

**MINUTES OF THE  
WEDNESDAY, APRIL 2, 2014  
MEETING OF THE  
MONTCLAIR COMMUNITY ACTION COMMITTEE**

**MONTCLAIR CITY COUNCIL CHAMBERS  
5111 BENITO STREET  
MONTCLAIR, CALIFORNIA**

**CALL TO ORDER**

Member Judkins called the meeting to order at 7:04 p.m.

**SALUTE TO THE FLAG**

Member Fondario led those present in the salute to the flag.

**ROLL CALL**

Members Present: Members Peggy Banas, Mary Fondario, Hollis Judkins, Arturo Padilla, and Mayor Pro Tem Bill Ruh

Members Absent: Chairperson Pat Wooton

Also Present: Human Services Director Marcia Richter  
Senior Human Services Supervisor Michelle Castillo  
Office Specialist Christine Smiderly

**PUBLIC COMMENT**

Ms. Richter introduced Midaiko Miller, a student intern working with the YWCA in the Covina office, who is completing a community needs assessment. The Committee welcomed Midaiko and offered to answer any questions she has about Montclair.

**APPROVAL OF MINUTES**

Moved by Member Fondario, seconded by Member Padilla, and carried unanimously to approve the minutes of the Community Action Committee meeting of March 5, 2014.

**ORAL AND WRITTEN COMMUNICATIONS**

Ms. Richter distributed invitations from the YMCA, inviting Members to a Spring Good Faith Breakfast on April 10, 2014. Ms. Richter also read aloud three thank you letters from: the House of Ruth, Montclair Meals on Wheels, and Montclair Community Collaborative, thanking the Committee for their support through the Community Benefits Program. The last item Ms. Richter distributed was an invitation for each Member to attend the 2014 Ontario Academy for elected officials and commissioners, which will be held the weekend of June 20, 2014.

## **OLD BUSINESS**

### ***A. Military Banner Programs***

Ms. Castillo stated that the new banners that were expected to be hung by the end of February 2014, are still awaiting placement on the banded poles and she anticipates they will be up in the near future.

### ***B. 2014 Volunteer of the Year Program***

Ms. Richter stated the following regarding event preparation:

- All three judges' packets have been received and a winner has been selected.
- Ms. Castillo is fine tuning the event program.
- Ms. Richter is ordering plaques for the nominees and winner.
- Ms. Richter confirmed that Members will arrive at 5:30 p.m. to help with event set up. The event reception begins at 6:15 p.m.
- Ms. Smiderly has contacted the nominees, the nominating agencies and dignitaries to confirm their attendance at the event and has made arrangements with Montclair Florist to pick up the flowers.

Ms. Richter listed the donations received so far: Boomers, Dave & Busters, Double Tree Hotel, Elephant Bar, Los Portales, Palm Springs Tramway, Scandia Amusement Park and Starbucks Coffee. Ms. Richter inquired if Members had obtained any additional donations. Members Banas and Padilla stated they will follow up one last time in an effort to obtain additional donations. Ms. Richter stated that the final deadline for donations is April 14, 2014. All organizations that have donated to this event are listed in the event program.

### ***C. 2014 Memorial Day Program***

Ms. Castillo informed Members that she just received two Memorial Wall plaque applications. Two families that know each other submitted plaque applications and are very excited to participate in this program.

Ms. Richter inquired if Member Banas had made contact with Kyle from the Chino Planes of Fame Museum to confirm their participation in the program this year. Member Banas stated she is still in the process of confirming their participation and will make contact this week.

Member Padilla confirmed that his contact, Ed Miller, a Vietnam Veteran in the United States Marine Corps, will lead the Pledge of Allegiance this year.

City Council Liaison Ruh informed the Committee that June 6, 2014 will mark the 70<sup>th</sup> year anniversary of the Battle of Normandy during World War II, commonly known as D-Day. City Council Liaison Ruh stated that the 70<sup>th</sup> year anniversary is being commemorated around the world and he suggested that the Committee reference this historic event and dedicate the presentation of the Wreath, or the reading of the Patriotic Poem, to those that served during this event. The Committee heartily agreed to include the commemoration of D-Day in this year's program.

