

**CITY OF MONTCLAIR  
AGENDA FOR CITY COUNCIL, SUCCESSOR AGENCY,  
MONTCLAIR HOUSING CORPORATION, MONTCLAIR  
HOUSING AUTHORITY, AND MONTCLAIR COMMUNITY  
FOUNDATION MEETINGS**

To be held in the Council Chambers  
5111 Benito Street, Montclair, California

October 19, 2015

7:00 p.m.

*As a courtesy please silence your cell phones and other electronic devices while the meeting is in session. Thank you.*

*The CC/SA/MHC/MHA/MCF meetings are now available in audio format on the City's website at [www.cityofmontclair.org](http://www.cityofmontclair.org) and can be accessed the day following the meeting after 10:00 a.m.*

Page No.

- I. CALL TO ORDER** – City Council, Successor Agency and Montclair Housing Corporation Boards of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors

**II. INVOCATION**

*In keeping with our long-standing tradition of opening our Council meetings with an invocation, this meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorse any particular religious belief or form of invocation.*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PRESENTATIONS**

- A. Honoring Girl Scout Troop 1984 for Volunteer Activities in Montclair
- B. National Young Junior Leaders of California

**VI. PUBLIC COMMENT**

*This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Each speaker will be afforded five minutes to address the City Council Members, Successor Agency Board of Directors, Montclair Housing Corporation Board of Directors, Montclair Housing Authority Commissioners, and Montclair Community Foundation Board of Directors. (Government Code Section 54954.3)*

*Under the provisions of the Brown Act, the Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board is prohibited from taking action on items not listed on the agenda.*

**VII. PUBLIC HEARINGS – None**

**VIII. CONSENT CALENDAR**

- A. Approval of Minutes
  - 1. Minutes of the Regular Joint Council/Successor Agency Board/MHC Board/MHA Commission/MCF Board Meeting of October 5, 2015 [CC/SA/MHC/MHA/MCF]

	<u>Page No</u>
B. Administrative Reports	
1. Consider Receiving and Filing of Treasurer's Report [CC]	4
2. Consider Approval of Warrant Register and Payroll Documentation [CC]	5
3. Consider Receiving and Filing of Treasurer's Report [SA]	6
4. Consider Approval of Warrant Register [SA]	7
5. Consider Receiving and Filing of Treasurer's Report [MHC]	8
6. Consider Approval of Warrant Register [MHC]	9
7. Consider Receiving and Filing of Treasurer's Report [MHA]	10
8. Consider Approval of Warrant Register [MHA]	11
9. Consider Declaring One Existing Self-Contained Breathing Apparatus (SCBA) Air Compressor/Fill Station as Surplus and Available as an Exchange for Required Start-Up and Future Maintenance Services on the Fire Department's Recently Acquired Replacement SCBA Air Compressor/Fill Station [CC]	12
C. Agreements – None	
D. Resolutions	
1. Consider Adoption of Resolution No. 15-3102 Authorizing Placement of an Assessment on the Property Located at 11118 Fremont Avenue for Delinquent Sewer and Trash Charges [CC]	15
<b>IX. PULLED CONSENT CALENDAR ITEMS</b>	
<b>X. RESPONSE – None</b>	
<b>XI. COMMUNICATIONS</b>	
A. City Department Reports	
1. Police Department	
a. Trust in Policing Program Funded by COPS Grant	
b. No Shave November	
2. Fire Department	
a. Installation of Ground Motion Detector	
b. Fire Department Open House and Pancake Breakfast Event Review	
3. Public Works Department	
a. Capital Projects Update	
4. Community Development Department	
a. Development Projects Update	
5. Human Services Department	
a. Upcoming Human Services Events	
6. City Clerk's Office	
a. Recall Petition Process Update	
b. San Bernardino County Early Voting	

B. City Attorney

1. Closed Session Pursuant to Government Code Section 54956.9(d)(1) Regarding Pending Litigation

*Montclair v. Beltran*

2. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Regarding Potential Litigation

