

**CITY OF MONTCLAIR
AGENDA FOR CITY COUNCIL, SUCCESSOR AGENCY,
AND MONTCLAIR HOUSING CORPORATION MEETINGS,
AND MONTCLAIR HOUSING AUTHORITY MEETINGS**

To be held in the Council Chambers
5111 Benito Street, Montclair, California

March 3, 2014

7:00 p.m.

As a courtesy please silence your cell phones and other electronic devices while the meeting is in session. Thank you.

The CC/SA/MHC/MHA meetings are now available in audio format on the City's website at www.ci.montclair.ca.us and can be accessed the day following the meeting after 10:00 a.m.

Page No.

I. CALL TO ORDER – City Council, Successor Agency and Montclair Housing Corporation Boards of Directors, and Montclair Housing Authority Commissioners

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this City Council Meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorse any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS

A. Introduction of New Employee

VI. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Each speaker will be afforded five minutes to address the City Council Members, Successor Agency Board of Directors, Montclair Housing Corporation Board of Directors, and Montclair Housing Authority Commissioners. (Government Code Section 54954.3)

Under the provisions of the Brown Act, the Council/Successor Agency Board/MHC Board/MHA Commission is prohibited from taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS - None

VIII. CONSENT CALENDAR

A. Approval of Minutes

1. Minutes of the Regular Joint Council/Successor Agency Board/
MHC Board/MHA Commission Meeting February 3, 2014
[CC/SA/MHC/MHA]

B. Administrative Reports

1. Consider Setting a Public Hearing to Consider Adoption of
Resolution No. 14-3022 Amending the Master User Fee
Schedule [CC] 4
2. Consider Authorization to Purchase a Mobile Command Trailer
[CC]

Consider Authorization for a \$6,454 Transfer From the
Contingency Account Toward Purchase of a Mobile Command
Trailer [CC] 17
3. Consider Authorizing Staff to Advertise for Bid Proposals for the
Sunrise Park Block Wall Replacement Project [CC] 19
4. Consider Adoption of the City of Montclair Street Sweeping and
Parking Exemption Policy [CC] 20
5. Consider Approval of Warrant Register and Payroll
Documentation [CC] 24

C. Agreements

1. Consider Montclair Housing Corporation Board of Directors' Award
of Contract to E. Alcantara for the 5444 Palo Verde Street
Landscape Improvement Project [MHC]

Consider Montclair Housing Corporation Board of Directors'
Approval of Agreement No. 14-19 With E. Alcantara
Construction for the 5444 Palo Verde Street Landscape
Improvement Project [MHC]

Consider Authorization of a \$6,027 Construction Contingency
[MHC] 25

D. Resolutions

1. Consider Adoption of Resolution No. 14-3021 Authorizing
Placement of Liens on Certain Properties for Delinquent Sewer
and Trash Charges [CC] 57

IX. PULLED CONSENT CALENDAR ITEMS

X. RESPONSE – None

XI. COMMUNICATIONS

A. City Attorney

1. Closed Session Pursuant to Government Code Section 54956.9(d)(1)
Regarding Pending Litigation

Kenneth Pollich v. Montclair

B. City Manager/Executive Director

C. Mayor/Chairman

D. Council/SA/MHC/MHA Board

E. Committee Meeting Minutes *(for informational purposes only)*

1. Minutes of the Personnel Committee Meeting of February 18, 2014 66

XII. ADJOURNMENT OF SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS OF DIRECTORS AND MONTCLAIR HOUSING AUTHORITY COMMISSIONERS

(At this time, the City Council will meet in Closed Session regarding pending litigation.)

XIII. CLOSED SESSION ANNOUNCEMENTS

XIV. ADJOURNMENT OF CITY COUNCIL

The next regularly scheduled City Council, Successor Agency Board, Montclair Housing Corporation Board, and Montclair Housing Authority Commission meetings will be held on Monday, March 17, 2014, at 7:00 p.m. in the Council Chambers.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the City Council, Successor Agency Board, Montclair Housing Corporation Board, and Montclair Housing Authority Commission after distribution of the Agenda packet are available for public inspection in the Office of the City Clerk located at 5111 Benito Street, Montclair, California, between 7:00 a.m. and 6:00 p.m., Monday through Thursday.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at (909) 625-9416. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Yvonne L. Smith, Deputy City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall on February 27, 2014.

AGENDA REPORT

SUBJECT: CONSIDER SETTING A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION NO. 14-3022 AMENDING THE MASTER USER FEE SCHEDULE	DATE: March 3, 2014 SECTION: ADMIN. REPORTS ITEM NO.: 1 FILE I.D.: FLP280 DEPT.: ADMIN. SVCS.
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REASON FOR CONSIDERATION: In July 2013, the City Council adopted Resolution No. 13-2994 amending and adopting the Master User Fee Schedule for Fiscal Year 2013-14 to continue certain department fees, rates, and charges and increase certain fees, rates, and charges. Over the course of implementation of the amended Master User Fee Schedule, City staff has found it necessary to revise certain portions of the fee schedule for accuracy.

A copy of proposed Resolution No. 14-3022 amending the Master User Fee Schedule is attached. *Exhibit A: Proposed Master User Fee Revisions* is attached to Resolution No. 14-3022 for the City Council's review and consideration. The current Master User Fee Schedule is included in the City Council's agenda packets for reference.

BACKGROUND: In administering the new Master User Fee Schedule, City staff has identified several user fees that need to be revised, added, or removed to provide a more accurate user fee schedule. In certain circumstances, these revisions are necessary to comply with changes that have occurred in county, state, or federal law over the course of the year. These revisions also include adjustments based on changes to user fees that were inadvertently omitted from the schedule and clarifications to individual user fees.

Summary of Proposed Master User Fee Revision - Exhibit A

Attached as *Exhibit A* to proposed Resolution No. 14-3022 is the proposed Master User Fee Schedule Revisions. The proposed Master User Fee Schedule Revisions contain current user-related fees that are being recommended for revision, the reason for the recommended revision, any increase or decrease in the user fee being revised, new user fee recommendations, and the reason for any new user fees being recommended. The Master User Fee Schedule Revisions are in order by department and fee number.

FISCAL IMPACT: The cost to publish a Notice of Public Hearing related to proposed Resolution No. 14-3022 is not expected to exceed \$400.

RECOMMENDATION: Staff recommends the City Council set a public hearing for Monday, March 17, 2014, at 7:00 p.m. in the City Council Chambers to consider adoption of Resolution No. 14-3022 amending the Master User Fee Schedule.

Prepared by: <u>M. Furtak</u>	Reviewed and Approved by: <u>M. STARRS</u>
Proofed by: <u>Audrey Phillips</u>	Presented by: <u>[Signature]</u>

RESOLUTION NO. 14-3022

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MONTCLAIR AMENDING
THE MASTER USER FEE SCHEDULE**

WHEREAS, the City of Montclair has the statutory authority to impose fees, charges, and rates under its regulatory and police power as authorized pursuant to California Government Code Section 66000; and

WHEREAS, user fees are imposed for services rendered by the City of Montclair that will benefit a specific individual or group of individuals; and

WHEREAS, there is a need for the City of Montclair to recoup reasonable costs related to the provisions of specified services; and

WHEREAS, user fees are imposed to assign the cost of providing services to the specific individual or group of individuals receiving the benefits of said services, rather than funding said services from General Fund revenues; and

WHEREAS, it has been directed that all user fees, to the extent possible, are to be reviewed and amended annually, consistent with the User Fee Cost Recovery Policy; and

WHEREAS, the City of Montclair finds it necessary to correct and or adjust fees or add fees to the Master User Fee Schedule that was adopted pursuant to Resolution No. 13-2994.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Montclair does hereby find and determine as follows:

Section 1. Master User Fee Revisions. The Master User Fee Schedule Revisions, attached hereto as "Exhibit A," is hereby adopted and all fees contained therein shall be included in the City's current user fee schedule.

Section 2. Effective Date. Excluding those fees approved by separate action of the Montclair City Council with conflicting effective dates, this Resolution shall be in full force and effect thirty (30) days after passage.

APPROVED AND ADOPTED this XX day of XX, 2014.

Mayor

ATTEST:

Deputy City Clerk

I, Yvonne L. Smith, Deputy City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 14-3022 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2014, and that it was adopted by the following vote, to-wit:

AYES: XX
NOES: XX
ABSTAIN: XX
ABSENT: XX

Yvonne L. Smith
Deputy City Clerk

Exhibit A: Master User Fee Schedule Revisions

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building: New Construction Inspection Fees						
28	Retail Sales - T.I.	Omitted from fee schedule	Add 1,500 sq. ft.		\$1,914.50	\$1,914.50
28	Retail Sales - T.I.	Unit amount clarification	Change in size from 2,000 sq. ft. to 3,000 sq. ft.	\$2,480.84	\$2,480.84	None
28	Retail Sales - T.I.	Unit amount clarification	Change in size from 4,000 sq. ft. to 6,000 sq. ft.	\$3,054.64	\$3,054.64	None
Building: New Construction Plan Check Fees						
28	Retail Sales - T.I.	Omitted from fee schedule	Add 1,500 sq. ft.		\$1,914.50	\$1,914.50
28	Retail Sales - T.I.	Unit amount clarification	Change in size from 2,000 sq. ft. to 3,000 sq. ft.	\$2,480.84	\$2,480.84	None
28	Retail Sales - T.I.	Unit amount clarification	Change in size from 4,000 sq. ft. to 6,000 sq. ft.	\$3,054.64	\$3,054.64	None
Building: Mechanical, Plumbing, Electric (MPE) Inspection Fees						
4	Mechanical Permit Fees	Remove fee	Inadvertently referenced as fee			
10	Boiler or compressor, up to 3HP/Absorption system up to 100,000Btu/h.	Initial fee adjustment		\$47.91	\$33.52	(\$14.39)
11	Boiler or compressor, from 3HP to 15 HP / Absorption system from 100,000 Btu/h to 500,000 Btu/h.	Initial fee adjustment		\$63.71	\$46.92	(\$16.79)
12	Boiler or compressor, from 15 HP to 30 HP / Absorption system from 500,000 Btu/h to 1,000,000 Btu/h.	Initial fee adjustment		\$46.92	\$47.01	\$0.09
14	Boiler or compressor over 50 HP/ Absorption system over 1,750,000 Btu/h	Initial fee adjustment		\$33.52	\$63.71	\$30.19
15	Air-handling unit, including attached ducts	Initial fee adjustment		\$37.02	\$32.66	(\$4.36)

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building: Mechanical, Plumbing, Electric (MPE) Inspection Fees						
16	Air-handling unit over 10,000 CFM	Initial fee adjustment		\$32.66	\$37.02	\$4.36
26	Plumbing/Gas Permit Fees	Remove fee	Inadvertently referenced as fee			
27	Plumbing Fixtures	Unit amount clarification	Change increment to "Per 5"	\$27.23	\$27.23	None
34	Water piping and/or water treating equipment	Unit amount clarification	Change increment to "Per 5"	\$38.89	\$38.89	None
35	Repair or alteration of drainage or vent piping, each fixture	Unit amount clarification	Change increment to "Per 5"	\$34.69	\$34.69	None
38	Atmospheric-type vacuum breakers: 1 to 5 units	Unit amount clarification	Change increment to "Per 5"	\$28.81	\$28.81	None
39	Atmospheric-type vacuum breakers: each unit over 5 units	Unit amount clarification	Change increment to "Per 5"	\$25.82	\$25.82	None
42	Electrical Permit Fees	Remove fee	Inadvertently referenced as fee			
43	System Fees	Remove Fee				
49	Elevator	Fee title clarification	Add "Escalator" to title			
63	Branch Circuit	Initial fee adjustment		\$0.12 per sq. ft.	\$7.60	\$7.60
64	New single-family residence	Omitted from fee schedule	Inadvertently referenced as fee		\$0.12 per sq. ft.	\$0.12 per sq. ft.
	Power apparatus	Remove fee				
	Busways	Remove fee	Inadvertently referenced as fee			
	Miscellaneous apparatus, conduits, and conductors	Remove fee	Inadvertently referenced as fee			
	Gas piping system	Omitted from fee schedule			\$31.10	\$31.10
	Swimming pool plumbing, public pool	Omitted from fee schedule			\$116.20	\$116.20
65	Swimming pool: public spa	Omitted from fee schedule			\$85.70	\$85.70
79	Swimming pool: private pool	Omitted from fee schedule			\$85.70	\$85.70
89	Swimming pool: private spa	Omitted from fee schedule			\$85.70	\$85.70

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building: Mechanical, Plumbing, Electric (MPE) Plan Check Fees						
63	Branch circuit	Initial fee adjustment		\$0.12 per sq. ft.	\$7.60	\$7.60
64	New single-family residence	Omitted from fee schedule			\$0.12 Per sq. ft.	\$0.12 per sq. ft.
65	Power Apparatus	Remove fee	Inadvertently referenced as fee			
79	Busways	Remove fee	Inadvertently referenced as fee			
89	Miscellaneous apparatus, conduits, and conductors	Remove fee	Inadvertently referenced as fee			
	Gas piping system	Omitted from fee schedule			\$31.10	\$31.10
	Swimming pool plumbing, public pool	Omitted from fee schedule			\$116.20	\$116.20
	Swimming pool: Public spa	Omitted from fee schedule			\$85.70	\$85.70
	Swimming pool: Private pool	Omitted from fee schedule			\$85.70	\$85.70
	Swimming pool: Private spa	Omitted from fee schedule			\$85.70	\$85.70
Building Misc. Fees Inspection Fees						
6	Deck (With Calcs)	Fee title clarification	Remove "With Calcs" from description			
37	Patio Enclosure	Remove fee	Inadvertently referenced as fee			
42	Enclosure walls under existing roof first 1,000 sq. ft. of enclosed area - Garage Conversion	Initial fee adjustment		\$100.00	\$311.25	\$211.25
44	Photovoltaic - Residential: First 10 Arrays	Adjust fee and remove unit amount	Original fee not in compliance with state law	\$357.50	\$250.00	(\$107.50)
45	Photovoltaic - Residential: Each additional 10 Arrays	Remove fee	Original fee not in compliance with state law			
46	Photovoltaic - Commercial: First 10 Arrays	Adjust fee and remove unit amount	Original fee not in compliance with state law	\$357.50	\$500.00	\$142.50
47	Photovoltaic - Commercial: Each additional 10 Arrays	Remove fee	Original fee not in compliance with state law			
52	First 50 sq. ft.	Omitted from fee schedule			\$118.00	\$118.00

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building Misc. Fees Inspection Fees						
52	First 50 sq. ft.	Unit amount clarification	Change increment to first 50 lf			
53	Each additional 50 sq. ft.	Omitted from fee schedule			\$62.25	\$62.25
53	Each additional 50 sq. ft.	Amount clarification	Change increment to each additional 50 lf			
54	Special design, 3 to 10 ft. high (up to 50 lf)	Initial fee adjustment		Per valuation	\$310.00	\$310.00
55	Each additional 50 lf	Initial fee adjustment		Per valuation	\$155.00	\$155.00
56	Special Design, over 10 ft. high (up to 50 lf)	Initial fee adjustment		Per valuation	\$439.50	\$439.50
57	Each additional 50 lf	Initial fee adjustment		Per valuation	\$155.00	\$155.00
58	Residential remodel	Initial fee adjustment		\$285.00	\$142.50	(\$142.50)
58	Residential remodel	Unit amount clarification	Change increment to 500 sq. ft.			
63	Branch circuit	Omitted from fee schedule			\$7.60	\$7.60
64	New single-family residence	Omitted from fee schedule			\$0.12 per sq. ft.	\$0.12 per sq. ft.
	Insulation	Omitted from fee schedule	Per 1000 sq. ft.		\$42.25	\$42.25
	Drywall	Omitted from fee schedule	Per 250 sq. ft.		\$42.25	\$42.25
	Pool demolition	Omitted from fee schedule	Each		\$126.75	\$126.75
	Acoustical ceiling	Omitted from fee schedule	Per 500 sq. ft.		\$42.25	\$42.25
	Framed wall	Omitted from fee schedule	Per 50 lf		\$42.25	\$42.25
6	Deck (With Calcs)	Fee title clarification	Remove "With Calcs" from description			
24	0 to 50 cubic yards (cut and fill)	Omit from Building Schedule	Fee collection provided by Engineering	\$99.00	N/A	
25	51 to 100 cubic yards	Omit from Building Schedule	Fee collection provided by Engineering	\$99.00	N/A	
26	Each additional 100 cubic yards or portion thereof	Omit From Building Schedule	Fee collection provided by Engineering	\$39.00	N/A	
27	1,000 cubic yards (minimum)	Omit from Building Schedule	Fee collection provided by Engineering	\$39.00	N/A	

