

MINUTES OF THE REGULAR JOINT MEETING OF THE MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS, MONTCLAIR HOUSING AUTHORITY COMMISSION, AND MONTCLAIR COMMUNITY FOUNDATION BOARD HELD ON MONDAY, OCTOBER 19, 2015, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chairman Eaton called the meeting to order at 7:00 p.m. and asked that everyone please silence their electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

Ms. Dolores Copeland, Parishioner, **Our Lady of Lourdes Catholic Church**, gave the Invocation.

III. PLEDGE OF ALLEGIANCE

Council Member Ruh led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor/Chairman Eaton; Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Dutrey, Ruh, and Martinez; Deputy City Manager/Economic Development Executive Director Staats; Director of Community Development Lustro; Director of Public Works Hudson; Director of Finance Parker; Deputy City Attorney Holdaway; Deputy City Clerk Phillips

V. PRESENTATIONS

A. Honoring Girl Scout Troop 1984 for Volunteer Activities in Montclair

Council Member Martinez stated that many of the girls of **Girl Scout Troop 1984** donated their time in the summer to volunteering at Senior Center birthday parties and lunches. City certificates with "birthday party" merit badges, as well as certificates from the offices of **San Bernardino County Fourth District Supervisor Curt Hagman**, **Assemblymember Freddie Rodriguez**, **State Senator Connie Leyva**, and **Congresswoman Norma Torres**, were presented to the following Girl Scouts: **Rihanna Blackburn**, **Madeline Hughes**, **Halle McDaniels**, **Isabella Nunez-Hawkins**, **Victoria Padilla**, **Sophia Richter**, **Olivia Soliman**, and **Ava Villegas**.

Council Member Martinez thanked **Girl Scout Troop 1984** for their leadership and community activism.

B. Junior National Young Leaders of California

Council Member Martinez introduced **Ms. Montes-Zeoca**, an eighth grade teacher at **Our Lady of Lourdes Catholic School** who organized a trip for six students to travel to Washington, D.C., over the summer to represent their community as leaders in the **Junior National Young Leaders** program.

Ms. Montes-Zeoca noted these students were chosen because they demonstrated leadership in the classroom. City certificates, as well as certificates from the offices of **San Bernardino County Fourth District Supervisor Curt Hagman**, **Assemblymember Freddie Rodriguez**, **State Senator Connie Leyva**, and **Congresswoman Norma Torres**, were presented to the following young leaders:

Leoj Chin, Tonicci Paner, Oscar Rodriguez, Matthew Odron, Jilliane Pacia, and Nicola Martinez.

Council Member Martinez thanked the honorees for their leadership in the community and noted hot chocolate and snacks are being provided in the lobby for their enjoyment.

VI. PUBLIC COMMENT

Pursuant to Government Code Section 54954.3, Mayor/Chairman Eaton announced that this section is intended to provide members of the public with an opportunity to address the Council on any subject that does not appear on tonight's agenda. He stated that each speaker will be afforded five minutes to address the City Council, the Successor Agency and Montclair Housing Corporation Boards of Directors, the Montclair Housing Authority Commissioners, and the Montclair Community Foundation Board of Directors.

A. Mr. Michael Cervantes, Field Representative, U.S. Representative Norma Torres, announced the following free community event:

El Nino Preparedness Seminar Saturday, November 7, 2015
10:00 a.m. - 12:00 p.m.
Chino Police Department
5450 Walnut Avenue, Chino

VII. PUBLIC HEARINGS - None

VIII. CONSENT CALENDAR

Moved by Council Member/Director Dutrey, seconded by Mayor Pro Tem/Vice Chairperson Raft, and carried unanimously to approve the Consent Calendar, as presented:

A. Approval of Minutes

1. Minutes of the Regular Joint City Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of October 5, 2015

The City Council, City Council acting as successor to the Redevelopment Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors approved the minutes of the October 5, 2015 regular joint meeting.