*1 Potential Case*

C. City Manager/Executive Director

D. Mayor/Chairman

E. Council/SA Board/MHC Board/MHA Commissioners/MCF Board

F. Committee Meeting Minutes *(for informational purposes only)*

1. Minutes of the Code Enforcement/Public Safety Committee Meeting of September 21, 2015

18

2. Minutes of the Personnel Committee Meeting of October 5, 2015

20

**XII. COUNCIL WORKSHOP**

- A. Prioritization of Capital Projects Using Former Redevelopment Agency Tax Allocation Bonds and 2014 Lease-Revenue Bond Proceeds

*(The City Council may consider continuing this item to an adjourned meeting on Monday, November 2, 2015, at 5:45 p.m. in the City Council Chambers.)*

**XIII. ADJOURNMENT OF SUCCESSOR AGENCY BOARD OF DIRECTORS, MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS, MONTCLAIR HOUSING AUTHORITY COMMISSIONERS, AND MONTCLAIR COMMUNITY FOUNDATION BOARD OF DIRECTORS**

*(At this time, the City Council will meet in Closed Session regarding pending and potential litigation.)*

**XIV. CLOSED SESSION ANNOUNCEMENTS**

**XV. ADJOURNMENT OF CITY COUNCIL**

*The next regularly scheduled City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation meetings will be held on Monday, November 2, 2015, at 7:00 p.m. in the Council Chambers.*

*Reports, backup materials, and additional materials related to any item on this Agenda distributed to the City Council, Successor Agency Board, Montclair Housing Corporation Board, Montclair Housing Authority Commission, and Montclair Community Foundation Board after distribution of the Agenda packet are available for public inspection in the City Clerk's Office located at 5111 Benito Street, Montclair, California, between 7:00 a.m. and 6:00 p.m., Monday through Thursday.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 625-9416. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)*

*I, Andrea M. Phillips, Deputy City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall on October 15, 2015.*

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER RECEIVING AND FILING OF  
TREASURER'S REPORT

**DATE:** October 19, 2015

**SECTION:** ADMIN. REPORTS

**ITEM NO.:** 1

**FILE I.D.:** FIN520

**DEPT.:** ADMIN. SVCS.

---

---

**REASON FOR CONSIDERATION:** The City Council is requested to consider receiving and filing the City of Montclair Treasurer's Report for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2015.

**FISCAL IMPACT:** Routine—report of City's cash and investments.

**RECOMMENDATION:** Staff recommends the City Council receive and file the Treasurer's Report for the month ending September 30, 2015.

---

---

Prepared by:

*Janet Kuelbeck*

Fiscal Impact  
Finance Review:

*Michael Piotrowski*

Proofed by:

*Andrea M Phillips*

Reviewed and  
Approved By:

*Michael Piotrowski*

---

---

# AGENDA REPORT

---

---

**SUBJECT:** CONSIDER APPROVAL OF WARRANT REGISTER AND PAYROLL DOCUMENTATION      **DATE:** October 19, 2015  
**SECTION:** ADMIN. REPORTS  
**ITEM NO.:** 2  
**FILE I.D.:** FIN540  
**DEPT.:** ADMIN. SVCS.

---

---

**REASON FOR CONSIDERATION:** The City Council is requested to consider approval of the Warrant Register and Payroll Documentation.

**BACKGROUND:** Mayor Pro Tem Raft has examined the Warrant Register dated October 19, 2015, and the Payroll Documentation dated October 4, 2015, and recommends their approval.

**FISCAL IMPACT:** The Warrant Register dated October 19, 2015, totals \$611,403.14. The Payroll Documentation dated October 4, 2015, totals \$558,102.10 gross, with \$390,860.41 net being the total cash disbursement.

**RECOMMENDATION:** Staff recommends the City Council approve the above referenced Warrant Register and Payroll Documentation.

---

---

Prepared by:	<u>Andrea M Phillips</u>	Fiscal Impact Finance Review:	<u>Michael Piotrowski</u>
Proofed by:	<u>Stephanie Hick</u>	Reviewed and Approved By:	<u>Michael Piotrowski</u>

---

---

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER RECEIVING AND FILING OF  
TREASURER'S REPORT

**DATE:** October 19, 2015

**SECTION:** ADMIN. REPORTS

**ITEM NO.:** 3

**FILE I.D.:** FIN510

**DEPT.:** SUCCESSOR RDA

---

---

**REASON FOR CONSIDERATION:** The City Council acting as Successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Treasurer's Report for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Included in your agenda packet is a copy of the Successor to the Redevelopment Agency Treasurer's Report for the period ending September 30, 2015.