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building Misc. Fees Plan Check Fees						
28	Each additional 1,000 cubic yards or portion thereof	Omit from Building Schedule	Fee collection provided by Engineering	\$39.00	N/A	
29	10,000 cubic yards (minimum)	Omit from Building Schedule	Fee collection provided by Engineering	\$390.00	N/A	
30	Each additional 10,000 cubic yards or portion thereof	Omit from Building Schedule	Fee collection provided by Engineering	\$390.00	N/A	
37	Patio enclosure	Section clarification	Should be section title			
42	Enclosure walls under existing roof first 1,000 square feet of enclosed area - Garage Conversion	Initial fee adjustment		\$100.00	\$311.25	\$211.25
44	Photovoltaic - Residential: First 10 arrays	Adjust fee and remove unit amount	Original fee not in compliance with state law	\$357.50	\$250.00	(\$107.50)
45	Photovoltaic - Residential: Each additional 10 arrays	Remove fee	Original fee not in compliance with state law			
46	Photovoltaic - Commercial: First 10 arrays	Adjust fee and remove unit amount	Original fee not in compliance with state law	\$357.50	\$500.00	\$142.50
47	Photovoltaic - Commercial: Each additional 10 arrays	Remove fee	Original fee not in compliance with state law			
52	First 50 sq. ft.	Omitted from fee schedule			\$118.00	\$118.00
52	First 50 sq. ft.	Unit amount clarification	Change increment to first 50 lf			
53	Each additional 50 sq. ft.	Omitted from fee schedule			\$62.25	\$62.25
53	Each additional 50 sq. ft.	Amount clarification	Change increment to each additional 50 lf			
54	Special design, 3 to 10 ft. high (up to 50 lf)	Initial fee adjustment		Per valuation	\$310.00	\$310.00
55	Each additional 50 lf	Initial fee adjustment		Per valuation	\$155.00	\$155.00
56	Special design, over 10 ft. high (up to 50 lf)	Initial fee adjustment		Per valuation	\$439.50	\$439.50
57	Each additional 50 lf	Initial fee adjustment		Per valuation	\$155.00	\$155.00
58	Residential remodel	Initial fee adjustment		\$285.00	\$142.50	(\$142.50)

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Building Misc. Fees Plan Check Fees						
58	Residential remodel	Unit amount clarification	Change increment. to 500 sq. ft.			
63	Branch Circuit	Omitted from fee schedule			\$7.60	\$7.60
64	New Single-Family Residence	Omitted from fee schedule			\$0.12 per sq. ft.	\$0.12 per sq. ft.
	Insulation	Omitted from fee schedule	Per 1000 sq. ft.		\$42.25	\$42.25
	Drywall	Omitted from fee schedule	Per 250 sq. ft.		\$42.25	\$42.25
	Pool Demolition	Omitted from fee schedule	Each		\$126.75	\$126.75
	Acoustical Ceiling	Omitted from fee schedule	Per 500 sq. ft.		\$42.25	\$42.25
	Framed Wall	Omitted from fee schedule	Per 50 lf		\$42.25	\$42.25
Fire						
7	Resident Subscription Option Per Year	Initial fee adjustment		\$48.00	\$24.00	(\$24.00)
9	Business subscription option (15 employees or less) per year	Initial fee adjustment		\$100.00	\$50.00	(\$50.00)
10	Business subscription option (16 employees or more) per year	Initial fee adjustment		\$150.00	\$100.00	(\$50.00)
12	Rental of Fire Department Classroom (7.00 a.m. -6:00 p.m.)	Unit amount clarification	Remove Time Period			
12	Rental of Fire Department Classroom (7.00 a.m. -6:00 p.m.)	Initial fee adjustment		\$75.00	Residents \$30 Per Hr. Non-Residents \$60 Per Hr. Non-Profit \$15 Per Hr.	Residents \$30 Per Hr. Non-Residents \$60 Per Hr. Non-Profit \$15 Per Hr.
13	Rental of Fire Department Classroom (6:00 p.m. -9:00 p.m.)	Remove Fee				
14	Incident reports	Unit amount clarification	Change increment to "Per Report"	\$1.00 per page	\$1.00 per report	\$1.00 per report

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Human Services						
6	Summer Day Program (Low Cost School)	Fee title clarification	Remove "Low Cost School"			
11	Resident rate	Fee title clarification	Change to "Summer Youth Basketball Rate"			
12	Nonresident rate	Fee title clarification	Change to "Summer Youth Basketball Rate"			
51	Facility attendance and use	Fee title clarification	Add "Attendance: Up to 300 people"			
52	Attendance: Up to 300 people	Fee title clarification	Change to "Montclair residents"			
59	Mini School 12 weeks (3 to 5 years old)	Initial fee adjustment		\$120.00	\$60.00	(\$60.00)
59	Mini School 12 weeks (3 to 5 years old)	Unit amount clarification	Change increment to "6 weeks"			
70	Setup/Takedown	Fee title clarification	Remove "Montclair Community Group/Fund Raising Activity"			
74	Facility attendance and use	Fee title clarification	Add "Attendance: Up to 50 people"			
75	Attendance: Up to 50 People	Fee title clarification	Change to "Montclair residents"			
86	Facility Attendance and Use	Fee title clarification	Add "Attendance: Up to 150 people"			
87	Attendance: Up to 150 People	Fee title clarification	Change to "Montclair residents"			
105	Setup/Takedown	Fee title clarification	Remove "Montclair Community Group/Fund Raising Activity"			
109	Facility Attendance and Use	Fee title clarification	Add "Attendance: Up to 60 people"			
128	Setup/Takedown	Fee title clarification	Remove "Montclair Community Group/Fund Raising Activity"			
153	Counseling and Medical Clinic	Fee title clarification	Remove "Counseling"			
156	Lab Services	Remove fee				
	Weight Room Monthly Membership	Omitted from fee schedule			\$5.00 per month	\$5.00 per month
	Adult Volleyball League Forfeit	Omitted from fee schedule			\$48.00	\$48.00
	Adult Volleyball League Referee	Omitted from fee schedule			\$12.00 per game	\$12.00 per game
	Soccer Field	Section omitted from fee schedule				

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Human Services						
	Soccer Field Rental	Omitted from fee schedule			\$30.00 per hour	\$30.00 per hour
	Soccer Field Deposit	Omitted from fee schedule			\$100.00	\$100.00
	Soccer Field Cancellation	Omitted from fee schedule			Keep deposit	Keep deposit
	Soccer Field Staff	Omitted from fee schedule			\$25.00 per hour	\$25.00 per hour
	Soccer Field Youth Rental	Omitted from fee schedule			\$20.00 per hour	\$20.00 per hour
	Soccer Field Youth Deposit	Omitted from fee schedule			\$100.00	\$100.00
	Soccer Field Youth Cancellation	Omitted from fee schedule			Keep deposit	Keep deposit
	Soccer field youth staff	Omitted from fee schedule			\$25.00 per hour	\$25.00 per hour
Police						
14	Subpoena for Appearance as a Witness (noncriminal)	Fee title clarification	Title change to "Subpoena for Appearance of a Peace Officer or Firefighter as a Witness in a Civil Action or Proceeding Related to Course of Duties"			
14	Subpoena for Appearance as a Witness (noncriminal)	Description clarification	Add "plus actual expenses if actual expenses exceed deposit amount paid"			
15	Copies of traffic collision digital photos - Email	Initial Fee adjustment			None	
16	Copies of Traffic Collision Digital Photos - Printed (Requestor provides the medium)	Fee title clarification	Remove "Requestor provides the medium" replace with "Medium provided by City"			

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Police						
26	Vehicle Storage/Impound Release for Vehicle Stored for Evidence Only	Description clarification	Victim or witness vehicle: If vehicle release is obtained within 72 hours of notification of availability for release - No charge; after 72 hours - \$150 - Vehicle associated with the suspect or arrestee: \$150			
	Subpoena for Employee (other than Peace Officer or Firefighter) for Appearance as a Witness in a Civil Action or Proceeding Related to Course of Duties	Omitted from fee schedule			\$150 deposit, plus actual expenses if actual expenses exceed deposit amount paid	\$150 deposit, plus actual expenses if actual expenses exceed deposit amount paid
	Audio/video recordings	Omitted from fee schedule			\$30	\$30
	Impound Release Administrative Fee	Omitted from fee schedule			\$150	\$150
	Impounded vehicle towing	Omitted from fee schedule	\$150 for vehicles with a gross vehicle weight rating under 14,000 pounds		\$150	\$150
	Impounded vehicle towing	Omitted from fee schedule	\$170 for vehicles with a gross vehicle weight rating of 14,001 to 19,501 pounds		\$170	\$170
	Daily storage fee	Omitted from fee schedule	\$48 for vehicles less than 20 ft. in length		\$48	\$48
	Daily storage fee	Omitted from fee schedule	\$53 for vehicles greater than 20 ft. in length		\$53	\$53
	Lien processing	Omitted from fee schedule	\$70 for vehicles valued less than \$4,000*		\$70	\$70
	Lien processing	Omitted from fee schedule	\$100 for vehicles valued greater than \$4,000*		\$100	\$100

Fee No.	Section/Title	Change	Description	Current Fee	Proposed Fee	Proposed Fee Change
Police						
	Lien processing	Description clarification	First 72 hours - Release to registered or legal owner (legal owner repossession)		No lien fee	No lien fee
	Lien processing	Description clarification	After 72 hours, through Day 14 (Release to registered owner)		One-half of lien fee	One-half of lien fee
	Lien processing	Description clarification	After 72 hours, through Day 14 (Release to registered owner)		One-half of lien fee	One-half of lien fee
	Lien processing	Description clarification	After 72 hours, through Day 14 - Release to legal owner (Repossession)		No lien fee	No lien fee
	Lien processing	Description clarification	Day 15 or after - Release to registered owner or legal owner (Legal owner repossession) Lien process not complete		One-half of lien fee	One-half of lien fee
	Lien processing	Description clarification	Day 15 or after - Release to registered owner or legal owner (Legal owner repossession) Lien process is complete		Full lien fee	Full lien fee

AGENDA REPORT

SUBJECT: CONSIDER AUTHORIZATION TO PURCHASE A MOBILE COMMAND TRAILER CONSIDER AUTHORIZATION OF A \$6,454 TRANSFER FROM THE CONTINGENCY ACCOUNT TOWARD PURCHASE OF A MOBILE COMMAND TRAILER	DATE: March 3, 2014 SECTION: ADMIN. REPORTS ITEM NO.: 2 FILE I.D.: PDT362 DEPT.: POLICE
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REASON FOR CONSIDERATION: The City Council is requested to consider authorizing a \$6,454 transfer from the Contingency Account and the expenditure of \$30,832 in unexpended grant and asset forfeiture funds to purchase a Mobile Command Trailer (MCT), which would serve a myriad of functions for the Police Department and the Montclair community.

BACKGROUND: On June 17, 2013, the City Council approved Agreement No. 13-44 with the County of San Bernardino for allocation and expenditure of Justice Assistance Grant (JAG) funds toward purchase of an MCT.

The MCT would be a self-contained, 24-foot hitch-towed command center with distinct markings identifying the trailer as a Montclair Police Command Vehicle. The MCT would provide support to Police personnel as shelter and an operations center during emergencies, disasters, and major investigations. These uses include, but are not limited to, homicides, major traffic collision investigations, checkpoints, preplanned events, active shooter investigations, and civil unrest. The MCT is capable of housing Dispatchers, Police Officers, supervisory staff, and City employees during these major events.

An alternative and frequent use of the MCT would be for the Police impound lot and civic and school events throughout the year, such as National Night Out, the Montclair Country Fair Jamboree, cancer awareness functions, and a host of other events.

The following three bid quotations were received for the MCT; the amounts include sales tax and license, tire, and preparation fees:

<i>Vendor</i>	<i>Bid Amount</i>
RB Components	\$43,515
Ultra Santek	\$37,286
Garrett Custom Trailers	\$35,852

Police Department staff viewed products from all three vendors. The bid provided by RB Components did not include running water, countertops, or a bathroom; to add these features would place the cost of the trailer into the \$45,000 to \$48,000 range.

Prepared by: <u>J. Keed</u>	Reviewed and Approved by:	<u>M. DeMoro</u>
Proofed by: <u>Sharon Agopian</u>	Presented by:	<u>D. DeC...</u>

Ultra Santek is located in Corona while Garrett Custom Trailers is located in Simi Valley. In reviewing these two remaining companies, Garrett Custom Trailers bid the trailer build at \$1,434 less than Ultra Santek; however, the product provided by these two companies differs greatly.

Garrett Custom Trailers would order the trailer from a separate vendor, Look Trailers, in Arizona. The trailer is then delivered to its Simi Valley location, at which no modifications would be performed in-house. Because of Garrett Custom Trailers' inability to perform in-house construction and fabrication, the vendor is limited in design and customization in several areas. The same held true for future upgrades or reconfiguration as needs of the Department or technology may require. One area of concern was the inability to custom size the restroom area of the trailer; hence, reducing much-needed front storage space.

Ultra Santek would build the MCT in-house from the specifications provided by the Police Department. Furthermore, any repairs or warranty work would be handled directly through Ultra Santek in Corona, rather than having to take the MCT to Simi Valley and coordinating the work through the trailer manufacturer in Arizona.

A key function of the MCT would be to serve as a command center during a variety of incidents. The Information Technology Division would need to place custom wiring inside the unit during the build to satisfy specific needs of the MCT's function. Ultra Santek would be able to satisfy these needs, both during and after the build, while Garrett Custom Trailers normally does not perform these types of modifications.

Police staff spoke with representatives of two agencies, La Habra and Laguna Beach Police Departments, that have already deployed MCTs built by Ultra Santek. Both agencies praised the quality of their units, the availability of customization, and the customer service received from Ultra Santek. Police staff personally inspected Laguna Beach Police Department's unit and were satisfied with the quality and workmanship of the MCT.

Although the quotation from Ultra Santek is slightly higher than that of Garrett Custom Trailers, Ultra Santek is staff's preferred vendor for the proposed purchase based on the reasons outlined above.

FISCAL IMPACT: The cost to purchase an MCT from Ultra Santek is \$37,286. Should the City Council approve this purchase, \$6,454 would be transferred from the Contingency Account to Account No. 1001-4426-62050-400, Other Equipment, in the Police Department Fiscal Year 2013-14 Budget. The City would be fully reimbursed the \$6,454 through Homeland Security Grant Program funds.