Ms. Richter briefly reviewed the Memorial Day Program Outline and confirmed the following staff assignments:

- Members Fondario and Judkins stated that their husbands (Lou and Elmer) offered to help with this event and plan to attend.
- Member Fondario will serve at the welcome table and distribute flag pins.
- Member Judkins will unveil and dedicate the new names to the Memorial Wall.
- Member Judkins and Padilla will read the names on the Remembrance Wall.
- Member Banas will welcome and seat the dignitaries.
- Member Banas will present the flowers to family members (2 flowers).
- All Members should arrive at 4:00 p.m. to help with set up (the program begins at 6:00 p.m.), and Members should plan to stay after the program ends to help with clean up.
- The staff assignment for the reading of the patriotic poem will be assigned during the May 7, 2014 CAC meeting.

The Committee discussed selection of a patriotic poem and chose the poem used in the 2012 Memorial Day Program; A Memorial Day Poem, by C.W. Johnson. The Committee decided that City Council Liaison Ruh would read three (3) verses and then a Member will read the other three (3) verses. The Committee will select a Member to read the patriotic poem during the May 7, 2014 meeting.

Ms. Richter confirmed the Committee will serve the same refreshments as last year; patriotic cookies, punch and water.

## **NEW BUSINESS**

### ***A. Election of Vacated Vice-Chairperson position***

Moved by Member Padilla, seconded by Member Banas, and carried unanimously to elect Member Banas as the new Vice-Chairperson for the remainder of 2014.

### ***B. 2014 Home Beautification Program***

Ms. Castillo led the discussion and Members agreed to divide up the City into four sections. Each Member can select up to four nominations as they are canvassing a larger area. Ms. Castillo distributed maps to the four Members present. The deadline to turn in nominations is on Memorial Day, Monday, May 26, 2014.

Members agreed to meet at the Senior Center at 5:00 p.m. on Wednesday, June 11, 2014 to caravan and judge the nominations. Members discussed dinner arrangements and decided to have Olive Garden delivered to the Senior Center after the caravan, at approximately 6:30 p.m. The Committee will judge the nominations after dinner at the Senior Center. Ms. Richter requested Members plan to attend the program award ceremony scheduled for Monday, July 21, 2014 at 7:00 p.m. in Council Chambers.

## **ITEMS OF SPECIAL INTEREST**

Ms. Richter stated that she recently visited Chairperson Wooton at Casa Colina, where she is currently recovering from surgery, and that Chairperson Wooton is doing well and in good spirits. Ms. Richter brought a bouquet of flowers and a “Get Well” card on behalf of the Committee. Chairperson Wooton expressed her gratitude for the Committee’s support and well wishes for a speedy recovery.

Ms. Richter informed the Committee of the following upcoming events:

- Montclair Youth Center will hold an Open House – Taco Night, on Thursday, April 3, 2014 at 6:00 p.m. Tickets are \$5 (tacos, rice, beans and dessert) and need to be purchased in advance.
- The Mayor’s Prayer Luncheon will be held in the Community Center on Thursday, May 1, 2014 at 11:30 a.m.; tickets are \$15. Member Fondario made a reservation.
- The Chamber of Commerce is holding their annual Police Officer Recognition Luncheon on Wednesday, May 28, 2014 at 11:30 a.m. at Dolce Café in Montclair. Ms. Richter requested reservations be confirmed at the May 7, 2014 CAC meeting.
- The Grand Opening of the Montclair Certified Farmers Market will be held on Wednesday, May 7, 2014 at 4:00 p.m. at Alma Hofman Park. Ms. Richter encouraged Members to stop by and pick up some fresh vegetables before attending the CAC meeting scheduled that evening at 7:00 p.m.
- The CAC Member recruitment application and advertisement will be available by mid-May for those Members who are at the end of their four year term, and for vacant positions. Ms. Richter stated there will be four open positions and current Members who wish to re-apply must complete an application.

Ms. Castillo informed the Committee of the following upcoming events:

- The annual Easter Eggstravaganza and pancake breakfast will be held on Saturday, April 19, 2014 from 9:00 a.m. – 11:00 a.m. in the Community Center.
- The annual Volunteer Recognition Dinner will be held on Tuesday, April 29, 2014 at 5:00 p.m. in the Community Center. Members can expect their invitations by the end of the week.
- The Country Fair Jamboree will be held on Saturday, June 7, 2014, hours to be announced.

## **ADJOURNMENT**

Member Judkins adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Christine Smiderly  
Office Specialist