**FISCAL IMPACT:** Routine—report of the Agency's cash and investments.

**RECOMMENDATION:** Staff recommends the City Council acting as Successor to the Redevelopment Agency Board of Directors receive and file the Successor to the Redevelopment Agency Treasurer's Report for the month ending September 30, 2015.

---

---

Prepared by:

*Michael Piotrowski*

Fiscal Impact  
Finance Review:

*Michael Piotrowski*

Proofed by:

*Andrea M Phillips*

Reviewed and  
Approved By:

*Michael Piotrowski*

---

---

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER APPROVAL OF WARRANT REGISTER    **DATE:**    October 19, 2015  
**SECTION:** ADMIN. REPORTS  
**ITEM NO.:** 4  
**FILE I.D.:** FIN530  
**DEPT.:** SUCCESSOR RDA

---

---

**REASON FOR CONSIDERATION:** The City Council acting as Successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Warrant Register for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Vice Chairperson Raft has examined the Successor to the Redevelopment Agency Warrant Register dated 09.01.15–09.30.15 in the amounts of \$18,059.49 for the Combined Operating Fund; \$0.00 for the Redevelopment Obligation Retirement Funds; \$0.00 from the Tax Exempt Bond Proceeds; and \$0.00 from the Taxable Bond Proceeds and finds it to be in order.

**FISCAL IMPACT:** Routine—report of Agency's obligations.

**RECOMMENDATION:** Vice Chairperson Raft recommends the City Council as Successor to the Redevelopment Agency Board of Directors approve the Successor to the Redevelopment Agency Warrant Register for the period ending September 30, 2015.

---

---

Prepared by:	<u>Michael Piotrowski</u>	Fiscal Impact Finance Review:	<u>Michael Piotrowski</u>
Proofed by:	<u>Andrea M Phillips</u>	Reviewed and Approved By:	<u>Michael Piotrowski</u>

---

---

# AGENDA REPORT

---

---

**SUBJECT:** CONSIDER RECEIVING AND FILING OF  
TREASURER'S REPORT

**DATE:** October 19, 2015

**SECTION:** ADMIN. REPORTS

**ITEM NO.:** 5

**FILE I.D.:** FIN525

**DEPT.:** MHC

---

---

**REASON FOR CONSIDERATION:** The Montclair Housing Corporation Board of Directors is requested to receive and file the Montclair Housing Corporation Treasurer's Report for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2015.

**FISCAL IMPACT:** Routine—report of the Montclair Housing Corporation's cash and investments.

**RECOMMENDATION:** Staff recommends the Montclair Housing Corporation Board of Directors receive and file the Treasurer's Report for the month ending September 30, 2015.

---

---

Prepared by:

*Michael Piotrowski*

Fiscal Impact  
Finance Review:

*Michael Piotrowski*

Proofed by:

*Andrea M Phillips*

Reviewed and  
Approved By:

*Michael Piotrowski*

---

---

# AGENDA REPORT

---

---

**SUBJECT:** CONSIDER APPROVAL OF WARRANT REGISTER    **DATE:**    October 19, 2015  
**SECTION:** ADMIN. REPORTS  
**ITEM NO.:** 6  
**FILE I.D.:** FIN545  
**DEPT.:** MHC

---

---

**REASON FOR CONSIDERATION:** The Montclair Housing Corporation Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Vice Chairperson Raft has examined the Warrant Register dated 09.01.15-09.30.15 in the amount of \$58,992.31 for the Montclair Housing Corporation and finds it to be in order.

**FISCAL IMPACT:** Routine—report of Montclair Housing Corporation's obligations.

**RECOMMENDATION:** Vice Chairperson Raft recommends the Montclair Housing Corporation Board of Directors approve the Warrant Register for the period ending September 30, 2015.

---

---

Prepared by:	<u>Michael Piotrowski</u>	Fiscal Impact Finance Review:	<u>Michael Piotrowski</u>
Proofed by:	<u>Andrea M Phillips</u>	Reviewed and Approved By:	<u>Michael Piotrowski</u>

---

---

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER RECEIVING AND FILING OF  
TREASURER'S REPORT

**DATE:** October 19, 2015

**SECTION:** ADMIN. REPORTS

**ITEM NO.:** 7

**FILE I.D.:** FIN525

**DEPT.:** MHA

---

---

**REASON FOR CONSIDERATION:** The Montclair Housing Authority Board of Directors is requested to receive and file the Montclair Housing Authority Treasurer's Report for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2015.