Allocation of the Police Department's Fiscal Year 2013 JAG in the amount of \$13,692 to purchase the MCT was approved by the City Council on June 17, 2013. The Police Department is in the process of reallocating \$7,500 in unexpended Fiscal Year 2011 JAG funds toward the purchase. The remaining \$9,640 would be funded through Federal Asset Forfeiture funds.

RECOMMENDATION: Staff recommends the City Council authorize the purchase of a Mobile Command Trailer and a \$6,454 transfer from the Contingency Account toward the purchase.

AGENDA REPORT

SUBJECT: CONSIDER AUTHORIZING STAFF TO
ADVERTISE FOR BID PROPOSALS FOR THE
SUNRISE PARK BLOCK WALL REPLACEMENT
PROJECT

DATE: March 3, 2014
SECTION: ADMIN. REPORTS
ITEM NO.: 3
FILE I.D.: PRK600
DEPT.: PUBLIC WORKS

REASON FOR CONSIDERATION: Advertising for bid proposals is subject to City Council approval.

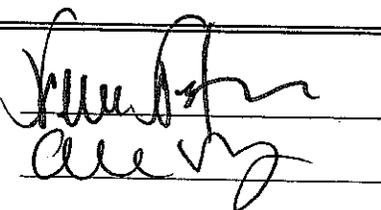
BACKGROUND: The Sunrise Park Block Wall Replacement Project would remove and replace five hundred feet of retaining and perimeter wall along the northerly boundary of the park. It is unknown when the existing wall was constructed or who constructed it, but it has become a danger to residents and park users. Most of the wall is out of plumb; and a portion of it has begun to fall, held in place only by vines growing on the wall.

Work would also include the relocation of an existing Southern California Edison service meter, park lighting equipment, and an irrigation controller.

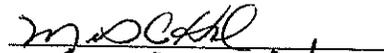
FISCAL IMPACT: The total construction cost is estimated to be \$100,000. Funding for the project will come from the Park Development Fund and is included in this year's Capital Improvement Program.

RECOMMENDATION: Staff recommends the City Council authorize staff to advertise for bid proposals for the Sunrise Park Block Wall Replacement Project.

Prepared by:

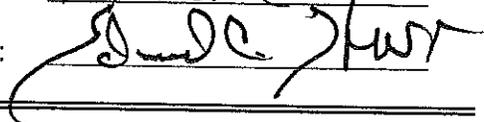


Reviewed and
Approved by:



Proofed by:

Presented by:



AGENDA REPORT

SUBJECT: CONSIDER ADOPTION OF THE CITY OF MONTCLAIR STREET SWEEPING AND PARKING EXEMPTION POLICY	DATE: March 3, 2014 SECTION: ADMIN. REPORTS ITEM NO.: 4 FILE I.D.: STA675 DEPT.: PUBLIC WORKS
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REASON FOR CONSIDERATION: The street sweeping and parking exemption policy has been in effect for several years but has never been formally adopted by the City Council. Since exemptions to the policy are sometimes granted and since citations may be issued for violation of the policy, the City Council is requested to formally adopt the policy.

A copy of the City of Montclair Street Sweeping and Parking Restriction Exemption Policy is attached for the City Council's review and consideration.

BACKGROUND: The federal Clean Water Act mandates cities help prevent pollution from entering local waters. One of the Best Management Practices employed by the City to reduce the amount of pollution entering storm drains and channels is the City's street sweeping program. Street sweeping also benefits the community by collecting and removing debris that collect in the gutter including organics, landscaping debris, oil, and other hazardous products left behind by passing and parked vehicles. Although virtually invisible, these particles can be extremely harmful to the environment.

Each street is swept on a weekly basis. Parking is restricted on street sweeping day between the hours of 7:00 a.m. to 2:00 p.m. Residents are requested to park their vehicles in their driveways or in their garages on their scheduled street sweeping day. Vehicles parked on posted streets during restricted times are subject to citations from the Montclair Police Department.

Parking restriction on street sweeping days may cause unreasonable inconveniences to some residents. To address the inconveniences, parking restriction exemption permits may be issued by the Public Works Department to qualifying residents. Exemption permits may be issued for a number of reasons including:

- A residence with alley access only and inadequate parking space between the alley right-of-way line and garage.
 - The number of vehicles registered to an address exceeds the number of available parking spaces.
 - Any other situation that would demonstrate a hardship created by the posting of restricted parking signs as determined by the Public Works Superintendent.
- Exemptions will not be granted in these situations when opposite sides of the street are swept on different days.

Prepared by: *Alle Vy*
Proofed by: *Alle Vy*

Reviewed and Approved by: *[Signature]*
Presented by: *[Signature]*

The City of Montclair Street Sweeping and Parking Exemption Policy was presented to the Public Works Committee for discussion at its June 20, 2013 meeting. After further discussion of the Guidelines at its July 19, 2013, meeting, the Committee recommended the City Council adopt the Policy as attached.

FISCAL IMPACT: There would be no fiscal impact to the City should the City Council adopt the City of Montclair Street Sweeping and Parking Exemption Policy.

RECOMMENDATION: Staff recommends the City Council adopt the City of Montclair Street Sweeping and Parking Exemption Policy.

CITY OF MONTCLAIR STREET SWEEPING AND PARKING RESTRICTION EXEMPTION POLICY

Street Sweeping Program

The City of Montclair believes it is in the best interest of the residents for the City to assume basic responsibility of sweeping City streets. Reasonable sweeping is necessary for vehicle and pedestrian safety, water quality issues, and environmental concerns. The City will provide such service in a cost-effective manner, keeping in mind safety, budget, personnel, and environmental concerns. The Public Works Department will be responsible for scheduling street sweeping.

There are several reasons for the City conducting the Street Sweeping Program. Primarily, there are federal and local mandates, including the Federal Clean Water Act, which require that the City help prevent pollution from entering local waters. Similar to many other local cities, the City of Montclair performs what are called Best Management Practices to reduce the amount of pollution reaching its storm drains.

Regular street sweeping is one of the most cost-effective Best Management Practices used to remove sediment, metals, petroleum products, trash and vegetation which accumulate on streets. An effective program is important for removing debris from roadsides and gutters which could ultimately end up in the storm drains. Keeping the storm drains clear not only helps to mitigate water pollution, but also reduces the likelihood of flooding during heavy rain.

Additionally, street sweeping benefits the community by collecting and removing debris (paper, leaves and other visible objects) that collect in the gutters. This debris can block storm water inlets, causing localized flooding during heavy rains as well as polluting the local water system. An equally important, but less visible benefit is the removal of metal particles, oil, and other hazardous products left behind by passing and parked vehicles. Although virtually invisible, these particles can be extremely harmful to the environment.

To provide the most effective street sweeping program, each street in the City is swept on a weekly basis. Parking is restricted on street sweeping day on many streets to achieve cleaner public streets with, hopefully, only minor inconvenience to residents. On street sweeping day, parking on the street is prohibited between the hours of 7:00 a.m. and 2:00 p.m. Signs are posted in neighborhoods indicating the day of the street sweeping restriction. In most residential areas of the City, streets are swept the day following trash pickup.

By eliminating the need to travel around parked cars the City is able to sweep the entire street more effectively and efficiently. Residents are asked to not sweep lawn clippings, leaves, or other debris into the gutter. This impedes the ability of the sweeper to sweep the gutter.

Program Hours

The reason for the 7:00 a.m. to 2:00 p.m. restriction for street sweeping is due to the seasonal changes that may impact the street sweeping schedule. In the summer and

**CITY OF MONTCLAIR STREET SWEEPING AND PARKING RESTRICTION
EXEMPTION POLICY**

spring months, street sweeping is generally completed much faster than in the fall. During times of the year when leaves drop, the street sweeper must make more trips back to the City's Maintenance Yard to drop loads of debris. In some cases, the Street Sweeper Operator must sweep certain residential streets more than once to effectively clean the street. Because of these seasonal changes, the times the street sweeper arrives and completes sweeping can vary, accounting for the 7:00 a.m. to 2:00 p.m. time frame.

Holiday Schedule

Street sweeping will not take place on City holidays. These holidays include **New Year's Day; Martin Luther King, Jr. Day; Presidents Day; Memorial Day; Independence Day; Labor Day; Veterans Day; Thanksgiving; Christmas Eve; Christmas Day; and New Year's Eve.** Street sweeping will resume the following week.

Parking Restrictions

Residents are requested to park vehicles on their driveways or in their garages on the day the street is scheduled to be swept. Vehicles parked on posted streets during restricted times will be subject to citations issued by the Montclair Police Department. Parking on a posted street during the 7:00 a.m. to 2:00 p.m. timeframe after the street has been swept may still result in a parking citation being issued.

Parking Restriction Exemption Permit

Parking restrictions on street sweeping days may cause unreasonable inconveniences to residents living on those streets. To address those inconveniences, parking restriction exemption permits may be issued to qualifying residents. Guidelines for issuing exemption permits are as follows:

- A residence with alley access only and inadequate space between the alley right-of-way line and garage for parking. All vehicles must be registered to the requesting address. This exemption will not be granted when opposite sides of the street are swept on different days.
- The number of vehicles registered to an address exceeds the number of available parking spaces at that address. All vehicles must be registered to the requesting address. This exemption will not be granted when opposite sides of the street are swept on different days.
- Any other situation that would demonstrate a hardship created by the posting of restricted parking signs as determined by the Public Works Superintendent.

Completion of an agreement with the City is required for any resident issued a parking restriction exemption permit. This agreement states that the resident, in exchange for receiving the exemption permit, agrees to clean the gutter in front of their property on a weekly basis. This permit is valid only for the frontage of the address the exemption permit is issued.

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF WARRANT REGISTER AND PAYROLL DOCUMENTATION	DATE: March 3, 2014
	SECTION: ADMIN. REPORTS
	ITEM NO.: 5
	FILE I.D.: FIN540
	DEPT.: ADMIN. SVCS.

REASON FOR CONSIDERATION: The City Council is requested to consider approval of the Warrant Register and Payroll Documentation.

BACKGROUND: Mayor Pro Tem Ruh has examined the Warrant Register dated March 3, 2014, and Payroll Documentation dated January 26 2014, and recommends their approval.

FISCAL IMPACT: The Warrant Register dated March 3, 2014, totals \$928,653.20. The Payroll Documentation dated January 26 2014, totals \$688,761.90, with \$366,667.97 being the total cash disbursement.

RECOMMENDATION: Staff recommends the City Council approve the above referenced Warrant Register and Payroll Documentation as presented.

Prepared by:

George L. Smith

Proofed by:

Andy Smith

Reviewed and
Approved by:

Presented by:

Ed Spur
Ed Spur

AGENDA REPORT

<p>SUBJECT: CONSIDER MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS' AWARD OF CONTRACT TO E. ALCANTARA CONSTRUCTION IN THE AMOUNT OF \$60,268</p> <p>CONSIDER MONTCLAIR HOUSING CORPORATION BOARD OF DIRECTORS' APPROVAL OF AGREEMENT NO. 14-19 WITH E. ALCANTARA CONSTRUCTION FOR THE 5444 PALO VERDE STREET LANDSCAPE IMPROVEMENT PROJECT</p> <p>CONSIDER AUTHORIZATION OF A \$6,027 CONSTRUCTION CONTINGENCY</p>	<p>DATE: March 3, 2014</p> <p>SECTION: AGREEMENTS</p> <p>ITEM NO.: 1</p> <p>FILE I.D.: MHC025</p> <p>DEPT.: MHC</p>
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REASON FOR CONSIDERATION: The Montclair Housing Corporation Board of Directors is requested to consider awarding a contract to and approving an agreement with E. Alcantara Construction for the 5444 Palo Verde Street Landscape Improvement Project.

A copy of proposed Agreement No. 14-19 is attached for the Montclair Housing Corporation Board's review and consideration.

BACKGROUND: The Montclair Housing Corporation Fiscal Year 2013-14 Budget includes funding for the landscape and hardscape improvements for the 5444 Palo Verde Street property that is owned and managed by the Montclair Housing Corporation. The project includes the installation of a comprehensive landscape planting design incorporating much of the original planting model, with updated and low-maintenance design elements, and is one of the last steps in restoring the property. The residence and studio will be painted after the landscape project is completed; that work is not a part of this project. The unique adobe-constructed residence was once owned by renowned sculptor John Svenson who began construction of the home and design studio in the late 1940s.

The Montclair Housing Corporation solicited proposals from five contractors and staff conducted an onsite walkthrough with the contractors. On Tuesday, February 18, 2014, Montclair Housing Corporation staff received and opened three bid proposals for the 5444 Palo Verde Landscape Improvement Project. The bid results are as follows:

<i>Contractor</i>	<i>Bid Amount</i>
Construction Estimate	\$55,000
E. Alcantara Construction	\$60,268
Jaramillo & Sons Construction	\$67,490
Landscape Maintenance Unlimited	\$118,755

Prepared by: <u>Christine P. Caldwell</u>	Reviewed and	Approved by: <u>M. STRATS</u>
Proofed by: <u>Gloria L. Smith</u>	Presented by:	<u>[Signature]</u>

Following the bid opening, all proposals were reviewed for completeness and accuracy. The apparent low bidder, E. Alcantara Construction, provided all of the required documents and was deemed the lowest, responsive bidder for the project. The company appears to have the personnel, equipment and experience necessary to complete this contract in accordance with the plans and specifications.

FISCAL IMPACT: Funding for the 5444 Palo Verde Street Landscape Improvement Project is included in the Montclair Housing Corporation Fiscal Year 2013-14 Budget.

RECOMMENDATION: Staff recommends the Montclair Housing Corporation Board of Directors take the following actions related to the 5444 Palo Verde Street Landscape Improvement Project:

1. Award a contract to E. Alcantara Construction in the amount of \$60,268.
2. Approve Agreement No. 14-19 with E. Alcantara Construction.
3. Authorize a \$6,027 construction contingency.

MONTCLAIR HOUSING CORPORATION

CONSTRUCTION CONTRACT

5444 PALO VERDE STREET LANDSCAPE IMPROVEMENT PROJECT

THIS CONTRACT is made and effective as of March 4, 2014, between the Montclair Housing Corporation (MHC), a nonprofit housing corporation ("Corporation") and E. Alcantara Construction, a Sole Ownership, ("Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

This Contract shall commence on March 4, 2014, and shall remain and continue in effect for a period of forty-five (45) working days until tasks described herein are completed, but in no event later than May 25, 2014, unless sooner terminated pursuant to the provisions of this Contract.

2. **SERVICES**

Contractor shall perform the tasks described and set forth in Exhibit "A," attached hereto and incorporated herein as though set forth in full. Contractor shall complete the tasks according to the schedule of performance which is also set forth in Exhibit "A."

3. **PERFORMANCE**

Contractor shall at all times faithfully, competently, and to the best of his/her ability, experience, and talent, perform all tasks described herein. Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Contractor hereunder in meeting its obligations under this Contract.

4. **CITY MANAGEMENT**

The Assistant Director of Redevelopment or her designee shall represent the Corporation in all matters pertaining to the administration of this Contract and review and approve all products submitted by Contractor, but not including the authority to enlarge the Tasks to be Performed or change the compensation due to Contractor. The Assistant Director shall be authorized to act on Corporation's behalf and to execute all necessary documents that enlarge the Tasks to be Performed or change Contractor's compensation, subject to Section 5 hereof.

5. **PAYMENT**

(a) The Corporation agrees to pay Contractor monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit "B," attached hereto and incorporated herein by this reference as though set forth in full,

based upon actual time spent on the above tasks. This amount shall not exceed \$66,295 for the total term of the Contract unless additional payment is approved as provided in this Contract.