B. Administrative Reports

1. Receiving and Filing of City Treasurer's Report

The City Council received and filed the City Treasurer's Report for the month ending September 30, 2015.

2. Approval of City Warrant Register and Payroll Documentation

The City Council approved the City Warrant Register dated October 4, 2015, totaling \$611,403.14; and the Payroll Documentation dated October 4, 2015, amounting to \$558,102.10 gross, with \$390,860.41 net being the total cash disbursement.

3. Receiving and Filing of Successor Agency Treasurer's Report

The City Council acting as successor to the Redevelopment Agency Board received and filed the Successor to the Redevelopment Agency Treasurer's Report for the month ending September 30, 2015.

4. Approval of Successor Agency Warrant Register

The City Council acting as successor to the Redevelopment Agency Board approved the Successor to the Redevelopment Agency Warrant Register dated 9.01.15–9.30.15 in the amounts of \$18,059.49 for the Combined Operating Fund; \$0.00 for the Redevelopment Obligation Retirement Funds; \$0.00 from the Tax Exempt Bond Proceeds; and \$0.00 from the Taxable Bond Proceeds.

5. Receiving and Filing of MHC Treasurer's Report

The MHC Board received and filed the MHC Treasurer's Report for the month ending September 30, 2015.

6. Approval of MHC Warrant Register

The MHC Board approved the MHC Warrant Register dated 9.01.15–9.30.15 in the amount of \$58,992.31.

7. Receiving and Filing of MHA Treasurer's Report

The MHA Commissioners received and filed the MHA Treasurer's Report for the month ending September 30, 2015.

8. Approval of MHA Warrant Register

The MHA Commissioners approved the MHA Warrant Register dated 9.01.15–9.30.15 in the amount of \$500.00.

9. Declaring One Existing Self-Contained Breathing Apparatus (SCBA) Air Compressor/Fill Station as Surplus and Available as an Exchange for the Required Start-Up and Future Maintenance Services on the Fire Department's Recently Acquired Replacement SCBA Air Compressor/Fill Station

The City Council declared one existing SCBA air compressor/fill station as surplus and available as an exchange for required start-up and future maintenance services on the Fire Department's recently acquired replacement SCBA air compressor/fill station.

C. Agreements - None

D. Resolutions

1. Adoption of Resolution No. 15-3102 Authorizing Placement of an Assessment on the Property Located at 11118 Fremont Avenue for Delinquent Sewer and Trash Charges

The City Council adopted Resolution No. 15-3102 authorizing placement of an assessment on the property located at 11118 Fremont Avenue for delinquent sewer and trash charges.

IX. PULLED CONSENT CALENDAR ITEMS - None

X. RESPONSE - None

XI. COMMUNICATIONS

A. City Department Reports

1. Police Department

Public Safety Executive Director deMoet reported the following:

- a. Trust in Policing Program Funded by COPS Grant - In September, the Montclair Police Department (MPD) was approved to receive the COPS grant from the Office of**

Community-Oriented Policing, a federal agency. The grant request included funding for two police officers, who would be hired for a period of three years to work exclusively under a new MPD program called the **Trust in Policing Program**. Two Spanish-speaking officers will provide community outreach and education, especially to those who have not previously been engaged due to a language barrier. The targeted community members will be undocumented immigrants, teens, and the homeless population. The program would include partnerships with community organizations and the development of educational "Police Academy" workshops for different segments of the community. The launch date will be sometime in Spring of 2016 so there is time to hire new officers.

- b. **No Shave November** - "Here Comes the Fuzz!" During the month of October, MPD is participating in **Breast Cancer Awareness Month**, and in November MPD will be raising awareness and promoting early detection of prostate cancer by relaxing the Department's grooming standards for facial hair during the event. More information can be found on the team's page at <http://www.no-shave.org/team/MontclairPD>.