**FISCAL IMPACT:** Routine—report of the Montclair Housing Authority's cash and investments.

**RECOMMENDATION:** Staff recommends the Montclair Housing Authority Board of Directors receive and file the Treasurer's Report for the month ending September 30, 2015.

---

---

Prepared by:

Michael Piotrowski

Fiscal Impact  
Finance Review:

Michael Piotrowski

Proofed by:

Andrea M Phillips

Reviewed and  
Approved By:

Michael Piotrowski

---

---

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER APPROVAL OF WARRANT REGISTER    **DATE:**    October 19, 2015  
**SECTION:** ADMIN. REPORTS  
**ITEM NO.:** 8  
**FILE I.D.:** FIN545  
**DEPT.:** MHA

---

---

**REASON FOR CONSIDERATION:** The Montclair Housing Authority Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending September 30, 2015, pursuant to state law.

**BACKGROUND:** Vice Chairperson Raft has examined the Warrant Register dated 09.01.15-09.30.15 in the amount of \$500,000.00 for the Montclair Housing Authority and finds it to be in order.

**FISCAL IMPACT:** Routine—report of Montclair Housing Authority's obligations.

**RECOMMENDATION:** Vice Chairperson Raft recommends the Montclair Housing Authority Board of Directors approve the Warrant Register for the period ending September 30, 2015.

---

---

Prepared by:	<u>Michael Piotrowski</u>	Fiscal Impact Finance Review:	<u>Michael Piotrowski</u>
Proofed by:	<u>Andrea M Phillips</u>	Reviewed and Approved By:	<u>Michael Piotrowski</u>

---

---

## AGENDA REPORT

---

---

**SUBJECT:** CONSIDER DECLARING ONE EXISTING SELF-CONTAINED BREATHING APPARATUS (SCBA) AIR COMPRESSOR/FILL STATION AS SURPLUS AND AVAILABLE AS AN EXCHANGE FOR REQUIRED START-UP AND FUTURE MAINTENANCE SERVICES ON THE FIRE DEPARTMENT'S RECENTLY ACQUIRED REPLACEMENT SCBA AIR COMPRESSOR/FILL STATION

**DATE:** October 19, 2015  
**SECTION:** ADMIN. REPORTS  
**ITEM NO.:** 9  
**FILE I.D.:** EQS215-10/EQS052  
**DEPT.:** FIRE

---

---

**REASON FOR CONSIDERATION:** The City Council is requested to consider declaring one existing Self-Contained Breathing Apparatus (SCBA) air compressor/fill station as surplus and available for exchange for required start-up and future maintenance services on the Fire Department's recently acquired replacement SCBA air compressor/fill station.

**BACKGROUND:** The Fire Department utilizes a SCBA fill station to fill depleted SCBA cylinders. Funds were approved in the Fiscal Year 2014-15 Budget to replace the existing fill station, which is over 20 years old. Compressed Air Specialties, a trusted company that has provided annual service and maintenance to the existing Montclair Fire Department fill station for many years, has offered to waive the fees associated with final hook-up, testing, initial servicing, annual servicing of the new unit in calendar years 2016 and 2017, and remove the old fill station from Fire Station No. 151 in exchange for possession of the existing/old unit. Costs associated with the abovementioned services are approximately \$1,932. Total value of the exchange unit is approximately \$1,800 to \$2,000.

**FISCAL IMPACT:** Should the City Council declare the existing SCBA air compressor/fill station as surplus and available for exchange, the City would realize a cost savings for the initial hook-up and servicing of the new fill station, and removal of the old fill station (\$120/hour), and the annual servicing for calendar years 2016 (\$845.95) and 2017 (\$845.95)

**RECOMMENDATION:** Staff recommends the City Council declare one existing SCBA air compressor/fill station as surplus and available as an exchange for required start-up and future maintenance services on the Fire Department's recently acquired replacement SCBA air compressor/fill station.

