

MINUTES OF THE REGULAR JOINT MEETING OF THE  
MONTCLAIR CITY COUNCIL, SUCCESSOR AGENCY AND  
MONTCLAIR HOUSING CORPORATION BOARDS, AND  
MONTCLAIR HOUSING AUTHORITY COMMISSION HELD  
ON MONDAY, DECEMBER 15, 2014, AT 7:00 P.M. IN  
THE CITY COUNCIL CHAMBERS, 5111 BENITO STREET,  
MONTCLAIR, CALIFORNIA

---

I. CALL TO ORDER

Mayor/Chairman Eaton called the meeting to order at 7:00 p.m. and asked that everyone please silence their electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

**Pastor Josh Matlock, Bethany Baptist Church,** gave the Invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Dutrey led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor/Chairman Eaton; Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Dutrey, Ruh, and Martinez; City Manager/Executive Director Starr; Deputy City Manager/Economic Development Executive Director Staats; Director of Community Development Lustro; Director of Public Works Hudson; Director of Finance Parker; City Attorney Robbins; Administrative Specialist Phillips

V. PRESENTATIONS

A. Introduction of New Employees

Director of Public Works Hudson introduced **Ms. Marissa Pereyda**, who was appointed to the position of Administrative Specialist effective November 17, 2014. He discussed **Ms. Pereyda's** background, including her education, family, and hobbies.

Mayor Eaton welcomed Administrative Specialist Pereyda to the Montclair City family and presented her with a City pin.

Director of Public Works Hudson introduced **Mr. Edward Makowski**, who was appointed to the position of Maintenance Worker effective October 6, 2014. He provided **Mr. Makowski's** background, including his work history, education, family, and hobbies.

Mayor Eaton welcomed Maintenance Worker Makowski to the Montclair City family and presented him with a City pin.

Director of Public Works Hudson introduced **Mr. Antonio Delgado**, who was appointed to the position of Maintenance Worker effective November 3, 2014. He described **Mr. Delgado's** extensive work history, family, and hobbies.

Mayor Eaton welcomed Maintenance Worker Delgado to the Montclair City family and presented him with a City pin.

**B. 2014 Holiday Home Decoration Contest Winners**

Mayor Eaton announced that the Montclair Community Action Committee (CAC) has once again sponsored its Holiday Home Decoration Contest as part of the City's ongoing efforts to encourage community pride and spirit. He noted CAC Chairperson Peggy Banas would be announcing the contest winners.

CAC Chairperson Banas announced the following 17th Annual Holiday Home Decoration Contest 2014 winners while Mayor Eaton presented each with a framed *Award of Excellence* certificate and a Target® gift card.

<i>Category</i>	<i>Winner(s)</i>
Winter Wonderland:	<b>Holtzman</b> family, 9332 Rose Avenue
Many Faces of Christmas:	<b>Pech</b> family, 4833 San Bernardino Street
Simply Christmas:	<b>McMillan</b> family, 4509 Hawthorne Street

CAC Chairperson Banas congratulated all of the winners and thanked them for sharing their creativity with the community. She encouraged everyone to take a look at these beautifully decorated homes to share in the joy and spirit of Christmas, noting copies of the list of winners are available in the Council Chambers and at City Hall and the winners will be displayed on the City's website at [www.cityofmontclair.org](http://www.cityofmontclair.org).

On behalf of the City Council, Mayor Eaton thanked CAC Chairperson Banas and the CAC for organizing and facilitating this event each year and Human Services and Public Works Departments for staff's hard work over the past several weeks related to Christmas season celebrations. He stated, "You have all done a good job, and we thank you so very much." Lastly, he thanked all residents who take the time each year to decorate their homes for the holidays "for your hard work in making your homes beautiful, thereby beautifying Montclair."

Mayor Eaton thanked audience members for their attendance and wished everyone a "Merry Christmas" and noted that those who would like to leave the meeting at this time could do so.

**VI. PUBLIC COMMENT** - None

**VII. PUBLIC HEARINGS** - None

**VIII. CONSENT CALENDAR**

Council Member/Director Martinez requested that Item A-1 be removed from the Consent Calendar for comment.

Moved by Council Member/Director Dutrey, seconded by Mayor Pro Tem/Vice Chairperson Raft, and carried unanimously to approve the following Consent Items as presented:

**B. Administrative Reports**

**1. Receiving and Filing of City Treasurer's Report**

The City Council received and filed the City Treasurer's Report for the month ending November 30, 2014.

**2. Approval of City Warrant Register and Payroll Documentation**

The City Council approved the City Warrant Register dated December 15, 2014, totaling \$721,191.16 and the Payroll Documentation dated November 30, 2014, amounting

to \$512,758.53 gross, with \$381,861.30 net being the total cash disbursement.