2. Fire Department

Interim Fire Chief Corbin reported the following:

- a. **Installation of Ground Motion Detector** - Montclair Fire Department participated in the **Great California Shake-Out** on October 15, 2015. The **Department of Conservation's California Geological Survey** recently replaced the accelerograph at Fire Station No. 2, which is an instrument used to measure ground movement. The information generated by the accelerograph is sent to the **California Strong Motion Instrumentation Program** to analyze the ground movement data in order to improve statewide emergency response.
- b. **Fire Department Open House and Pancake Breakfast** - The Fire Department held its Open House Event on Saturday, October 17, 2015 and the response from the community was overwhelming. There were approximately 1,500 attendees—almost double the attendance of last year's event. The Fire Department raised \$2,700 in pancake and t-shirt sales. The proceeds for the t-shirts went to the **Susan G. Komen Foundation**. Event activities included photos, police and fire vehicles on display, tours, educational presentations on EDITH (Exit Drills in the Home) and Stop, Drop, and Roll, and an advanced life support scenario performed by Fire Department Paramedics. The **American Red Cross** also conducted a blood drive at the event. Although the Fire Department did not reach its goal of 42 blood donors at the event, 39 donors contributed to saving 117 lives.

Interim Fire Chief Corbin noted the Fire Department Open House is a tradition that commemorates the Great Chicago Fire of 1871, noting it is a time to take part in positive community engagement rather than having a community that associates the Fire Department with disastrous situations. He added the event also coincides with Fire Prevention Week in October.

3. Public Works Department

- a. **Capital Projects Update** - Public Works Director Hudson

advised that the design work for the **Monte Vista Avenue Grade Separation Project** is scheduled for completion by the end of the year and construction will begin late 2016 or early 2017 due to the extensive process of making arrangements with participating public agencies. He noted the design consultant for the undergrounding of utilities reported today that they are ready to submit their proposal to **Southern California Edison**.

The **Human Services/Recreation Building Improvement Project Phase 2** consisting of the upgrade to the Fitness Center including elimination of an unused hallway, demolition of the outdoor stage, and expansion of the fitness center. The project will be going to bid this Thursday with the bid opening scheduled for Thursday, October 29, 2015, at 10:00 a.m. Staff expects to have a recommendation for award of contract by the second Council meeting in November. Construction is anticipated to reach completion by the beginning of the new year.

4. Community Development Department

a. Development Projects Update – Community Development Director Lustro reported on the following projects:

- For a service station property at the northeast corner of Holt Boulevard and Monte Vista Avenue, the new owner has expressed interest in demolishing the current structure and rebuilding the station on the corner.
- The new owner of a property in the 4700 block of Brooks Street has expressed interest in renewing plans to build a 7,700 square foot industrial building that was approved by the Planning Commission in 2007 but was never constructed due to the economic recession.
- A five-unit single-family residential project on Fremont Avenue is approaching the final stages of construction.
- **The Montclair Shoppes**, on Central Avenue across from **Costco**, has begun construction on the third building. A few tentatively committed tenants for the property include **Starbucks Coffee** with a drive-thru, **Dickey's Barbecue Pit**, **Jersey Mike's Subs**, **Fuji Grill**, and **Original Tommy's Hamburgers**. He advised the project should be completed within the next few months.
- **Orchard Plaza**, a 40,000 square-foot commercial project located at the northwest corner of Holt Boulevard and Ramona Avenue, is near completion with committed future tenants including **Dollar Tree** and **WSS Shoes**, along with interest from a quick-serve restaurant.

5. Human Services Department

a. Upcoming Human Services Events – Human Services Director Richter reported the following activities scheduled for the month of October:

- Mini-School registration has begun today for the session that starts on November 2, 2015. The

Mini-School, located at the Kid's Station at the **Montclair Transcenter**, provides recreational activities and social interaction experiences for pre-kindergarten children from the ages three to five years old. The classes are from 9:00 a.m. to noon and the cost is \$60 for a six-week session.