---

---

Prepared by: \_\_\_\_\_



Fiscal Impact  
Finance Review: \_\_\_\_\_



Proofed by: \_\_\_\_\_



Reviewed and  
Approved By: \_\_\_\_\_



---

---



# Quote

1340 S. Simpson Circle  
 Anaheim, CA 92806-5531  
 Phone: (714) 991-8800 Fax: (714) 991-1120  
 www.compressedairspecialties.com  
 www.scubacompressor.com

Quote # 00026232

Date 8/20/2015

Bill To:

City of Montclair Fire Dept.  
 Station #1  
 8901 Monte Vista Ave.  
 Montclair, CA 91763-1412

Service Location:

City of Montclair Fire Dept.  
 Station 2  
 10825 Monte Vista Ave.  
 Montclair, CA 91763-6113

QUOTED BY		QUOTE REQUESTED BY	SHIP VIA	EST. SERVICE DATE		TERMS	PG.
Shawn Townsend		Ch. Corbin	CAS Truck	TBD		Net 30	1
QTY.	PART NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXT. PRICE	TA
1	060037A	Securus Purification Cartridge	\$162.00	eac	100%		X
1	N25950	Bauer Intake Filter	\$25.00	eac	100%		X
1	N25326	Oil Filter; Bauer	\$32.00	eac	100%		X
1	N04735	O-Ring; Purification Cap	\$9.20	eac	100%		X
1	N04736	Ring; Purification Cap, Back Up	\$5.75	eac	100%		X
1	LS-901572	Quarterly Air Test Program; NFPA1500, Grade E	\$485.00	eac	100%		X
1	Waste	Waste Disposal	\$7.00	eac	100%		
3	Labor	Labor	\$120.00	Hr	100%		
		Quotation for annual services on new Bauer Mini Unicus 13 SCBA compressor. To be included in exchange for trade in of old American Bristol compressor and (2) ASME air storage cylinders.					
		Service to be performed in August/September 2016 at no charge.					
2	Labor	Labor to install and startup new Bauer compressor.  To be included in exchange for trade in of old American Bristol compressor and (2) ASME air storage cylinders.	\$120.00	Hr	100%		
Quote good for 120 days. Thank you!				SUBTOTAL		\$0.00	
				FREIGHT		\$0.00	
				SALES TAX		\$0.00	
				TOTAL		\$0.00	
				AMT APPLIED		\$0.00	
				TOTAL		\$0.00	



1340 S. Simpson Circle  
 Anaheim, CA 92806-5531  
 Phone: (714) 991-8800 Fax: (714) 991-1120  
 www.compressedairspecialties.com  
 www.scubacompressor.com

# Quote

Quote # 00026555

Date 10/8/2015

Bill To:

**City of Montclair Fire Dept.  
 Station #1  
 8901 Monte Vista Ave.  
 Montclair, CA 91763-1412**

Service Location:

**City of Montclair Fire Dept.  
 Station 2  
 10825 Monte Vista Ave.  
 Montclair, CA 91763-6113**

QUOTED BY	QUOTE REQUESTED BY	SHIP VIA	EST. SERVICE DATE	TERMS	PG.		
Shawn Townsend	Ch. Corbin	CAS Truck	TBD	Net 30	1		
QTY.	PART NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXT. PRICE	TA
1	060037A	Securus Purification Cartridge	\$162.00	eac	100%		X
1	N25950	Bauer Intake Filter	\$25.00	eac	100%		X
1	N25326	Oil Filter; Bauer	\$32.00	eac	100%		X
1	N04735	O-Ring; Purification Cap	\$9.20	eac	100%		X
1	N04736	Ring; Purification Cap, Back Up	\$5.75	eac	100%		X
1	LS-901572	Quarterly Air Test Program; NFPA1500, Grade E	\$485.00	eac	100%		X
1	Waste	Waste Disposal	\$7.00	eac	100%		
3	Labor	Labor	\$120.00	Hr	100%		
		Quotation for annual services on new Bauer Mini Unicus 13 SCBA compressor. To be included in exchange for trade in of old American Bristol compressor and (2) ASME air storage cylinders.					
		Service to be performed in August/September 2017 at no charge.					
Quote good for 120 days. Thank you!			SUBTOTAL		\$0.00		
			FREIGHT		\$0.00		
			SALES TAX		\$0.00		
			TOTAL		\$0.00		
			AMT APPLIED		\$0.00		
			<b>TOTAL</b>		<b>\$0.00</b>		