**3. Receiving and Filing of Successor Agency Treasurer's Report**

The City Council acting as successor to the Redevelopment Agency Board received and filed the Successor to the Redevelopment Agency Treasurer's Report for the month ending November 30, 2014.

**4. Approval of Successor Agency Warrant Register**

The City Council acting as successor to the Redevelopment Agency Board approved the Successor to the Redevelopment Agency Warrant Register dated 11.01.14-11.30.14 in the amounts of \$27,675.42 for the Combined Operating Fund; \$0.00 for the Redevelopment Obligation Retirement Funds; \$9,787,890.08 from the Tax Exempt Bond Proceeds; and \$4,441,739.75 from the Taxable Bond Proceeds.

**5. Receiving and Filing of MHC Treasurer's Report**

The MHC Board received and filed the MHC Treasurer's Report for the month ending November 30, 2014.

**6. Approval of MHC Warrant Register**

The MHC Board approved the MHC Warrant Register dated 11.01.14-11.30.14 in the amount of \$82,204.64.

**7. Receiving and Filing of MHA Treasurer's Report**

The MHA Commissioners received and filed the MHA Treasurer's Report for the month ending November 30, 2014.

**8. Approval of MHA Warrant Register**

The MHA Commissioners approved the MHA Warrant Register dated 11.01.14-11.30.14 in the amount of \$0.00.

**9. Authorization to Purchase Smart Cards and Docking Stations for Installation of New Mobile Data Computers in the Police Department Patrol Fleet Utilizing Federal Asset Forfeiture Funds**

The City Council authorized staff to purchase smart cards and docking stations for installation for new mobile data computers in the Police Department Patrol Fleet using Federal Asset Forfeiture Funds.

**10. Consider Approval of Montclair Housing Authority Annual Report Pursuant to Section 34176.1(f) of the Health and Safety Code (SB 341) for Fiscal Year 2013-14**

The City Council/Montclair Housing Authority Commissioners approved the Montclair Housing Authority Annual Report pursuant to Section 34176.1(f) of the Health and Safety Code (SB 341) for Fiscal Year 2013-14.

**11. Consider Montclair Housing Authority Commissioners' Review and Acceptance of the Annual Report for Fiscal Year 2013-14**

The Montclair Housing Authority Commissioners accepted the Montclair Housing Authority Annual Report for Fiscal Year 2013-14.

**12. Receiving and Filing of Alcoholic Beverage Permit Application – 7-Eleven® Store, 5301 Holt Boulevard**

The City Council received and filed the report regarding 7-Eleven Store, 5301 Holt Boulevard, requesting approval from the California Department of Alcoholic Beverage Control to have the existing Type 20 – "Off-Sale Beer and Wine" license upgraded to Type 21 – "Off-Sale General" license allowing the sale of beer, wine, and distilled spirits for consumption off the premises from the approved convenience market.

**C. Agreements**

**1. Amending the Fiscal Years 2013–2018 Capital Improvement Program Adding the Benson Avenue Cul-De-Sac Closure Project**

**Authorization of a \$15,000 Appropriation From the Gas Tax Fund for Design Work Related to the Benson Avenue Cul-De-Sac Closure Project**

**Approval of *Agreement No. 14-101* With Andreasen Engineering, Inc., for Design Work Related to the Benson Avenue Cul-De-Sac Closure Project**

**Authorization to Advertise the Benson Avenue Cul-De-Sac Closure Project**

The City Council took the following actions:

- (a) Amended the Fiscal Years 2013–2018 Capital Improvement Program adding the Benson Avenue Cul-De-Sac Closure Project.
- (b) Authorized a \$15,000 appropriation from the Gas Tax Fund for design work related to the Benson Avenue Cul-De-Sac Closure Project.
- (c) Approved *Agreement No. 14-101* with Andreasen Engineering, Inc., for design work related to the Benson Avenue Cul-De-Sac Closure Project.
- (d) Authorized staff to advertise the Benson Avenue Cul-De-Sac Closure Project.

**2. Approval of *Agreement No. 14-103* With the San Bernardino County Fire Protection District to Receive Approximately \$10,589 From the FY2014 Homeland Security Grant Program**

The City Council approved *Agreement No. 14-103* with the San Bernardino County Fire Protection District to receive approximately \$10,589 from the FY2014 Homeland Security Grant Program.