(b) Contractor shall not be compensated for any services rendered in connection with its performance of this Contract which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the Assistant Director. Contractor shall be compensated for any additional services in the amounts and in the manner as agreed to by the Assistant Director and Contractor at the time MHC's written authorization is given to Contractor for the performance of said services. The Executive Director may approve additional work not to exceed ten percent (10%) of the amount of the Contract. Any additional work in excess of this amount shall be approved by the MHC Board of Directors.

(c) Contractor will submit invoices monthly for actual services performed. Said invoices shall detail all costs, rates, and hours for individual tasks. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all undisputed fees. If the MHC disputes any of the Contractor's fees, it shall give written notice to Contractor within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

(d) Contractor agrees that, in no event shall the MHC be required to pay to Contractor any sum in excess of ninety-five percent (95%) of the maximum payable hereunder prior to receipt by the MHC of all final documents, together with all supplemental technical documents, as described herein acceptable in form and content to the MHC. Final payments shall be made no later than sixty (60) days after presentation of final documents and acceptance thereof by the MHC.

6. SUSPENSION OR TERMINATION OF CONTRACT WITHOUT CAUSE

(a) The MHC may at any time, for any reason, with or without cause, suspend or terminate this Contract, or any portion hereof, by serving upon the Contractor at least ten (10) days prior written notice. Upon receipt of said notice, the Contractor shall immediately cease all work under this Contract, unless the notice provides otherwise. If the MHC suspends or terminates a portion of this Contract, such suspension or termination shall not make void or invalidate the remainder of this Contract.

(b) In the event this Contract is terminated pursuant to this Section, the MHC shall pay to Contractor on a pro-rata basis the actual value of the work performed up to the time of termination, provided that the work performed is of value to the MHC. Upon termination of the Contract pursuant to this Section, the Contractor will submit an invoice to the MHC pursuant to Section 5(c).

7. DEFAULT OF CONTRACTOR

(a) The Contractor's failure to comply with the provisions of this Contract shall constitute a default. In the event that Contractor is in default for cause under the terms of this Contract, the MHC shall have no obligation or duty to continue compensating Contractor for any work performed after the date of default and can terminate this Contract immediately by written notice to the Contractor. If such failure by the Contractor to make progress in the performance of work hereunder arises out of causes beyond the Contractor's control, and without fault or negligence of the Contractor, it shall not be considered a default.

(b) If the Executive Director or his/her delegate determines that the Contractor is in default in the performance of any of the terms or conditions of this Contract, he/she shall cause to be served upon the Contractor a written notice of the default. The Contractor shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Contractor fails to cure its default within such period of time, the MHC shall have the right, notwithstanding any other provision of this Contract, to terminate this Contract without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Contract.

8. OWNERSHIP OF DOCUMENTS

(a) Contractor shall maintain complete and accurate records with respect to billed time, sales, costs, expenses, receipts, and other such information required by the MHC that relate to the performance of services under this Contract. Contractor shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of the MHC or its designees at reasonable times to such books and records; shall give the MHC the right to examine and audit said books and records; shall permit the MHC to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Contract. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Contract, all original documents, claims, applications, computer files, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Contract shall become the sole property of the MHC and may be used, reused, or otherwise disposed of by the MHC without the permission of the Contractor. With respect to computer files, Contractor shall make available to the MHC, at the Contractor's office and upon reasonable written request by the MHC, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

9. INDEMNIFICATION

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Contractor's services, to the fullest extent permitted by law, Contractor shall indemnify, protect, defend, and hold harmless the MHC and any and all of its officials, employees, and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs, and expenses including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error, or omission of Contractor, its officers, agents, employees, or subcontractors (or any entity or individual that Contractor shall bear the legal liability thereof) in the performance of professional services under this Contract.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Contractor shall indemnify, defend, and hold harmless the MHC, and any and all of its employees, officials, and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, whether actual, alleged or threatened including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Contract by Contractor or by any individual or entity for which Contractor is legally liable including, but not limited to, officers, agents, employees, or subcontractors of Contractor. Said indemnification shall include any claim that Contractor, or Contractor's employees or agents, are considered to be employees of the MHC or are entitled to any employee benefits from the MHC including, but not limited to, those available under Public Employees Retirement Law.

(c) General Indemnification Provisions. Contractor agrees to obtain executed indemnity contracts with provisions identical to those set forth here in this section from each and every subcontractor or other person or entity involved by, for, with, or on behalf of Contractor in the performance of this Contract. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of the MHC to monitor compliance with these requirements imposes no additional obligations on the MHC and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend the MHC as set forth here is binding on the successors, assigns or heirs of Contractor and shall survive the termination of this Contract or this section.

10. INSURANCE

(a) Contractor shall neither commence work under this Contract until it has obtained all insurance required hereunder in a company or companies acceptable to the MHC nor shall Contractor allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. Contractor shall, at all times during the term of this Contract, maintain and keep in full force and effect, the following policies of insurance with minimum limits as indicated below and issued by insurers with A.M. Best ratings of no less than A-: VI:

Commercial general liability at least as broad as ISO CG 0001 (per occurrence)	\$1,000,000
Commercial general liability at least as broad as ISO CG 0001 (general aggregate)	\$2,000,000
Commercial auto liability at least as broad as ISO CA 0001 (per accident)	\$1,000,000
Professional Liability (per claim and aggregate)	\$1,000,000
Workers' Compensation	Statutory

b) All insurance required by this section shall apply on a primary basis. Contractor agrees that it will not cancel or reduce said insurance coverage. Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, the MHC may either immediately terminate this Contract or, if insurance is available at a reasonable cost, the MHC may take out the necessary insurance and pay, at Contractor's expense, the premium thereon.

(c) Auto liability insurance shall cover owned, nonowned, and hired autos. If Contractor owns no vehicles, auto liability coverage may be provided by means of a nonowned and hired auto endorsement to the general liability policy.

(d) At all times during the term of this Contract, Contractor shall maintain on file with the MHC a certificate of insurance, in a form acceptable to the MHC showing that the aforesaid policies are in effect in the required amounts. The general liability policy shall contain or be endorsed to contain a provision including the Indemnitees as additional insureds. Contractor shall promptly file with the MHC such certificate or certificates and endorsements if applicable. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

(e) No policy required by this section shall prohibit Contractor from waiving any right of recovery prior to loss. Contractor hereby waives such right with regard to the Indemnitees.

(f) All insurance coverage and limits provided by Contractor and available or applicable to this Contract are intended to apply to the full extent of the policies. Nothing contained in this Contract limits the application of such insurance coverage.

(g) In accordance with the provisions of California Labor Code, Section 3700, every employer shall secure the payment of compensation to his employees. Contractor shall, prior to commencing work, sign and file with the MHC a certification as follows:

I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

(h) General Insurance Requirements: All insurance required by express provision of this Contract shall be carried only in responsible insurance companies licensed to do business in the State of California. All policies shall contain language, to the extent obtainable, to the effect that (1) the insurer, insured, and all subcontractors waive the right of subrogation against the MHC and the MHC's elected officials, officers, employees, and agents; (2) the policies are primary and noncontributing with any insurance that may be carried by the MHC; and (3) they cannot be canceled or materially changed except after thirty (30) days' written notice by the insurer to the MHC by certified mail. Contractor shall furnish the MHC with copies of all such policies. Contractor may effect for its own account insurance not required under this Contract.

11. INDEPENDENT CONTRACTOR

(a) Contractor is and shall at all times remain as to the MHC a wholly independent contractor. The personnel performing the services under this Contract on behalf of Contractor shall at all times be under Contractor's exclusive direction and control and shall not be construed to be employees of the MHC for any purpose, including eligibility under Public Employees Retirement Law. Neither the MHC nor any of its officers, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents, except as set forth in this Contract. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the MHC. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatever against the MHC, or bind the MHC in any manner.

(b) No employee benefits shall be available to Contractor in connection with the performance of this Contract. Except for the fees paid to Contractor as provided in the Contract the MHC shall not pay salaries, wages, or other compensation to Contractor for performing services hereunder for the MHC. The MHC shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing services hereunder.

12. LEGAL RESPONSIBILITIES

The Contractor shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Contract. The Contractor shall at all times observe and comply with all such laws and regulations. The MHC, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Contractor to comply with this Section.

13. UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the MHC of Montclair in connection with the award, terms or implementation of this Contract, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the MHC will receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Contract or any work to be conducted as a result of this Contract. Violation of this Section shall be a material breach of this Contract entitling the MHC to any and all remedies at law or in equity.

14. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of the MHC, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the project performed under this Contract.

15. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Contractor in performance of this Contract shall be considered confidential and shall not be released by Contractor without the MHC's prior written authorization. Contractor, its officers, employees, agents, or subcontractors, shall not without written authorization from the Executive Director or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories, or other information concerning the work performed under this Contract or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives the MHC notice of such court order or subpoena.

(b) Contractor shall promptly notify the MHC should Contractor, its officers, employees, agents, or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Contract and the work performed thereunder or with respect to any project or property located within the City. The MHC retains the right, but has no obligation, to represent Contractor and/or be present at any deposition, hearing, or similar proceeding. Contractor agrees to cooperate fully with the MHC and to provide the opportunity to review any response to discovery requests provided by Contractor. However, the MHC's right to review any such response does not imply or mean the right by the MHC to control, direct, or rewrite said response.

(c) Contractor covenants that neither he/she nor any officer or principal of their firm have any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of their services hereunder. Contractor further covenants that in the performance of this Contract, no person having such interest shall be employed by them as an officer, employee, agent, or

subcontractor. Contractor further covenants that Contractor has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area and further covenants and agrees that Contractor and/or its subcontractors shall provide no service or enter into any Contract or Contracts with a/any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City or the study area prior to the completion of the work under this Contract.

16. NOTICES

Any notices that either party may desire to give to the other party under this Contract must be in writing and may be given either by (i) personal service; (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery; or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To MHC: Christine S. Caldwell
Assistant Director of Housing
City of Montclair
P.O. Box 2308
Montclair, CA 91763

To Contractor: E. Alcantara Construction
4991 Orchard Street
Montclair, CA 91763

17. ASSIGNMENT

The Contractor shall not assign the performance of this Contract, nor any part thereof, nor any moneys due hereunder, without prior written consent of the MHC. Because of the personal nature of the services to be rendered pursuant to this Contract, only E. Alcantara Construction (responsible employee) shall perform the services described in this Contract.

Contractor's responsible employee may use assistants, under his direct supervision, to perform some of the services under this Contract. Contractor shall provide the MHC fourteen (14) days' notice prior to the departure of the responsible employee from Contractor's employ. Should he leave Contractor's employ, the MHC shall have the option to immediately terminate this Contract, within three (3) days of the close of said notice period. Upon termination of this Contract, Contractor's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the MHC Board of Directors and the Contractor.

18. LICENSES

At all times during the term of this Contract, Contractor shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Contract, including a City of Montclair business license.

19. GOVERNING LAW

The MHC and Contractor understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Contract and also govern the interpretation of this Contract. Any litigation concerning this Contract shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Montclair.

20. ENTIRE CONTRACT

This Contract contains the entire understanding between the parties relating to the obligations of the parties described in this Contract. All prior or contemporaneous contracts, understandings, representations, and statements, oral or written, are merged into this Contract and shall be of no further force or effect. Each party is entering into this Contract based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. CONTENTS OF REQUEST FOR PROPOSAL AND PROPOSAL

Contractor is bound by the contents of MHC's Request for Proposal, Exhibit "A" hereto and incorporated herein by this reference, and the contents of the proposal submitted by the Contractor, Exhibit "C" hereto. In the event of conflict, the requirements of the MHC's Request for Proposals and this Contract shall take precedence over those contained in the Contractor's proposals.

22. CONFIDENTIALITY

Information and materials obtained by the Contractor from the MHC during the performance of this Contract shall be treated as strictly confidential and shall not be used by the Contractor for any purpose other than the performance of this Contract.

23. DISCRIMINATION

The Contractor agrees that no person shall be excluded from employment in the performance of this Contract on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the Contractor agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.

24. AUTHORITY TO EXECUTE THIS CONTRACT

The person or persons executing this Contract on behalf of Contractor warrants and represents that he/she has the authority to execute this Contract on behalf of the Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first above written.

MONTCLAIR HOUSING CORPORATION

E. ALCANTARA CONSTRUCTION

Paul M. Eaton
Chairman

Title

ATTEST:

Yvonne L. Smith
Secretary

REVISIONS	BY
5/18/11	
5/25/11	
05/13/11	
07/07/11	
11/25/13	
02/10/14	



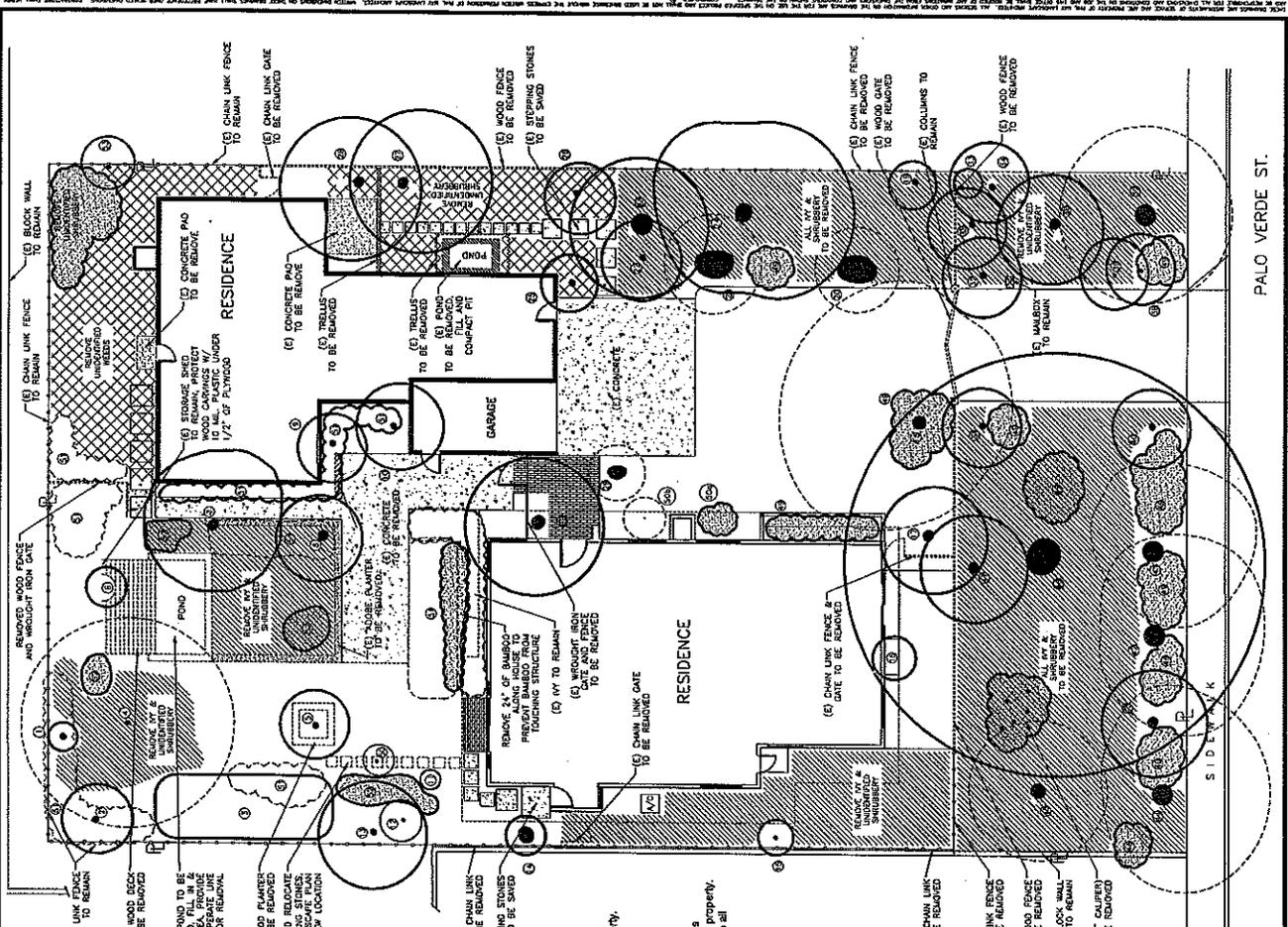
**PHIL MAY
LANDSCAPE
ARCHITECT**
1827 West 5th Street
Upland, CA 91788
Phone: 909.373.1658
Fax: 909.373.1659
www.philmaydesign.com

**EXISTING CONDITIONS
AND DEMOLITION PLAN**

RESIDENCE
544 PALO VERDE STREET
MONTCLAIR, CA

DATE	BY	REVISION
5/18/11		
5/25/11		
05/13/11		
07/07/11		
11/25/13		
02/10/14		

L-1



DEMOLITION SCOPE OF WORK

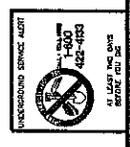
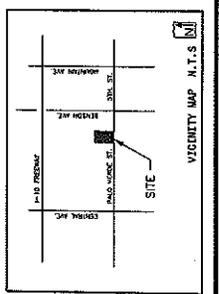
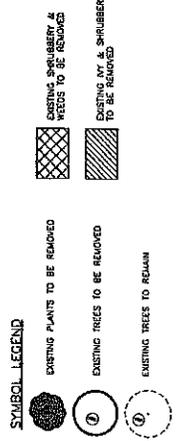
- Remove remainder of trees proposed for removal, see "EXISTING TREE LEGEND" for reference. Trunks are to be taken down and removed from property. Cut stumps as close to soil grade as possible.
- Grind stumps 12" below grade.
- Remove all shrubs proposed for removal, see "EXISTING TREE LEGEND" for reference. Shrubs are to be taken down and removed with all debris from property. Cut stumps as close to soil grade as possible. Remove all branch and leaf litter by raking.
- Cut and remove all ivy foliage & roots from property. Ivy is to be cut as close to soil grade as possible. Contractor to return in 30 days and remove any new ivy foliage & root growth.