- *Human Services Department's Annual Health Fair* – This year's health fair will be held tomorrow, October 20, 2015, from 9:00 a.m. to noon. Flu shots will be available as well as several other medical screenings, door prizes, and refreshments. This year's fair is sponsored by both **Montclair** and **Chino Hospital Medical Centers** and the **Montclair-Ontario Junior Women's Club**. Extra flu vaccinations will be offered to the public at the Montclair Medical Clinic on Tuesdays from 2:00 to 4:00 p.m.
- *Lights On After School Event* – On Thursday, October 22, 2015, from 6:30 to 8:00 p.m., the **Montclair After-School Program** will be exhibiting a variety of projects made by participants. The event's theme is "We Are the World."
- *Community Halloween Party* – This year's party will be held on Halloween on Saturday, October 31, 2015, from 5:30 – 8:00 p.m. in the Community Center. The event is sponsored by the **Montclair-Ontario Junior Women's Club** and the **Montclair Plaza**. The event is open to families with children ages twelve and under. There will be games, prizes, a costume contest, and, of course, plenty of candy! The costume contest starts at 6:45 p.m.
- *Ghost Stories in the Grove at the Historic Reeder Ranch* – The **George C. and Hazel H. Reeder Heritage Foundation** will be hosting this event on Friday, October 30, 2015, from 4:00 to 6:00 p.m. The event will include tours of the grove, light refreshments, and bi-lingual Spanish-English stories told by **Master Storyteller Karen Rae Kraut**. There is a nominal per-person entry fee for this event. More information is available at the recreation desk in the Human Services Department.

6. City Clerk's Office

Deputy City Clerk Phillips reported the following:

- a. **Recall Petition Process Update** –Both the proponents and opponents of the recall have mailed in their committees' Statements of Organization to the office of the **Secretary of State (SOS)**. The official filing dates will not be known until the **SOS** forwards date-stamped copies back to the City Clerk's Office, which will allow filing schedules to be determined for the committees' campaign finance disclosure requirements.
- b. **San Bernardino County Early Voting** – City Hall is serving as a mail ballot drop-off location for all San Bernardino County voters. County residents may drop off their sealed mail-in ballots without a mailing stamp in the box at the Public Works counter during City Hall's regular business hours: Monday through Thursday from 7:00 a.m. to 6:00 p.m. **The San Bernardino County Elections Office** will also be holding early voting in the

south conference room located west of the **Montclair Branch Library** starting on Monday, October 26, 2015, during the library's regular hours through Election Day on Tuesday, November 3, 2015.

B. City Attorney

Deputy City Attorney Holdaway advised he will not be requesting a closed session for the items listed on the agenda, which may be rescheduled at a future meeting:

1. Closed Session Pursuant to Government Code Section 54956.9(d)(1) Regarding Pending Litigation

Montclair v. Beltran

2. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Regarding Potential Litigation

1 Potential Case

C. City Manager/Executive Director

Deputy City Manager/Economic Development Executive Director Staats commented as follows:

1. She noted the State of the City event held on Wednesday, October 7, 2015, was sold out at 300 attendees. She thanked staff for all of their hard work in organizing a successful event, adding special thanks to Facilities and Grounds Superintendent McGehee for constructing wooden posts to hold up the perimeter lighting, and Building Maintenance Technician Paradis for setting up the wonderful event lighting.

D. Mayor/Chairman

Mayor/Chairman Eaton reported that he attended meetings of the **Southern California Regional Railroad Authority (Metrolink)**, **San Bernardino Associated Governments**, and **Omnitrans** Board meetings; as well as the **Chaffey College** Report to the Community and Fire Department Open House events.