**3. Approval of *Agreement No. 14-104*, a Memorandum of Understanding With the San Bernardino County Department of Public Health Preparedness and Response Program to Provide Use of a Site/Facility for a Closed Point of Dispensing Site for Care and Prophylaxis Treatment of First Responders in the Event of Bioterrorism or Other Public Health Emergency**

**Approval of *Agreement 14-105*, a Memorandum of Understanding With the San Bernardino County Department of Public Health Preparedness and Response Program to Host a Mobile Point of Dispensing Trailer**

The City Council took the following actions:

- (a) Approved *Agreement No. 14-104*, a Memorandum of Understanding with the San Bernardino County Department of Public Health Preparedness and Response Program to provide use of a site/facility for a closed Point of Dispensing site for care and prophylaxis treatment of first responders in the event of bioterrorism or other public health emergency.
  - (b) Approved *Agreement No. 14-105*, a Memorandum of Understanding with the San Bernardino County Department of Public Health Preparedness and Response Program to host a Mobile Point of Dispensing Trailer.
4. **Consider Approval of *Agreement No. 14-106* With the San Bernardino County Fire Protection District Office of Emergency Services to Receive Approximately \$13,050 From the FY2014 Homeland Security Grant Program**

The City Council approved *Agreement No. 14-106* with the San Bernardino County Fire Protection District Office of Emergency Services to receive approximately \$13,050 from the FY2014 Homeland Security Grant Program.

D. **Resolutions** - None

**IX. PULLED CONSENT CALENDAR ITEMS**

**A. Approval of Minutes**

1. **Minutes of the Regular Joint Council/Successor Agency Board/MHC Board/MHA Commission Meeting of December 1, 2014**

Council Member/Director Martinez indicated her abstention on this item because she was not seated as a Council Member on December 1, 2014.

The City Council, City Council acting as successor to the Redevelopment Agency Board of Directors, Montclair Housing Corporation Board of Directors, and Montclair Housing Authority Commissioners approved the minutes of the December 1, 2014 regular joint meeting, noting the abstention of Council Member/Director Martinez.

X. **RESPONSE** - None

**XI. COMMUNICATIONS**

**A. City Attorney**

1. City Attorney Robbins wished the City Council and City staff a "Merry Christmas."

**B. City Manager/Executive Director**

1. City Manager/Executive Director Starr commented as follows:
- (a) He wished everyone "Happy Holidays."
  - (b) He noted the 200-year-old oak tree at Wilderness Park has sadly died despite the best efforts of the Public Works Department to save it. He stated this issue would be discussed at the next Public Works Committee Meeting.

**C. Mayor/Chairman**

1. Mayor/Chairman Eaton stated he has revised and distributed the Committee Liaison Assignments and requested approval from the City Council to establish concurrence.

Moved by Council Member Dutrey, seconded by Mayor Pro Tem Raft, and carried unanimously to approve the 2014-16 City Council Committee Liaison Assignments.

**MONTCLAIR CITY COUNCIL COMMITTEE/LIAISON ASSIGNMENTS**

**2014-16**

<i>City Council Committees:</i>	<i>Member</i>	<i>Member</i>
Code Enforcement/Public Safety Community Action Committee Panel Gold Line Human Services Personnel Planning Commission Panel Public Works Real Estate	Carolyn Raft Bill Ruh Paul Eaton Bill Ruh Bill Ruh John Dutrey Paul Eaton Paul Eaton	John Dutrey Carolyn Raft Bill Ruh Trisha Martinez Carolyn Raft Paul Eaton Carolyn Raft John Dutrey
<i>City Council Liaisons:</i>	<i>Primary</i>	<i>Alternate</i>
Chamber of Commerce Community Action Committee Planning Commission	Bill Ruh Bill Ruh John Dutrey	Trisha Martinez Trisha Martinez Carolyn Raft
<i>Interagency Committees:</i>	<i>Member</i>	<i>Alternate</i>
Alameda Corridor-East Construction Authority Omnitrans Regional Sewer Policy Committee (IEUA) San Bernardino Associated Governments (SANBAG)	Paul Eaton Paul Eaton Paul Eaton Paul Eaton	Bill Ruh John Dutrey Carolyn Raft John Dutrey
<i>External Organizations:</i>	<i>Delegate</i>	<i>Alternate</i>
City Selection Committee League of California Cities, Inland Empire Division League of California Cities National League of Cities SCAG - General Assembly	Mayor Mayor Mayor Mayor Mayor	Mayor Pro Tem Mayor Pro Tem Mayor Pro Tem Mayor Pro Tem Mayor Pro Tem
<i>External Committees:</i>	<i>Delegate</i>	<i>Alternate</i>
Chamber of Commerce Legislative Committee Omnitrans Administrative Finance Committee SANBAG Commuter Rail and Transit Committee SANBAG General Policy Committee SANBAG Metro Valley Committee SBC Mayors and City Managers Task Force	Bill Ruh Paul Eaton Paul Eaton Paul Eaton Paul Eaton Paul Eaton	Trisha Martinez John Dutrey

**D. City Council/Successor Agency Board/MHC Board/MHA Board**

1. Mayor Pro Tem/Vice Chairperson Raft commented as follows:
  - (a) She noted over 400 people attended the annual Christmas Tree Lighting Ceremony and stated it seems to get bigger each year.
  - (b) She congratulated Montclair Fire Department's 2013 Firefighter of the Year, James Colby, and 2013 Fire Department Employee of the Year, Steve Jackson.