SHEET INDEX

SHEET NO.	DESCRIPTION
L-1	EXISTING AND DEMOLITION PLAN
L-2	HARDSCAPE PLAN
L-3	DETAILS
L-4	PLANTING PLAN
L-5	IRRIGATION PLAN
L-6	LIGHTING PLAN
L-7	PLANTING NOTES & IRRIGATION DETAILS

EXISTING PLANT LEGEND

TREE #	BOTANICAL NAME	COMMON NAME	DBH (INCHES)	HEIGHT (FEET)	REMARKS
1	Yucca glauca	Spanish Dagger	4	20	REMOVE
2	Yucca parviflora	Night Blooming Cereus	6-13	20	REMOVE
3	Yucca glauca	Spanish Dagger	6	15	REMOVE
4	Yucca glauca	Spanish Dagger	6	15	REMOVE
5	Yucca glauca	Spanish Dagger	6	15	REMOVE
6	Yucca glauca	Spanish Dagger	6	15	REMOVE
7	Yucca glauca	Spanish Dagger	6	15	REMOVE
8	Yucca glauca	Spanish Dagger	6	15	REMOVE
9	Yucca glauca	Spanish Dagger	6	15	REMOVE
10	Yucca glauca	Spanish Dagger	6	15	REMOVE
11	Yucca glauca	Spanish Dagger	6	15	REMOVE
12	Yucca glauca	Spanish Dagger	6	15	REMOVE
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16	Yucca glauca	Spanish Dagger	6	15	REMOVE
17	Yucca glauca	Spanish Dagger	6	15	REMOVE
18	Yucca glauca	Spanish Dagger	6	15	REMOVE
19	Yucca glauca	Spanish Dagger	6	15	REMOVE
20	Yucca glauca	Spanish Dagger	6	15	REMOVE
21	Yucca glauca	Spanish Dagger	6	15	REMOVE
22	Yucca glauca	Spanish Dagger	6	15	REMOVE
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27	Yucca glauca	Spanish Dagger	6	15	REMOVE
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52	Yucca glauca	Spanish Dagger	6	15	REMOVE
53	Yucca glauca	Spanish Dagger	6	15	REMOVE
54	Yucca glauca	Spanish Dagger	6	15	REMOVE
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57	Yucca glauca	Spanish Dagger	6	15	REMOVE
58	Yucca glauca	Spanish Dagger	6	15	REMOVE
59	Yucca glauca	Spanish Dagger	6	15	REMOVE
60	Yucca glauca	Spanish Dagger	6	15	REMOVE



REVISIONS	BY
06-10-11	
07-07-11	
11-22-10	
02-10-11	



PHIL MAY
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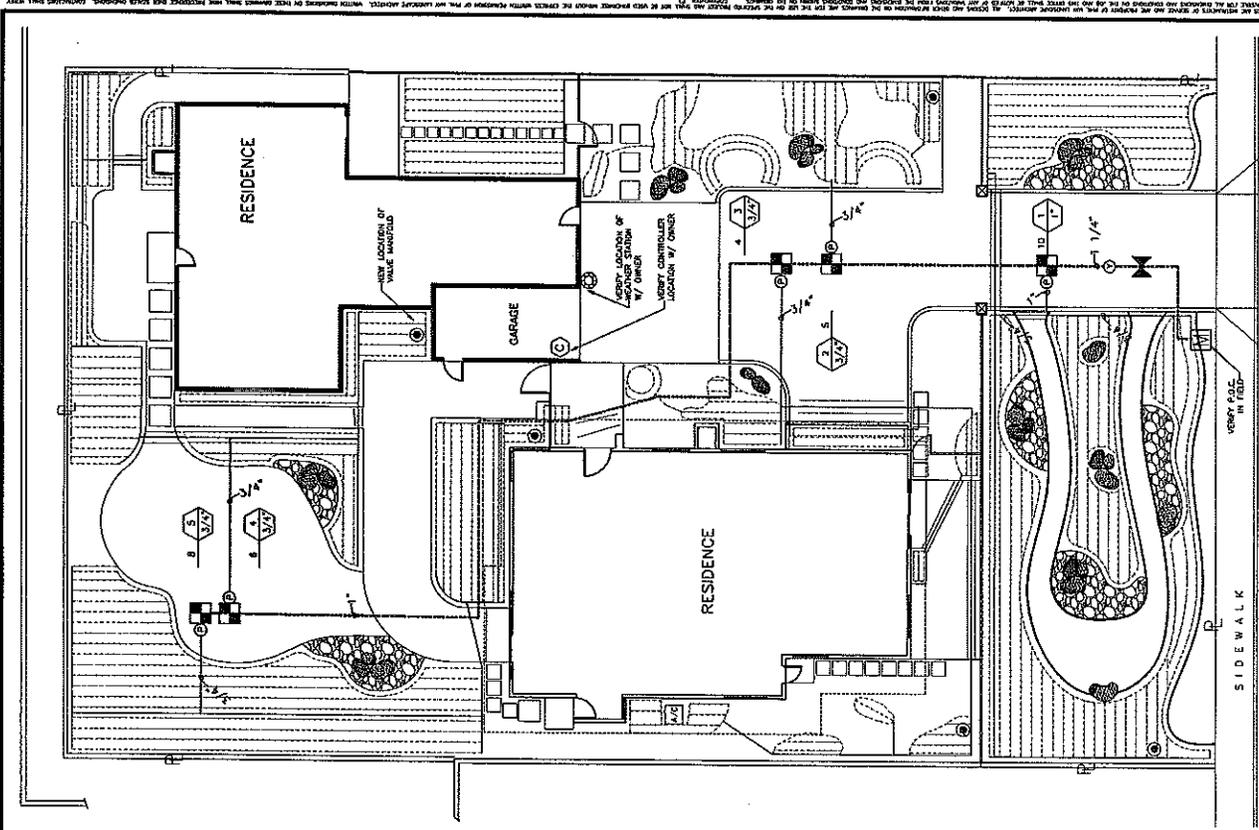


IRRIGATION PLAN

RESIDENCE
5444 PALO VERDE STREET
MONTCLAIR, CA

SCALE
AS SHOWN
PLAN
SECTION
DETAIL
1/8"=1'-0"
1/4"=1'-0"
1/2"=1'-0"
1/8"=1'-0"

L-5
OF 7 SHEETS



IRRIGATION NOTES

- It is the responsibility of the Irrigation Contractor to furnish the Contractor with all grade differences, location of walk, reading walls, foundations and utilities. The Contractor shall report or request, at no additional cost to the owner, all information necessary to complete the design. The Contractor shall be responsible for the location and installation of pipe sleeves and conduits through walls, under eavelets and porches, etc.
- The Contractor shall not, without notice, install the irrigation system as shown on this drawing when it is obvious to the field that unknown obstructions, grade differences, or differences in the area dimension exist that might not have been shown on this drawing. The Contractor shall be responsible for the location and installation of pipe sleeves and conduits through walls, under eavelets and porches, etc. The Contractor shall be responsible for any necessary alterations to the walls.
- The Contractor shall obtain, coordinate, and pay for any and all inspections as required.
- The Contractor shall be responsible and liable for any encroachment into adjacent property, R.O.M.'s easements setbacks or any other legal property restrictions either existing or unknown.
- The irrigation system design is based on a minimum operation pressure of 50 PSI and a maximum flow demand of 4.0 GPM. The Contractor shall verify water pressure prior to construction. Report any differences between the water pressure and the design pressure to the Architect. The Contractor shall be responsible for the location and installation of pipe sleeves and conduits through walls, under eavelets and porches, etc.
- The design is dependent on all piping, valves, etc. shown within potted areas is for design clarification only and shall be installed in planting areas whenever possible. The Contractor shall locate all valves in steep or grade-over areas.
- 1.1/2" diameter and larger, all piping shall be supported by hardscaping. All piping shall be wrapped in wetting material under main roots. Exposed roots that have been laminated under shall be wrapped in wetting material and kept moist while the system is open.
- All main, all piping, valves, and control valves under potted areas shall be installed in Schedule 40 PVC sleeves of 1.1/2" diameter and larger. All piping shall be supported by hardscaping. All piping shall be wrapped in wetting material under main roots. Exposed roots that have been laminated under shall be wrapped in wetting material and kept moist while the system is open.
- Pipe sizes shall conform to those shown on the drawings. No substitutions of smaller pipe sizes shall be permitted, but larger pipe sizes may be approved. All damaged and rejected pipe shall be removed from the site at the time of each rejection.
- All sprinkler heads shall be set perpendicular to flush grade unless otherwise specified. Install all heads with double swing joints as per detail. All heads adjacent to parking lots, walls, roads, or other paved areas shall be installed with pop-up heads.
- Design and/or construction shall include all backflow preventers, backflow preventer valves, and valves for automatic operation. Minimum coverage is responsibility of contractor.
- All irrigation equipment not otherwise detailed or specified shall be installed as per manufacturer's recommendations and specifications.
- Driveway tubing shall be installed in parallel rows (wherever possible) 18" apart and 4" below the finish grade, with a minimum 12" clearance from the curb. All tubing shall be supported by hardscaping. All tubing shall be wrapped in wetting material under main roots. Exposed roots that have been laminated under shall be wrapped in wetting material and kept moist while the system is open.
- All remote control valves, gate valves, flush valves, and pressure relief valves shall be installed in suitable valve boxes as per detail. All valves, control valves, backflow preventers, and valves for automatic operation shall be installed in suitable valve boxes as per detail.
- Install all backflow prevention devices and all piping between the point of connection and the backflow preventer as per best order. Final location of the backflow preventer and automatic controller shall be approved by the Owner.
- 120 VAC electrical power source at controller location shall be provided by others. The Contractor shall make the final connection from the electrical source to the controller.

IRRIGATION LEGEND			
SYMBOL	MODEL / DESCRIPTION	PART	QPM / PSI / NO. DET.
⊙	NETAWN FLUSH VALVE W/ 6" VALVE BOX	1" TUBING/1A-1	C
⊙	SPRINGER	PH-30 PRESSURE REGULATOR-1"	D
⊙	APPROVED	Y-STRAINER- LINE SIZE	D
⊙	NUMBER	ESP-SMT W/ WEATHER STATION WALL MOUNT LOCATION PER OWNER	F
—	ANY APPROVED	PVC SCHEDULE 40 SLEEVING (1/2" TUBING/1A-1)	G
—	ANY APPROVED	PVC SCHEDULE 40 MAIN LINE	H
—	ANY APPROVED	REDUCE ON 1/2" INCH SIZED 1/2" S.C. VALVE	H
⊗	CHAMPION	AUTO-VALVE W/ "NETAWN" VALVE SIZE AS SHOWN ON PLAN	I



NOTE: SEE SHEET L-6 FOR IRRIGATION DETAILS

REVISIONS	BY
06-15-11	
07-07-11	
11-25-12	
02-15-14	



PHIL MAY
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ARCHITECT

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Upland, CA 91786
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Fax: 908 373 1958
pmay@philmaydesign.com
www.philmaydesign.com

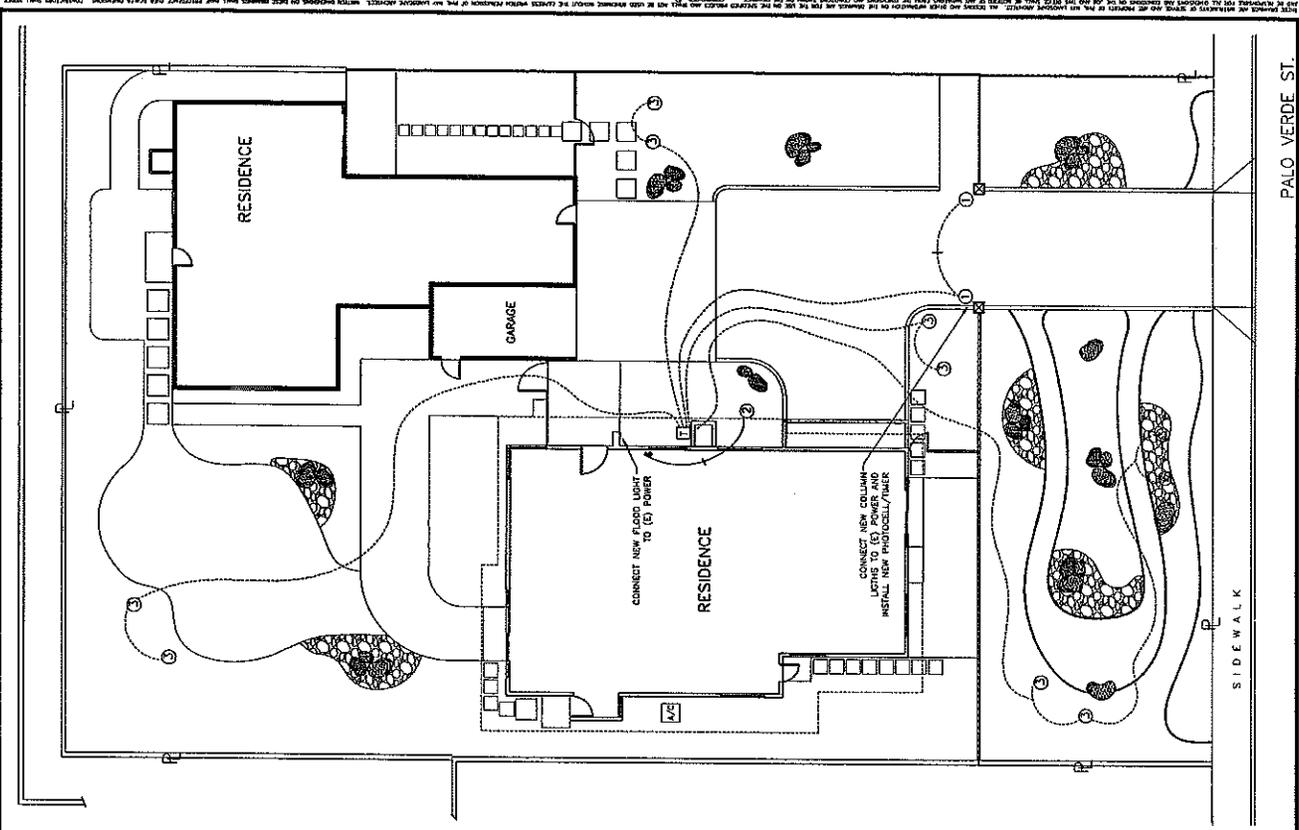


LIGHTING PLAN

RESIDENCE
6444 PALO VERDE STREET
MONTCLAIR, CA

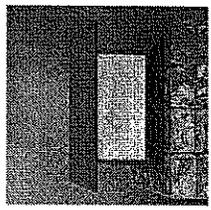
L-6

DATE: 11/25/12
SCALE: AS SHOWN
DRAWN BY: JMM
CHECKED BY: JMM
DATE: 11/25/12
PROJECT: 110016
SHEET: 7 OF 7



LIGHTING LEGEND

KEY	MFG	MODEL#	TYPE	BULB	WATTS	COMMENTS
①	SPJ LIGHTING	COLUMN LIGHT SPJ13-02A-MBR-F	120V	STD.	100	COLUMN LIGHT
②	KIM LIGHTING	CFL/150HAL120/DB-P - JW/DB-P	120V	STD.	150	FLOOD LIGHT
③	SPJ LIGHTING	CA PATRIANUS SPJ14-02-MBR	12V	STD.	20	TREE UPLIGHT
+	ANY APPROVED	120V DIRECT BURIAL WIRE				
- - -	ANY APPROVED	12/2 DIRECT BURIAL WIRE				
\$	ANY APPROVED	120V SWITCH				
☐	HADCO	P-600-PHOTOCELL / TIMER				