## AGENDA REPORT

---

---

<b>SUBJECT:</b>	CONSIDER ADOPTION OF RESOLUTION NO. 15-3102 AUTHORIZING PLACEMENT OF AN ASSESSMENT ON THE PROPERTY LOCATED AT 11118 FREMONT AVENUE FOR DELINQUENT SEWER AND TRASH CHARGES	<b>DATE:</b>	October 19, 2015
		<b>SECTION:</b>	RESOLUTIONS
		<b>ITEM NO.:</b>	1
		<b>FILE I.D.:</b>	STB300-17
		<b>DEPT.:</b>	ADMIN. SVCS.

---

---

**REASON FOR CONSIDERATION:** On August 3, 2015 Resolution No. 15-3084 was presented to Council for the placement of assessments on properties with delinquent sewer and trash charges. Placement of assessments on properties assists in more timely collection of delinquent accounts.

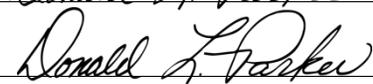
**BACKGROUND:** During the City Council meeting of August 3, 2015, Ms. Cheryl Traylor, a resident of 11118 Fremont Avenue, requested that the assessment not be placed on the property at that time. The property in question was removed from the resolution that evening. A voicemail message was left for Ms. Traylor on August 4, 2015 and contact was made on August 5, 2015. Ms. Traylor inquired as to the reason for the billing which was explained to her and she agreed to make payments to bring her account current with the first \$100 payment to be made the following week. Although ample time has been given for a payment to be made, to date there have not been any payments made to this account. The property owner was again notified of this proposed action in a letter dated September 30, 2015. It is recommended that this assessment now be placed on this property because the resident has not made any attempts to bring the account current.

**FISCAL IMPACT:** No additional costs will be incurred by the City of Montclair. The amount of the delinquent assessment would be given to the County of San Bernardino for inclusion on the property tax billing for the property. When property taxes are paid the City would recover \$311.49.

**RECOMMENDATION:** Staff recommends the City Council adopt Resolution No. 15-3102 authorizing placement of an assessment on the property located at 11118 Fremont Avenue for delinquent sewer charges.

---

---

Prepared by:		Fiscal Impact Finance Review:	
Proofed by:		Reviewed and Approved By:	

---

---

**RESOLUTION NO. 15-3102**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTCLAIR AUTHORIZING PLACEMENT OF AN ASSESSMENT ON THE PROPERTY LOCATED AT 11118 FREMONT AVENUE FOR DELINQUENT SEWER AND TRASH CHARGES**

**WHEREAS**, Chapter 1.12 of the Montclair Municipal Code authorizes various methods by which delinquent civil debts may be collected including, but not limited to, the placement of assessments on the properties on which the debts were generated; and

**WHEREAS**, City Council has recently held an assessment from being placed on the property located at 11118 Fremont Avenue; and

**WHEREAS**, the lien amount remains unpaid on this account; and

**WHEREAS**, it is appropriate to place an assessment on this property to further encourage the payment of these charges owed to the City; and

**WHEREAS**, the owners of this property has received notification of proposed actions against their property including the date and time when such action would be considered by the City Council.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Montclair does hereby approve the placement of an assessment on the property and in the amount specified.

**BE IT FURTHER RESOLVED** that the Deputy City Clerk is authorized to provide the San Bernardino County Assessor's Office with the documents required to cause such an assessment to be placed.

**APPROVED AND ADOPTED** this XX day of XX, 2015.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Deputy City Clerk

I, Andrea M. Phillips Deputy City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 15-3102 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2015, and that it was adopted by the following vote, to-wit:

AYES: XX  
NOES: XX  
ABSTAIN: XX  
ABSENT: XX

---

Andrea M. Phillips  
Deputy City Clerk

**MINUTES OF THE MEETING OF THE MONTCLAIR  
CODE ENFORCEMENT/PUBLIC SAFETY COMMITTEE  
HELD ON MONDAY, SEPTEMBER 21, 2015, AT  
6:00 P.M. IN THE CITY HALL CONFERENCE ROOM,  
5111 BENITO STREET, MONTCLAIR, CALIFORNIA**

---

**I. CALL TO ORDER**

Council Member Dutrey called the meeting to order at 6:00 p.m.