- (c) She wished everyone a wonderful Holiday season and a safe New Year.
2. Council Member/Director Dutrey commented as follows:
- (a) He wished everyone a Merry Christmas and Happy New Year.
  - (b) He noted he and Mayor Pro Tem Raft attended the Code Enforcement Committee meeting and received an update on the Pinebrook Apartments, noting the owner is working on repairing the property.
  - (c) He recognized Division Chief Jackson and Fire Engineer Colby on their accomplishments and noted he, along with City Manager Starr, helped to judge a moustache contest between the Montclair and Upland Fire Departments to promote men's health issues and awareness.
3. Council Member/Director Ruh commented as follows:
- (a) He presented members of the City Council with **Gold Line**-inspired gifts including a gold hard hat to "help each one of us ward off the slings and arrows of those who may not want the **Gold Line** as quickly as we do;" a gold spade to dig the rail line from Claremont to Montclair and "plant the seeds in everyone we meet that we need the **Gold Line**;" and a gold hammer "to hammer home the point that the **Gold Line** is important to this community."
  - (b) He congratulated Steve Jackson and James Colby, noting at the Firefighter Recognition Breakfast they were recognized by **San Bernardino County Fourth District Supervisor Hagman, Assembly Member Rodriguez, Senator Leyva, and U.S. Representative Negrete-McLeod** along with the City of Montclair and the **Chamber of Commerce**.
  - (c) He noted he and Council Member Martinez participated in **Dashing Through Montclair** on Saturday, December 6, 2014, adding it was a great opportunity to meet the residents and bring the spirit of Christmas to the residents.
  - (d) He noted the **Christmas Tree Lighting Ceremony** was a wonderful event and a tradition the City has continued since he was young.
  - (e) He stated he is excited for changes that are coming at the Montclair Plaza.
  - (f) He read his Christmas wishes for lives forgotten on Christmas Eve as follows:

*As we wrap presents and sing carols and gaze at the glitter of boxes brave with bows under the glow of a well-trimmed tree, let's pause and see all those down on their luck in a different light.*

*Give the gift of recognition to the unappreciated.*

*Cherish forgotten heroes who are mistaken for losers.*

*Let dreams come true tonight for all who truly need a break.*

*Tonight, let there be laughter in all this country's poor neighborhoods and forsaken places.*

*Let nobody go to bed hungry or cold on this holiday.*

*Let no policeman be shot, no child abused, no woman battered, and let no infant be born addicted to drugs.*

*Let us write a song for all of the anonymous hard-working people with grueling jobs who obey the law, pay their taxes, educate their children, never get into trouble, and struggle every day to make ends meet.*

*Let no parent feel the torment of not being able to afford toys for the children.*

*Please give a second chance to somebody in trouble.*

*Hire the guy who once went to jail and is eager to work, for Christ would have done that.*

*Take some time to explain history to a college student so that the student may appreciate artists with style who performed before he was even born.*

*Give every young journalist copies of Edward R. Murrow so that they may see how integrity, moral intelligence, and irony can become poetry against a deadline.*

*Light a candle to all those who serve this country in huts and villages half a globe away. Then light another candle, and another one, and one after that for permanent peace.*

*If you run into an old friend, tell him about the times you won and came out on top, not the times you lost. Thank him for being a friend when it really, truly counted.*

*Let a high school dropout discover the local library, fall in love with books, and become a teacher.*

*Remember the Holy Family on their flight into Egypt.*

*Make this a miracle Christmas for somebody in a homeless shelter and for the immigrant just here from the Middle East, Africa, Mexico, or some other distant far and homeland.*

*But most of all on this holiday, let the timid find confidence, the lost find a direction,*

*the lonely find love, and may each of you  
find peace.*

*Merry Christmas.*

**E. Committee Meeting Minutes**

**1. Minutes of Personnel Committee Meeting of December 1, 2014**

The City Council received and filed the Personnel Committee meeting minutes of December 1, 2014, for informational purposes.

**XII. ADJOURNMENT OF CITY COUNCIL, SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS OF DIRECTORS, AND MONTCLAIR HOUSING AUTHORITY COMMISSIONERS**

At 7:34 p.m., Mayor/Chairman Eaton adjourned the City Council, Successor Agency and Montclair Housing Corporation Boards of Directors, and Montclair Housing Authority Commissioners.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board/Montclair Housing Authority Commissioners approval,



---

Andrea M. Phillips  
Administrative Specialist