

**MINUTES OF THE  
WEDNESDAY, JUNE 17, 2015  
MEETING OF THE  
MONTCLAIR COMMUNITY ACTION COMMITTEE**

**MONTCLAIR SENIOR CENTER  
5111 BENITO STREET  
MONTCLAIR, CALIFORNIA**

**CALL TO ORDER**

Chairperson Banas called the meeting to order at 5:11 p.m.

**SALUTE TO THE FLAG**

Due to the change in location, there was no salute to the flag.

**ROLL CALL**

**Members Present:** Chairperson Peggy Banas, Members Elizabeth Alba, Laurie Milhiser, Arturo Padilla, and City Council Liaison Bill Ruh

**Members Absent:** Vice-Chairperson Hollis Judkins and Member Mary Fondario

**Also Present:** Human Services Director Marcia Richter  
Senior Human Services Supervisor Michelle Castillo  
Administrative Technician Vanessa Tom

**PUBLIC COMMENT**

There were no public comments.

**APPROVAL OF MINUTES**

Approval of minutes for the meeting of May 6, 2015 will be on the agenda for the September 2, 2015 meeting.

**ORAL AND WRITTEN COMMUNICATIONS**

None.

**OLD BUSINESS**

***A. 2015 Memorial Day Program***

Member Milhiser stated that she thought the event was a great success and had a strong attendance, in part because Montclair offers an early evening program. Member Padilla commented on the pleasant weather and overall great turnout.

Chairperson Banas praised Chino Planes of Fame Museum volunteer Wilbur Richardson for his successful participation this year, and thanked Member Padilla for providing his transportation to the event.

Member Alba mentioned that the families of the veterans honored with plaques this year did not stand up to receive their honorary flowers after each veteran's name was called as is usually the practice. Member Milhiser suggested that the event script states that after a veteran's name is called their family should stand to receive an honorary flower. Ms. Richter mentioned that is part of the script, but suggested it might help to include that instruction after each veteran's name is mentioned.

Refreshments were enjoyed by those who attended. Ms. Castillo mentioned a beverage other than punch might be a nice addition, perhaps lemonade. Members agreed.

### ***B. 2015 Home Beautification Program***

Home Beautification judging would be completed at tonight's meeting. Following the Committee's review of the agenda in the Senior Center West Room, Chairperson Banas, Members Alba, Milhiser, Padilla, City Council Liaison Ruh, Ms. Richter, Ms. Castillo, and Ms. Tom boarded the Golden Express bus at 6:15 p.m.

#### *Judging Caravan- 6:20 p.m.*

Thirteen addresses were on the list of homes to be judged. At each home, the bus stopped in front long enough for Chairperson Banas and Members Alba, Milhiser, and Padilla to select a score of 1-10. The homes visited are listed below:

- 4876 Mane Street
- 11269 Carriage Avenue
- 4605 Howard Street
- 10189 Camulos Avenue
- 10004 Pradera Avenue
- 9748 Amherst Avenue
- 9762 Tudor Avenue
- 9762 Surrey Avenue
- 4882 Olive Street
- 9050 Ramona Avenue
- 4765 Rodeo Street
- 11185 Shetland Avenue
- 9043 Surrey Avenue

When the judging caravan culminated, the Golden Express bus returned to the Senior Center.

*Dinner and Final Judging at Black Angus Restaurant, 9415 Monte Vista Ave., Montclair, CA 91763- 7:30 p.m.*

Chairperson Banas, Members Alba, Milhiser, Padilla, City Council Liaison Ruh, Mayor Pro Tem Raft, Ms. Richter, Ms. Castillo, and Ms. Tom met at Black Angus in order to tally up final scores for all thirteen homes. Ms. Richter read an address, and asked each member of the judging caravan for the score chosen per address. Ms. Richter and Ms. Tom then added up the final scores for all thirteen homes. Two homes received the highest scores, and eligibility of each home was to be decided by the Community Development Department to ensure homes meet City code. The dinner and judging concluded at 9:00 p.m.

## **NEW BUSINESS**

### ***A. Review of CAC Year of Activities***

Ms. Richter reviewed the Calendar of Events for CAC input and inquired if these are activities and programs they want the CAC to continue, and to suggest any events they might like to include for next year's calendar. Ms. Richter read through the following items:

#### **October**

##### *Montclair Fire Department Open House*

Member Milhiser asked why there is no Police Department open house. Ms. Richter stated that there is always a set date on the second Saturday in October for the Fire Department Open House and breakfast, and the date for the Police Department Open House varies. There has been some discussion that there may be a combined event in the future.

##### *Candidate's Forum*

This is not an election year so this forum won't be scheduled.

##### *Childrens' Halloween Party*

Ms. Castillo stated that members will be invited to judge the costume contest at this year's event on Saturday, October 31, 2015.

#### **November**

##### *Community Benefits Program*

This year funding was approved for \$10,000 which is the same as last year. The Committee agreed to discuss which agencies can apply for funding at the September 2015 meeting. There was a discussion about whether organizations that Community Action Committee members are involved with- as employees or volunteers- would be

allowed to apply for the funding. Ms. Richter replied that the committee could also discuss that at the September 2015 meeting.

#### *Military Banner Program*

Ms. Castillo will continue to organize the Military Banner Program.

#### **December**

##### *Annual Tree Lighting Ceremony*

The event will take place on December 3, 2015 at 6 p.m. Members arrive by 5 p.m.

##### *Annual Holiday Home Decoration Contest*

The judging caravan will take place on Monday, December 14, 2015 and the winners will be presented on Monday, December 21, 2015.

#### **April**

##### *Volunteer of the Year*

#### **May**

##### *Memorial Day Program*

#### **June/July**

##### *Annual Home Beautification Contest*

#### **Additional Events**

Member Padilla suggested that we add the Easter Eggstravaganza event to the 2015-2016 calendars, so the Committee can assist with the event. Member Milhiser then suggested that we add the Country Fair Jamboree to the calendar as well so members can help.

Ms. Richter informed the Committee that National Night Out, along with a movie in the park, will take place on Tuesday, August 4, 2015 in Alma Hofman Park. This is an event put on by the Montclair Police Department, and the CAC is welcome to attend.

#### **ITEMS OF SPECIAL INTEREST**

Ms. Richter mentioned that she and Ms. Castillo attended a portion of the League of Women Voters meeting on Thursday, May 21, 2015 at the Mt. San Antonio Gardens housing complex. This is the meeting Montclair resident and volunteer observer for the Claremont League of Women Voters, Benjamin Wood, invited the committee members

to at the May CAC meeting. Ms. Richter said it was stated a written report would be forthcoming from the League of Women Voters.

**ADJOURNMENT**

Chairperson Banas adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Vanessa Tom  
Administrative Technician