**II. ROLL CALL**

Present: Council Member Dutrey; Mayor Pro Tem Raft; City Manager Starr; Deputy City Manager/Executive Director, Office of Economic Development Staats; Police Captain Avels; Community Development Director Lustro; City Attorney Robbins.

**III. APPROVAL OF MINUTES**

**A. Minutes of Code Enforcement Committee Meeting of August 17, 2015**

It was the consensus of the Code Enforcement Committee to approve the minutes of the Code Enforcement Committee meeting of August 17, 2015.

**IV. PUBLIC COMMENT**

None.

**V. OLD BUSINESS**

1. Update on MVWD/City drought flyer (CE)

The finalized version of the flyer that includes logos of both agencies was distributed. Monte Vista Water District will mail, at their expense, to all residential and business mailing addresses in Montclair.

**VI. NEW BUSINESS**

1. License Plate Readers (PS)

Police Captain Avels reported the PD had purchased two Automatic License Plate Readers (ALPRs) in years past, which work with our Mobile Data Computers (MDCs); the ALPRs still functioned and the software was updated, but the MDC software had not been updated and fell out of the Department of Justice's guidelines. The updates have now been completed, but not yet tested. He anticipated the testing would be done

within the next week. PD has been looking into expanding the system with the purchase of two to three more camera systems. The cost was the most important factor because it is a large expenditure of approximately \$18,000 each, but it is something that would definitely be of great benefit to the community in locating stolen vehicles and PD hopes to get better pricing because of a multi-unit purchase and to utilize asset forfeiture funds.

#### **VII. DISTRIBUTION OF LIST OF PROBLEM PROPERTIES / Q&A**

Community Development Director Lustro commented the list is much shorter as Code Enforcement is making progress in getting a lot of the long-running problem properties abated. The World Brake building on Mission Boulevard has been demolished and two residential properties on Carlton Street have been purchased by the adjoining property owner and are being rehabilitated. A tenant space in a business park on Arrow Highway that was going to be added to the list because of suspicions about a marijuana grow had been completely cleared out and vacant when Code Enforcement went to serve warrants. City Attorney Robbins reported the Appellate Court upheld the lower court decision in the City's favor regarding the search of a motel's records on a property on Mission Boulevard.

#### **VIII. NEXT MEETING**

The next meeting is scheduled for Monday, October 19, 2015, at 6:00 p.m. in the City Hall Conference Room.

#### **IX. ADJOURNMENT**

At 6:30 p.m., Council Member Dutrey adjourned the Code Enforcement/Public Safety Committee.

Submitted for Code Enforcement/  
Public Safety Committee approval,



---

Laura Embree  
Recording Secretary

**MINUTES OF THE MEETING OF THE MONTCLAIR  
PERSONNEL COMMITTEE HELD ON MONDAY,  
OCTOBER 5, 2015, AT 6:30 P.M. IN THE CITY  
ADMINISTRATIVE OFFICES, 5111 BENITO STREET,  
MONTCLAIR, CALIFORNIA**

---

**I. CALL TO ORDER**

Mayor Pro Tem Raft called the meeting to order at 6:30 p.m.

**II. ROLL CALL**

Present: Mayor Pro Tem Raft; Council Member Ruh; and City Manager Starr

**III. APPROVAL OF MINUTES**

**A. Minutes of the Regular Personnel Committee Meeting of September 21, 2015.**

Moved by City Manager Starr, seconded by Mayor Pro Tem Raft, and carried unanimously to approve the minutes of the Personnel Committee meeting of September 21, 2015.

**IV. PUBLIC COMMENT - None**

**V. CLOSED SESSION**

At 6:31 p.m., the Personnel Committee went into Closed Session regarding personnel matters related to appointments, resignations/terminations, and evaluations of employee performance.

At 6:42 p.m., the Personnel Committee returned from Closed Session. Mayor Pro Tem Raft stated that no announcements would be made at this time.

**VI. ADJOURNMENT**

At 6:42 p.m., Mayor Pro Tem Raft adjourned the Personnel Committee.

Submitted for Personnel Committee approval,

  
\_\_\_\_\_  
Edward C. Starr  
City Manager