E. City Council/Successor Agency Board/MHC Board/MHA Board/MCF Board

1. Council Member/Director Martinez commented as follows:
 - (a) She thanked Mayor Eaton for participating in the renewal of wedding vows for two senior lunch participants on their 60th anniversary.
 - (b) She noted ABC 7 News taped a segment during **Mrs. Mary Cotter's** 103rd birthday party at the Senior Center last week, which went viral on the internet and was also aired by affiliate networks nationwide. The original Wonder Woman, **Linda Carter**, sent a message to **Mary** as well.
2. Mayor Pro Tem Raft commented as follows:
 - (a) She thanked staff for its work on the State of the City event, noting the lights were a very nice touch.
 - (b) She thanked Public Works staff for doing a great job refurbishing the monument sign located on Central Avenue at Phillips Street.
 - (c) She advised that Yellow Fever was recently detected in mosquitoes found at two locations in Montclair. She cautioned residents to use mosquito repellent, which can be obtained for free from the **West Valley Mosquito and**

Vector Control District office located at 1295 East Locust Street in Ontario.

3. Council Member/Director Dutrey commented as follows:
 - (a) He thanked staff for all their work in making State of the City a great success, noting it gets better every year.
 - (b) He recognized Fire Department personnel for their work on the Open House event that he was unfortunately unable to attend.
 - (c) He thanked Public Works staff for fixing the monument sign.
 - (d) He congratulated **Mrs. Cotter** on her 103rd birthday.
 - (e) He noted he recently was on a trip to Spain and felt that the architecture of their urban centers is similar to what the City is trying to achieve in north Montclair.
 - (f) He commended staff on its development of a new logo to promote bringing the **Gold Line** to Montclair.
4. Council Member/Director Ruh commented as follows:
 - (a) He noted he regretfully missed the State of the City and Fire Department Open House events due to a work obligation.
 - (b) He noted he met with the Chair of the State Water Resources Control Board and discussed drought issues including an increase in mudslides, future cutbacks on water usage, and the fact that the drought will continue as long as there is little to now snowpack in the Sierra Mountains.
 - (c) He advised there is a housing crisis in San Bernardino County, which has over 36,000 homeless school children. He stated his belief that the County must do something to address the issue.
 - (d) He congratulated **Mrs. Cotter** on her birthday and becoming a minor celebrity.
 - (e) He discussed the housing aspect of north Montclair's development, noting it is essential to have housing near mass transit centers as he had been advocating since he was elected to the City Council.

F. Committee Meeting Minutes

1. Minutes of Code Enforcement/Public Safety Committee Meeting of September 21, 2015

The City Council received and filed the Code Enforcement/Public Safety Committee meeting minutes of September 21, 2015, for informational purposes.

2. Minutes of Personnel Committee Meeting of October 5, 2015

The City Council received and filed the Personnel Committee meeting minutes of October 5, 2015, for informational purposes.

XII. COUNCIL WORKSHOP

A. Prioritization of Capital Projects Using Former Redevelopment Agency Tax Allocation Bonds and 2014 Lease-Revenue Bond Proceeds

Moved by Mayor Eaton, seconded by Council Member Ruh, and carried unanimously to continue this item to an adjourned meeting on Monday, November 2, 2015, at 5:45 p.m. in the City Council Chambers.

XIII. ADJOURNMENT OF SUCCESSOR AGENCY, MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS, MONTCLAIR HOUSING AUTHORITY COMMISSIONERS, AND MONTCLAIR COMMUNITY FOUNDATION BOARD OF DIRECTORS

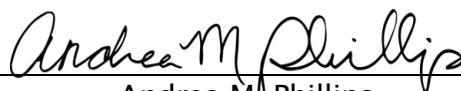
At 8:50 p.m., Chairman Eaton adjourned the Successor Agency and Montclair Housing Corporation Boards of Directors, the Montclair Housing Authority Commissioners, and the Montclair Community Foundation Board of Directors.

XIV. CLOSED SESSION ANNOUNCEMENTS - None

XV. ADJOURNMENT OF CITY COUNCIL

At 8:50 p.m., Mayor Eaton adjourned the City Council to Monday, November 2, 2015, at 5:45 in the City Council Chambers for the workshop presentation of the prioritization of capital projects using former Redevelopment Agency Tax Allocation Bonds and 2014 Lease-Revenue Bond Proceeds.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commissioners/Montclair Community Foundation Board approval,



Andrea M. Phillips
Deputy City Clerk