○ COLUMN LIGHT
1/4" SCALE



REVISIONS	BY
06-15-11	
D7-02-11	
11-25-13	
02-10-14	

PHIL MAY LANDSCAPE ARCHITECT
 1827 West 9th Street
 Upland, CA 91786
 Phone: 909 373 1553
 Fax: 909 373 1559
 phil@philmay.com
 www.philmay.com



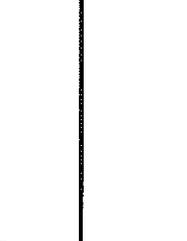
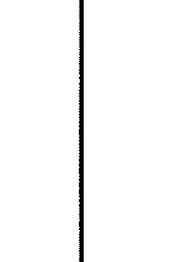
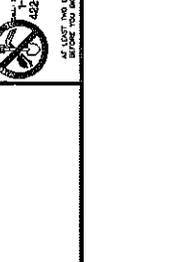
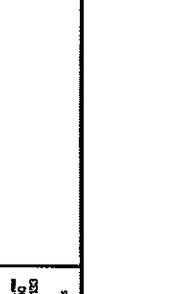
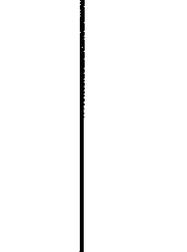
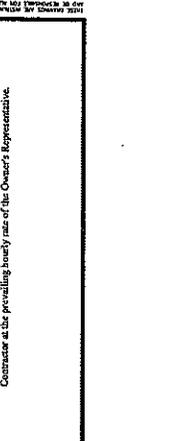
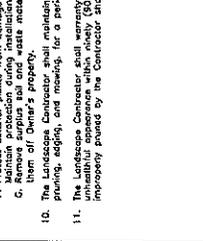
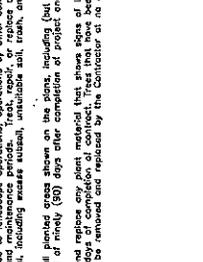
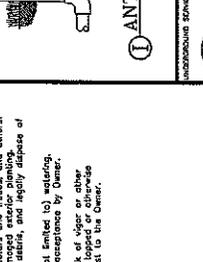
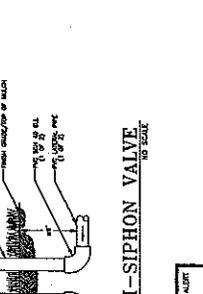
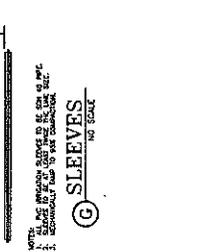
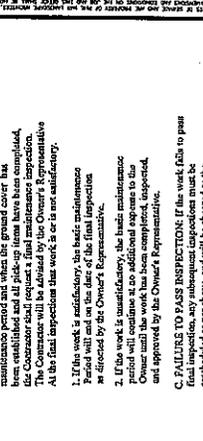
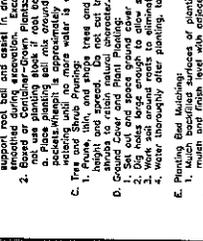
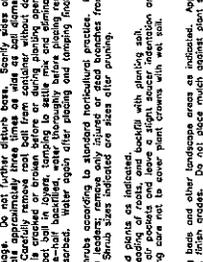
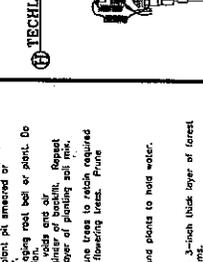
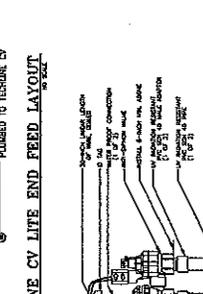
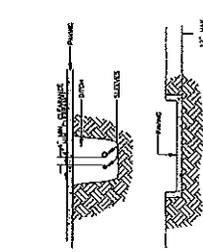
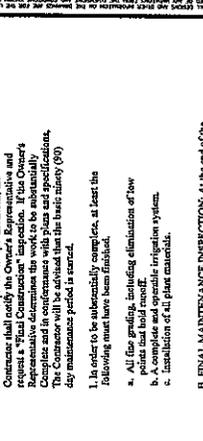
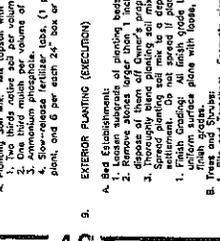
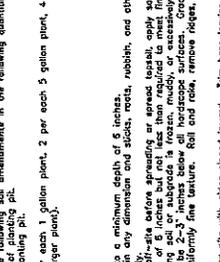
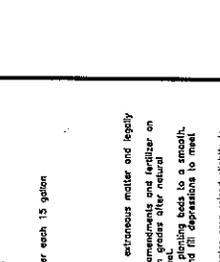
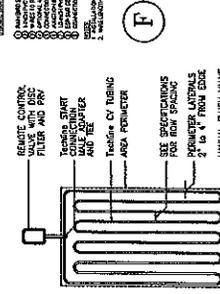
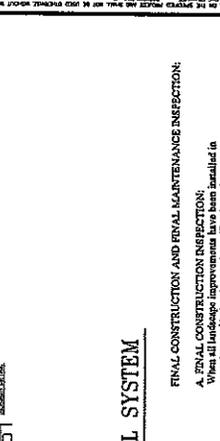
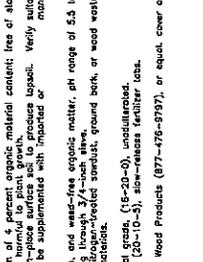
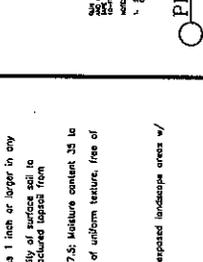
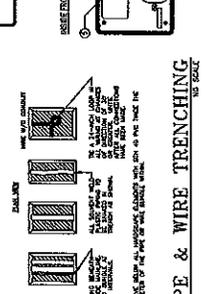
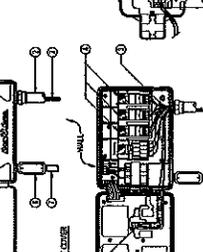
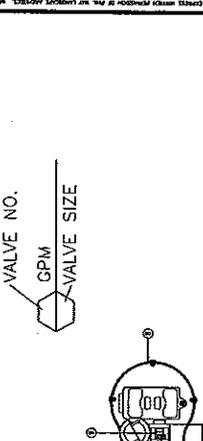
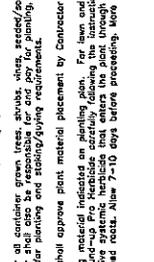
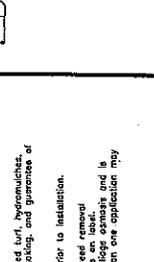
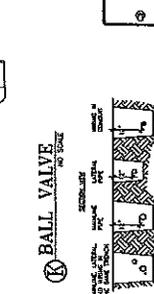
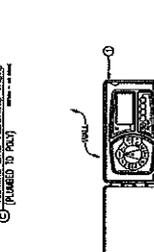
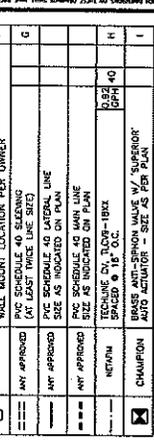
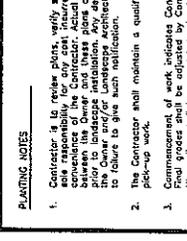
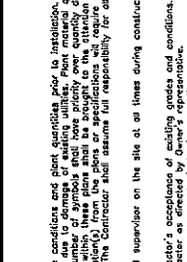
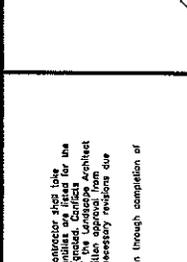
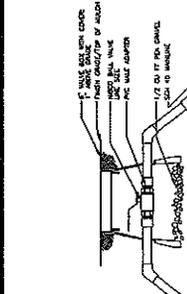
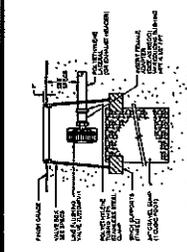
IRRIGATION NOTES

RESIDENCE
 5444 PALO VERDE STREET
 MONTCLAIR, CA

DATE	06/15/11
BY	PHM
SCALE	AS SHOWN
PROJECT NO.	11028
DATE	06/15/11

IRRIGATION LEGEND

SYMBOL	WVZ	WVZ / DESCRIPTION	PATR.	APP/PSI	PAI/PSI
⊙	NET/PM	FLUSH VALVE IN 6" VALVE BOX MODEL # TUBSMPY-1	C		
⊙	SEN/NGER	PR-30 PRESSURE REGULATOR-1"	D		
⊙	APPROVED	7"-STRAINER- LINE SIZE	D		
⊙	HOW/ING	ESP-SMT W/ WEATHER STATION WALL MOUNT LOCATION REP. OWNER	F		
---	ANY APPROVED	PVC SCHEDULE 40 LATERAL LINE SIZE AS INDICATED ON PLAN	G		
---	ANY APPROVED	PVC SCHEDULE 40 SLEEVING SIZE AS INDICATED ON PLAN	G		
---	NET/PM	TECHLINE CV LIFE END FRED VALVE SPACED @ 15' O.C.	H	0.25 GPM	40
⊠	CHAMPION	IRAS ANTI-SIPHON VALVE W/ "SUPERIOR" AUTO ACTUATOR - SIZE AS PER PLAN	I		



43

Plant & Hardscape Material for 5444 Palo Verde St.

Landscape Improvement Project

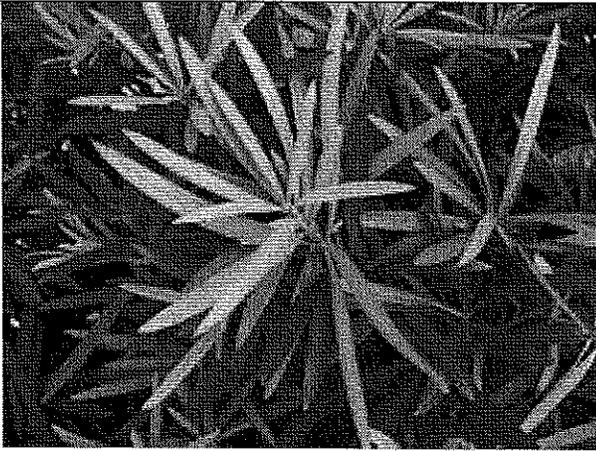
Lemon Eureka



Desert Museum Palo Verde



Podocarpus Maki – Yew Pine



Agave Attenuata - Agave



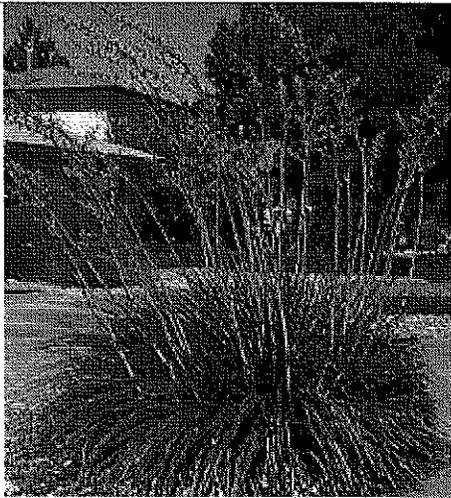
Caesalpinia – Mexican bird of Paradise



Cistus purpureus – Orchid Rockrose



Hesperaloe parvifolia – Red Yucca



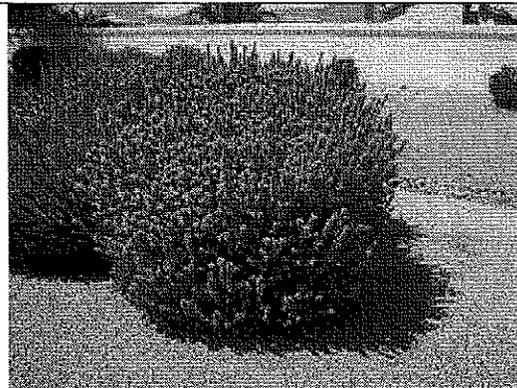
Heteromeles arbutifolia - Toyon



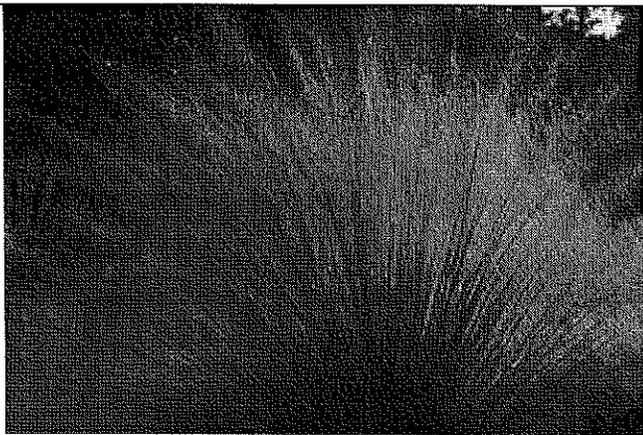
Lantana 'New Gold' – Yellow lantana



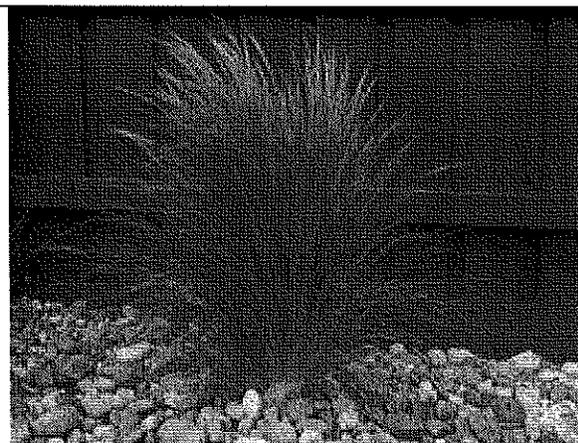
Leucophyllum frutescens – Texas Ranger



Muhlenbergia capillaries – Hairy Awn Muly



Nassella tenuissima – Mexican feather grass



Pittosporum tobira – Dwarf Mock Orange



Raphiolepis indica – Indian Hawthorn 'Ballerina'



