Milhiser, and Padilla
NOES: None
ABSTAIN: Alba

The motion was approved by majority vote to recommend the following allocations:

<u>Requesting Agencies</u>	<u>FY 2015-16 Recommendations</u>
Christian Development Center	\$1,000
Foothill Family Shelter	\$1,000
House of Ruth	\$1,000
Montclair Community Collaborative	\$1,000
Montclair Meals on Wheels	\$1,500
OPARC	\$1,000
Pomona Valley Workshop	\$1,000
Project Sister	\$1,500
Visiting Nurses Association	\$1,000
Subtotal:	\$10,000

B. Military Banner Programs

Ms. Castillo announced that banners will be picked up on Monday, March 7 and that she was waiting for confirmation from the Public Works Department regarding a date to hang the banners. The planned date is Friday, March 11, pending rain. There are six new banners and fifteen re-prints.

C. 2016 Volunteer of the Year Program

The committee began discussing this year's program details regarding donations, event theme, and judging of nominees.

Donations

Donations have been received thus far from:

- Rancho Cucamonga Quakes
- Double Tree Hotel
- Palm Springs Aerial Tramway
- Paradise Buffet
- My Delight Cupcakery
- Eureka Burger
- Vince's Spaghetti
- Scandia Amusement Park

Vice-Chairperson Padilla stated that he had received two tickets for complimentary meals at Hometown Buffet from the General Manager of the Montclair restaurant. The tickets were given to Ms. Tom to add to the roster of donations received. Chairperson Milhiser announced that Logan's Candy will provide candy bags for the winners.

Ms. Richter stated that one nomination had been submitted so far, but the deadline for nominations is Monday, March 7 so more nominations would likely come in closer to the deadline date. Ms. Richter also reminded Members to continue approaching businesses with the donation letters that were distributed at the February 3 meeting. Donations should be received before the next meeting on April 6. City Council Liaison Ruh noted that he would purchase Target gift cards again for all winners.

Theme

Ms. Richter notified Members that she had found a website with several themes honoring April's Volunteer Appreciation Month. Ms. Richter asked that Members consider the themes she and Ms. Castillo had found on the website:

- Volunteers Giving Time, Touching Hearts (logo- clock and heart)
- Who Makes a Difference? Volunteers like You (logo- owls)
- Volunteers Plant the Seeds of Kindness (logo- outstretched hand with plant)
- Volunteers a Work of Heart (logo- people in a circle creating heart shapes)
- Volunteers are the Heart of Our Team (logo- hearts)
- Volunteers Rays of Hope (logo- rays of sun)
- We Can't Spell Success without You (logo- emphasis on 'u')
- Volunteers You've Gone the Extra Mile (logo- speedometer)

Vice-Chairperson Padilla made a motion for ‘Volunteers Go the Extra Mile.’ Member Ferraro seconded the motion and the theme was chosen by unanimous decision. Ms. Castillo suggested red, black, and silver for theme colors. City Council Liaison Ruh also suggested that in addition to or instead of a speedometer in the logo, the design might include a highway sign reading ‘*Highway Volunteer*’ with an arrow pointing towards Montclair. Ms. Castillo will take the suggestion into consideration, and will have mock designs ready for the April 6 meeting.

Judges

Chairperson Milhiser mentioned that Lynn Boshart will not be available to judge this year; she will ask Members of her Soroptomist Group if they are available. Ms. Richter mentioned that she may ask Dr. Bonnie Mooney to judge the event.

The Volunteer of the Year presentation takes place on April 18, 2016. Members are asked to arrive at 5:30 p.m.

D. 2016 Memorial Day Program

Ms. Castillo noted that three submissions for plaques have been received.

Ms. Richter mentioned that Vicki Brobeck, Police Department Chaplain, will give the invocation. Members decided to ask the Barbershop Quartet to sing the National Anthem. John Paul Jackson is confirmed to play TAPS, and After School Program Learning Coordinator John Sio has confirmed he would be able to present his military memorabilia again this year. Wilbur, the World War II vet from Chino Planes of Fame Museum, will be contacted about the event by staff. If he agrees to attend, the Committee will arrange a way to transport him from Chino to the event.

Poems read at the program in the last four years were mailed to each Member prior to the meeting. Four additional poems recommended by Chairperson Milhiser were distributed to each Member at the meeting. Vice-Chairperson Padilla particularly connected with one of the new poems recommended by Chairperson Milhiser, titled ‘*Thank A Vet*’ based on its resonance to current events, and themes of searching for the American Dream and the sacrifice made by those serving in the military. Members agreed to read this poem at the program. City Council Liaison Ruh suggested that a different member read each paragraph. Members decided that City Council Liaison Ruh read the first and last stanza, while Vice-Chairperson Padilla, and Members Alba and Ferraro read the stanzas in between. Ms. Richter stated that a dry run of the reading would be done at the next meeting.

NEW BUSINESS

There was no new business.

ITEMS OF SPECIAL INTEREST

Ms. Richter mentioned that the Easter Eggstravaganza event takes place on Saturday, March 26 from 9:00-11:00 a.m. The Kiwanis Club will provide the pancake breakfast again this year; pancakes will be served in the Community Center. Due to the Starlite Patio Theatre stage demolition and construction beginning on the weight room, game booths will be moved to the outside basketball courts. Though this is not a CAC event, Members were encouraged to come and enjoy the event.

Member Fondario thanked the Committee for their cards and condolences. Her daughter's service will take place on Saturday, March 12 at 3:00 p.m. at Community Baptist Church, 9090 19th St., Rancho Cucamonga, CA 91701. A reception will follow.

Ms. Richter noted that Assemblymember Freddie Rodriguez will have a *Coffee Break* event at the Montclair Senior Center on Saturday, March 12 from 10:00 a.m. to 12:00 p.m. Members were invited to enjoy a cup of coffee while discussing state and legislative issues that affect the community. City Council Liaison Ruh mentioned that case workers are usually available to assist individuals at the event.

City Council Liaison Ruh stated that on Saturday, March 12, the Metro Gold Line Foothill Extension has a grand opening in Duarte, near City of Hope. Rides from this station will be free all day.

Vice-Chairperson Padilla mentioned that he would not be present at the next meeting, and Ms. Richter clarified that there would still be a quorum with other Members present.

ADJOURNMENT

Chairperson Milhiser adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Vanessa Tom
Administrative Technician