Raphiolepis indica – Indian Hawthorn 'Lady Pink'



Salvia greggii – Autumn Sage 'Sierra Linda'



Salvia leucantha – Mexican Sage



Senecio talinoides cylindricus – Narrow-leaf
chalksticks



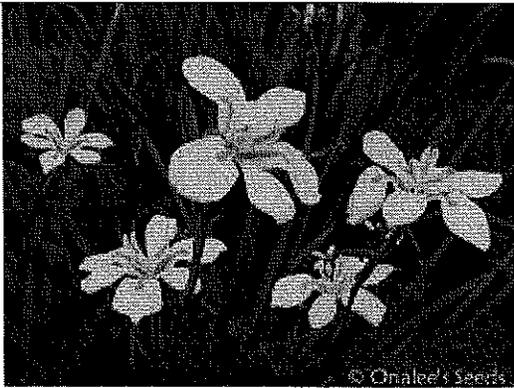
Achillea millefolium – Common Yarrow



Anigozanthos flavidus – Kangaroo Paw 'Bush Gold'



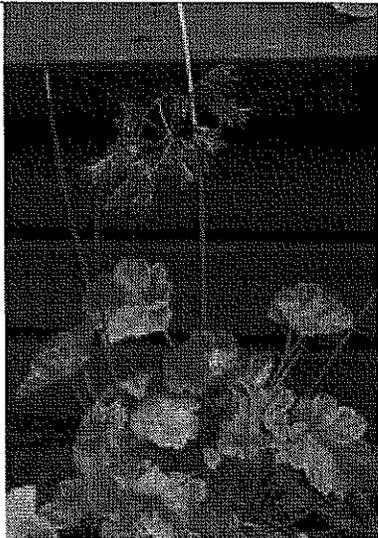
Diets bicolor – Fortnight Lily



Erigeron Karvinskianus – Santa Barbara Daisy



Heuchera sanguine – Coral Bells



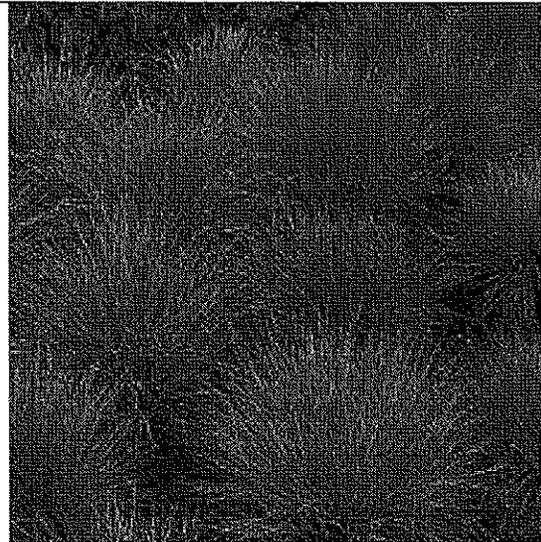
Iris Douglasiana – Pacific Coast Iris



Kalanchoe pumila – Flower Dust Plant



Festuca ovina glauca – Blue Fescue



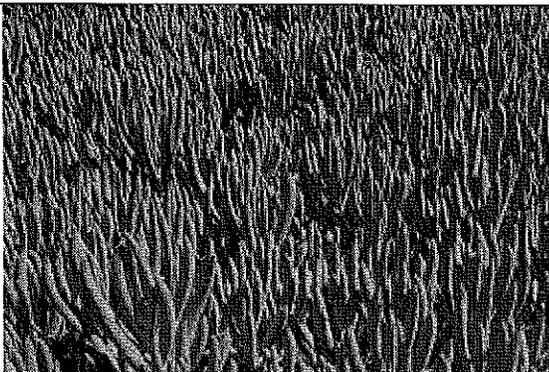
Hypericum calycinum – Aaron's Beard



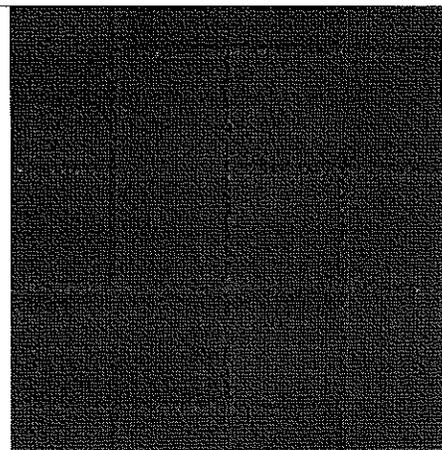
Ophiopogon japonica – Mondo Grass



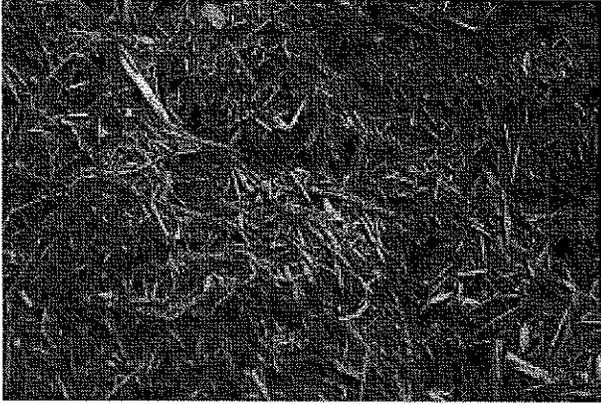
Senecio talinoides 'mandraliscae' - Chalksticks



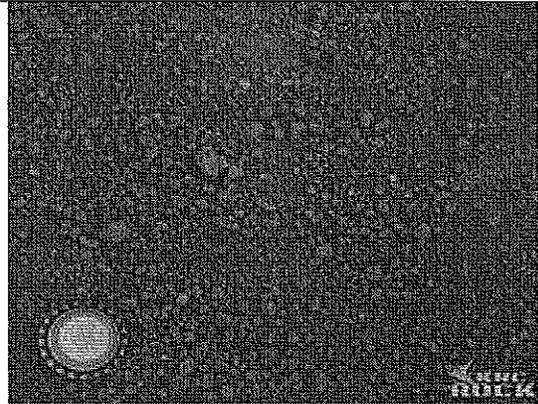
Belgard Aquaroc interlocking pavers



Shredded forest mulch (3" layer)



Decomposed granite 'Palm Springs Gold'



4" - 6" granite cobbles



2' - 3' max. granite boulders



Exhibit B

MONTCLAIR HOUSING CORPORATION

CONTRACTOR'S BID PROPOSAL

Enrique Alcantara
Contractor E Alcantara construction

Montclair Housing Corporation
Client's Name

PO Box 431
Address

5444 Palo Verde St. Montclair
Property Address

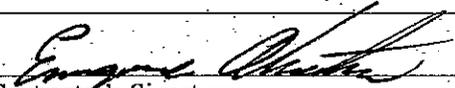
Montclair, CA 91763
City, State, Zip Code

909-971-3908
Phone Number

ALL WORK TO BE COMPLETED IN ACCORDANCE WITH CITY OF MONTCLAIR'S APPLICABLE BUILDING, ELECTRICAL AND PLUMBING CODES

ITEM	DESCRIPTION	ESTIMATE
Business License & permit fees	The Contractor is responsible for obtaining a City Business License and any Building permits necessary to complete the project. (The Montclair Housing Corporation will not absorb License or Building permit fees.)	\$ 1000
Landscape removal & grading	All landscape material shall be removed and disposed of as stated on the demolition plans and grading plans.	\$ 4650
New Landscape Material (hardscape and plants)	All landscape and hardscape material shall be purchased and installed according to design plans. (If specified plant/hardscape material is not available, contractor must submit alternative option <u>prior</u> to purchase and installation).	\$ 33,168
Fence and Gate	Fence and gate material shall be purchased and installed according to the design plans. (If specified material is not available, contractor must submit alternative option <u>prior</u> to purchase and installation).	\$ 16,781
Landscape Lighting	All landscape lighting fixtures and wires shall be purchased and installed as stated on plans. (If specified lighting fixture/material is not available, contractor must submit alternative option <u>prior</u> to purchase and installation).	\$ 3599
Bid Due Date	All bids are due on Thursday, February 13, 2014 at 5:00 PM	
Project Schedule	Forty-five (45) working-days Monday – Thursday 7:00 AM – 5:00 PM	
Clean-up	Contractor is responsible for removal and haul-away of all debris. All waste material shall not be allowed to accumulate at the site, driveway, sidewalk or street, and shall be removed frequently to keep the premises clean. Sidewalk shall be cleaned of any debris daily	\$ 1070
	Refer to specific property requirements as noted on landscape plans and walk-through.	
	TOTAL =	\$ 60,268

Notes/Comments


Contractor's Signature

02-18-2014
Date

TO ALL PROSPECTIVE BIDDERS
MONTCLAIR HOUSING CORPORATION
5444 PALO VERDE STREET LANDSCAPE IMPROVEMENT PROJECT

ADDENDUM NO. 1

February 12, 2014

This ADDENDUM NO. 1 Specifications for the construction of the 5444 Palo Verde St. Landscape Improvement Project is issued in accordance with the project specifications and is made a part of the contract documents.

Bidder shall execute the Bidder Certificate at the end of this Addendum and shall attach the Addendum to the specifications submitted with the bid.

The bid due date has been extended to Tuesday, February 18, 2014 at 3:00PM

Date: February 12, 2014



Christine Caldwell, Assistant Director of Housing

BIDDERS CERTIFICATION

This Addendum No. 1 shall be signed by the bidder and returned together with Bidder's proposal. If Addendum is not attached with the bid proposal, the bid may be rejected.

I acknowledge receipt of the foregoing Addendum No. 1 and accept all conditions therein.

The remaining bid document is unchanged.

Date: 02-18-2014


Bidder's Signature

TO ALL PROSPECTIVE BIDDERS
MONTCLAIR HOUSING CORPORATION

5444 PALO VERDE STREET LANDSCAPE IMPROVEMENT PROJECT

ADDENDUM NO. 2

February 12, 2014

This ADDENDUM NO. 2 Specifications for the construction of the 5444 Palo Verde St. Landscape Improvement Project is issued in accordance with the project specifications and is made a part of the contract documents.

Bidder shall execute the Bidder Certificate at the end of this Addendum and shall attach the Addendum to the specifications submitted with the bid.

Contractor will be required to prepare the sub-grade by compaction in all areas where concrete paving and interlocking pavers shall be placed.

The Montclair Housing Corporation will provide a Soil's Tech for compaction testing in the driveway/parking area (where pavers will be placed). The Corporation will absorb cost if compaction test passes, if compaction test fails contractor shall absorb the cost.

Sub-grade preparation and compaction should be done according the City of Montclair Construction Permit General Conditions and the 2012 Greenbook.

General Conditions states; "The relative compaction of all subgrade, bedding, and backfill materials shall be 90% of maximum density except the upper six (6) inches shall be compacted at 95% of maximum density.

Greenbook Section 301-1.2 Preparation of Subgrade states; "Scarifying and cultivating will be required for dry soils which are impervious to the penetration of water...or when pavement is to be placed....After rough grading has been completed, when scarifying and cultivating are required, the roadbed (in this case, driveway and paving areas) shall be loosed to a depth of at least six (6) inches. The loosened material shall then be worked to a finely divided condition and all rocks larger than three (3) inches in diameter shall be removed."

Date: February 12, 2014



Christine Caldwell, Assistant Director of Housing

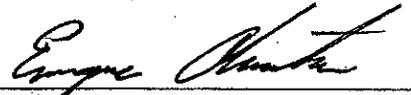
BIDDERS CERTIFICATION

This Addendum No. 2 shall be signed by the bidder and returned together with Bidder's proposal. If Addendum is not attached with the bid proposal, the bid may be rejected.

I acknowledge receipt of the foregoing Addendum No. 2 and accept all conditions therein.

The remaining bid document is unchanged.

Date: 02-18-2014



Bidder's Signature



DEPARTMENT OF CONSUMER AFFAIRS

Contractors State License Board

Contractor's License Detail - License # 911076

⚠️ DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ➔ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
- ➔ Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.
- ➔ Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
- ➔ Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

License Number	911076	Extract Date 2/24/2014
E ALCANTARA CONSTRUCTION		
Business Information	Business Phone Number: (909) 971-3908	
	P O BOX 431 MONTCLAIR, CA 91763	
Entity	Sole Ownership	
Issue Date	02/21/2008	
Expire Date	10/31/2015	
License Status	ACTIVE	
	This license is current and active. All information below should be reviewed.	
Classifications	CLASS	DESCRIPTION
	B	GENERAL BUILDING CONTRACTOR
CONTRACTOR'S BOND		
Bonding	This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.	
	Bond Number: 100231843	
	Bond Amount: \$12,500	
	Effective Date: 09/23/2013	
	Contractor's Bond History	
WORKERS' COMPENSATION		
Workers' Compensation	This license is exempt from having workers compensation insurance; they certified that they have no employees at this time.	
	Effective Date: 10/07/2013	
	Expire Date: None	
	Workers' Compensation History	

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AGENDA REPORT

SUBJECT: CONSIDER ADOPTION OF RESOLUTION
NO. 14-3021 AUTHORIZING PLACEMENT
OF LIENS ON CERTAIN PROPERTIES FOR
DELINQUENT SEWER AND TRASH CHARGES

DATE: March 3, 2014

SECTION: RESOLUTIONS

ITEM NO.: 1

FILE I.D.: STB300-17

DEPT.: ADMIN. SVCS.

REASON FOR CONSIDERATION: Staff has identified 231 sewer and trash accounts in the odd-numbered-month billing cycle that are more than three billing periods delinquent. Pursuant to Montclair Municipal Code Chapter 1.12, these properties are subject to lien.

BACKGROUND: Ordinance No. 02-815 authorizes the placement of liens on properties on which delinquent civil debts have accrued and makes property owners responsible for delinquent sewer and trash charges accrued after the effective date of the Ordinance (March 1, 2002) for accounts in tenants' names. Prior to the City Council's adoption of Ordinance No. 02-815, property owners were responsible for only those accounts in their own names.

The 231 liens presented for approval are for accounts that are at least 90 days delinquent

FISCAL IMPACT: Recoverable amount is \$62,003.55, plus \$3,234.00 for release of lien fees, plus \$11,550.00 in lien fees, for a total of \$76,787.55.

RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 14-3021 authorizing placement of liens on certain properties for delinquent sewer and trash charges as listed on Exhibit A of said Resolution.

Prepared by:

Claudia Ramirez
Jeanne Smith

Reviewed and
Approved by:

Ronald L. Fisher
Dwight J. ...

Proofed by:

Presented by:

RESOLUTION NO. 14-3021

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MONTCLAIR AUTHORIZ-
ING PLACEMENT OF LIENS ON CERTAIN
PROPERTIES FOR DELINQUENT SEWER
AND TRASH ACCOUNTS**

WHEREAS, Chapter 1.12 of the Montclair Municipal Code authorizes the City to place liens on properties on which delinquent civil debts have accrued; and

WHEREAS, all owners of property in the City of Montclair were notified about the adoption of Ordinance No. 02-815 authorizing placement of liens on properties on which delinquent civil debts have accrued; and

WHEREAS, it has been determined that there are 231 sewer and/or trash accounts on which there are delinquencies in excess of 90 days; and

WHEREAS, the owners of these properties have received regular billing statements and late notices since the onset of such delinquencies; and

WHEREAS, the owners of these properties were notified on February 6, 2014, that their delinquent accounts are subject to causing a lien to be placed on their properties for settlement of such delinquencies; and

WHEREAS, the owners of these properties were again notified on February 20, 2014, and that such liens would be considered for approval by the Montclair City Council on Monday, March 3, 2014.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Montclair approves the placement of liens on the properties and in the amounts specified in Exhibit A, entitled *Report of Delinquent Civil Debts - March 2014*, attached hereto.

BE IT FURTHER RESOLVED that the Deputy City Clerk is authorized to provide the San Bernardino County Auditor/Controller-Recorder with the documents required to cause such liens to be placed.

APPROVED AND ADOPTED this XX day of XX, 2014.

Mayor

ATTEST:

Deputy City Clerk

I, Yvonne L. Smith, Deputy City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 14-3021 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2014, and that it was adopted by the following vote, to-wit:

AYES: XX
NOES: XX
ABSTAIN: XX
ABSENT: XX

Yvonne L. Smith
Deputy City Clerk

Exhibit A to Resolution No. 14-3021
Report of Delinquent Civil Debts - March 2014

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
5366	Alamitos Street	Residential	\$ 217.05	\$ 14.00	\$ 50.00	\$ 281.05
5356	Alamitos Street	Residential	215.02	14.00	50.00	279.02
5371	Alamitos Street	Residential	215.01	14.00	50.00	279.01
5634	Alamitos Street	Residential	304.12	14.00	50.00	368.12
4575	Allesandro Street	Residential	365.41	14.00	50.00	429.41
4667	Allesandro Street	Residential	215.04	14.00	50.00	279.04
9910	Amherst Avenue	Residential	381.85	14.00	50.00	445.85
9955	Amherst Avenue	Residential	375.38	14.00	50.00	439.38
10040	Amherst Avenue	Residential	202.98	14.00	50.00	266.98
5516	Armsley Street	Senior	224.19	14.00	50.00	288.19
5577	Armsley Street	Residential	215.02	14.00	50.00	279.02
9680	Bel Air Avenue	Residential	227.24	14.00	50.00	291.24
9982	Bel Air Avenue	Residential	215.02	14.00	50.00	279.02
10009	Bel Air Avenue	Residential	393.28	14.00	50.00	457.28
10024	Bel Air Avenue	Residential	241.03	14.00	50.00	305.03
10036	Bel Air Avenue	Residential	210.98	14.00	50.00	274.98
9950	Bel Air Avenue	Residential	316.94	14.00	50.00	380.94
10045	Bel Air Avenue	Residential	209.66	14.00	50.00	273.66
5389	Benito Street	Senior	418.97	14.00	50.00	482.97
4400	Benito Street	Residential	214.71	14.00	50.00	278.71
4979	Benito Street	Residential	231.04	14.00	50.00	295.04
5647	Benito Street	Residential	286.63	14.00	50.00	350.63
4460	Benito Street	Residential	215.02	14.00	50.00	279.02
4357	Benito Street	Residential	223.96	14.00	50.00	287.96
5399	Benito Street	Residential	212.52	14.00	50.00	276.52
9590	Benson Avenue	Residential	215.02	14.00	50.00	279.02
9656	Benson Avenue	Residential	215.02	14.00	50.00	279.02
9944	Benson Avenue	Residential	433.10	14.00	50.00	497.10
4285	Berkeley Street	Residential	216.30	14.00	50.00	280.30
5382	Berkeley Street	Residential	215.02	14.00	50.00	279.02
4769	Berkeley Street	Residential	372.30	14.00	50.00	436.30
9598	Bolton Avenue	Residential	215.04	14.00	50.00	279.04
9768	Bolton Avenue	Residential	296.78	14.00	50.00	360.78
4531	Bonnie Brae Street	Residential	215.02	14.00	50.00	279.02
4541	Bonnie Brae Street	Residential	215.04	14.00	50.00	279.04
5544	Bonnie Brae Street	Residential	263.51	14.00	50.00	327.51
9851	Camarena Avenue	Residential	215.02	14.00	50.00	279.02
9815	Camarena Avenue	Residential	321.36	14.00	50.00	385.36
5458	Cambridge Street	Residential	248.45	14.00	50.00	312.45
5438	Cambridge Street	Residential	321.09	14.00	50.00	385.09

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
5448	Cambridge Street	Residential	\$ 215.02	\$ 14.00	\$ 50.00	\$ 279.02
5570	Cambridge Street	Residential	215.02	14.00	50.00	279.02
4853	Cambridge Street	Residential	215.02	14.00	50.00	279.02
5606	Cambridge Street	Residential	215.02	14.00	50.00	279.02
5471	Cambridge Street	Residential	259.16	14.00	50.00	323.16
9859	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
10060	Camulos Avenue	Residential	214.88	14.00	50.00	278.88
9547	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
9511	Camulos Avenue	Residential	221.54	14.00	50.00	285.54
9877	Camulos Avenue	Residential	240.97	14.00	50.00	304.97
9737	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
9578	Camulos Avenue	Residential	223.48	14.00	50.00	287.48
9112	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
9243	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
9433	Camulos Avenue	Residential	414.96	14.00	50.00	478.96
9252	Camulos Avenue	Residential	334.73	14.00	50.00	398.73
9351	Camulos Avenue	Residential	262.21	14.00	50.00	326.21
9606	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
9530	Camulos Avenue	Residential	215.02	14.00	50.00	279.02
5665	Caroline Street	Residential	296.58	14.00	50.00	360.58
9601	Carrillo Avenue	Residential	215.02	14.00	50.00	279.02
9464	Carrillo Avenue	Residential	419.32	14.00	50.00	483.32
9454	Carrillo Avenue	Residential	433.28	14.00	50.00	497.28
10330-34	Central Avenue	Commercial	273.03	14.00	50.00	337.03
9855	Central Avenue	Residential	215.90	14.00	50.00	279.90
9795	Coalinga Avenue	Residential	215.04	14.00	50.00	279.04
9824	Coalinga Avenue	Senior	266.00	14.00	50.00	330.00
9875	Coalinga Avenue	Residential	214.99	14.00	50.00	278.99
9798	Coalinga Avenue	Residential	213.49	14.00	50.00	277.49
9380	Columbine Avenue	Residential	240.97	14.00	50.00	304.97
9440	Columbine Avenue	Residential	215.02	14.00	50.00	279.02
9987	Columbine Avenue	Residential	414.96	14.00	50.00	478.96
9341	Del Mar Avenue	Residential	414.96	14.00	50.00	478.96
9477	Del Mar Avenue	Residential	336.54	14.00	50.00	400.54
4325	Denver Street	Residential	298.32	14.00	50.00	362.32
4324	Denver Street	Residential	409.48	14.00	50.00	473.48
5616	Denver Street	Residential	215.02	14.00	50.00	279.02
4416	Denver Street	Residential	214.99	14.00	50.00	278.99
4254	Denver Street	Residential	414.96	14.00	50.00	478.96
5381	Denver Street	Residential	374.96	14.00	50.00	438.96

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
4936	Denver Street	Residential	\$ 338.75	\$ 14.00	\$ 50.00	\$ 402.75
5602	Deodar Street	Residential	204.06	14.00	50.00	268.06
5168	El Morado Street	Residential	215.02	14.00	50.00	279.02
4461	El Morado Street	Residential	278.30	14.00	50.00	342.30
4471	El Morado Street	Residential	214.57	14.00	50.00	278.57
9410	Felipe Avenue	Residential	202.28	14.00	50.00	266.28
9567	Fremont Avenue	Residential	240.97	14.00	50.00	304.97
9776	Fremont Avenue	Residential	305.04	14.00	50.00	369.04
9821	Fremont Avenue	Residential	299.56	14.00	50.00	363.56
9823	Fremont Avenue	Residential	215.02	14.00	50.00	279.02
9805	Fremont Avenue	Residential	201.91	14.00	50.00	265.91
9020	Fremont Avenue	Senior	226.30	14.00	50.00	290.30
9985	Geneva Avenue	Residential	215.02	14.00	50.00	279.02
9043	Geneva Avenue	Residential	215.02	14.00	50.00	279.02
9932	Geneva Avenue	Residential	215.02	14.00	50.00	279.02
4328	Granada Street	Residential	215.02	14.00	50.00	279.02
4277	Granada Street	Residential	406.09	14.00	50.00	470.09
4436	Granada Street	Residential	268.14	14.00	50.00	332.14
4426	Granada Street	Residential	215.14	14.00	50.00	279.14
4435	Granada Street	Residential	211.56	14.00	50.00	275.56
5401	Granada Street	Residential	266.94	14.00	50.00	330.94
4947	Granada Street	Residential	361.18	14.00	50.00	425.18
4307	Granada Street	Residential	220.23	14.00	50.00	284.23
5628	Granada Street	Residential	215.02	14.00	50.00	279.02
9783	Greenwood Avenue	Residential	215.02	14.00	50.00	279.02
10083	Greenwood Avenue	Residential	202.60	14.00	50.00	266.60
4418	Harvard Street	Residential	215.02	14.00	50.00	279.02
4785	Harvard Street	Residential	215.04	14.00	50.00	279.04
5141-43	Harvard Street	Multifamily	430.05	14.00	50.00	494.05
5494	Harvard Street	Residential	252.04	14.00	50.00	316.04
4775	Harvard Street	Residential	304.92	14.00	50.00	368.92
4407	Harvard Street	Residential	214.75	14.00	50.00	278.75
5596	Hawthorne Street	Residential	215.02	14.00	50.00	279.02
4568	Hawthorne Street	Residential	279.68	14.00	50.00	343.68
9575	Helena Avenue	Residential	243.52	14.00	50.00	307.52
9587	Helena Avenue	Residential	334.73	14.00	50.00	398.73
9607	Helena Avenue	Residential	214.16	14.00	50.00	278.16
9610	Helena Avenue	Residential	262.02	14.00	50.00	326.02
9634	Helena Avenue	Residential	298.32	14.00	50.00	362.32
9660	Helena Avenue A	Residential	204.11	14.00	50.00	268.11

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
9650	Helena Avenue B	Residential	\$ 309.36	\$ 14.00	\$ 50.00	\$ 373.36
9660	Helena Avenue B	Residential	216.17	14.00	50.00	280.17
4864	Highland Street	Residential	240.97	14.00	50.00	304.97
4667	Holt Boulevard	Commercial	205.60	14.00	50.00	269.60
4370	Holt Boulevard	Commercial	314.91	14.00	50.00	378.91
5190	Howard Street A & B	Multifamily	487.86	14.00	50.00	551.86
4585	James Street	Residential	215.02	14.00	50.00	279.02
5154	June Mountain Drive	Residential	427.93	14.00	50.00	491.93
9725	Kimberly Avenue	Residential	215.02	14.00	50.00	279.02
5564	La Denev Street	Residential	225.75	14.00	50.00	289.75
5430	La Denev Street	Residential	215.02	14.00	50.00	279.02
9773	Lehigh Avenue	Residential	414.96	14.00	50.00	478.96
9744	Lehigh Avenue	Residential	282.32	14.00	50.00	346.32
10041	Lindero Avenue	Residential	232.48	14.00	50.00	296.48
10042	Lindero Avenue	Residential	314.13	14.00	50.00	378.13
10076	Lindero Avenue	Residential	245.78	14.00	50.00	309.78
9803	Lindero Avenue	Residential	320.26	14.00	50.00	384.26
9958	Lindero Avenue	Residential	214.79	14.00	50.00	278.79
9842	Mammoth Drive	Residential	214.90	14.00	50.00	278.90
10049	Marion Avenue	Residential	298.32	14.00	50.00	362.32
9527	Marion Avenue	Residential	215.02	14.00	50.00	279.02
9537	Marion Avenue	Residential	215.01	14.00	50.00	279.01
9751	Mills Avenue	Residential	321.45	14.00	50.00	385.45
9969	Mills Avenue	Residential	215.02	14.00	50.00	279.02
9995	Mills Avenue	Multifamily	608.64	14.00	50.00	672.64
9595	Mills Avenue	Residential	232.32	14.00	50.00	296.32
9335	Mills Avenue	Multifamily	402.86	14.00	50.00	466.86
4481	Mission Boulevard	Commercial	233.63	14.00	50.00	297.63
9066	Monte Vista Avenue	Residential	349.49	14.00	50.00	413.49
9775	Monte Vista Avenue	Residential	211.80	14.00	50.00	275.80
9815	Monte Vista Avenue	Residential	299.13	14.00	50.00	363.13
5082	Moreno Street	Residential	215.02	14.00	50.00	279.02
4866	Moreno Street	Residential	300.32	14.00	50.00	364.32
9886	Norton Avenue	Residential	212.52	14.00	50.00	276.52
5690	Orchard Street	Residential	215.02	14.00	50.00	279.02
4322	Orchard Street	Residential	240.97	14.00	50.00	304.97
4151	Orchard Street	Senior	238.23	14.00	50.00	302.23
4771	Orchard Street	Residential	213.58	14.00	50.00	277.58
4161	Orchard Street	Residential	354.46	14.00	50.00	418.46
5270	Orchard Street	Residential	249.95	14.00	50.00	313.95

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
5512	Orchard Street	Residential	\$ 222.28	\$ 14.00	\$ 50.00	\$ 286.28
5257	Palo Verde Street	Senior	392.25	14.00	50.00	456.25
5393	Palo Verde Street	Residential	414.96	14.00	50.00	478.96
5415	Palo Verde Street	Residential	215.02	14.00	50.00	279.02
9935	Poulsen Avenue	Residential	215.02	14.00	50.00	279.02
10043	Poulsen Avenue	Residential	215.02	14.00	50.00	279.02
9610	Poulsen Avenue	Residential	206.64	14.00	50.00	270.64
9375	Pradera Avenue	Multifamily	820.16	14.00	50.00	884.16
9908	Pradera Avenue	Residential	260.71	14.00	50.00	324.71
9425	Pradera Avenue #3	Residential	414.96	14.00	50.00	478.96
4426	Princeton Street	Residential	215.02	14.00	50.00	279.02
5414	Princeton Street	Residential	230.78	14.00	50.00	294.78
4833	Princeton Street	Residential	298.32	14.00	50.00	362.32
4869	Princeton Street	Residential	440.76	14.00	50.00	504.76
4438	Princeton Street	Residential	222.42	14.00	50.00	286.42
9223	Ramona Avenue	Residential	214.74	14.00	50.00	278.74
9151	Ramona Avenue	Residential	421.60	14.00	50.00	485.60
9539	Ramona Avenue	Residential	220.12	14.00	50.00	284.12
9587	Ramona Avenue	Residential	311.31	14.00	50.00	375.31
9529	Ramona Avenue	Residential	285.84	14.00	50.00	349.84
9287	Ramona Avenue	Residential	216.88	14.00	50.00	280.88
9263	Ramona Avenue	Residential	429.51	14.00	50.00	493.51
9595	Ramona Avenue	Residential	223.16	14.00	50.00	287.16
9248	Ramona Avenue	Residential	249.64	14.00	50.00	313.64
9352	Rose Avenue	Residential	214.53	14.00	50.00	278.53
9414	Rose Avenue	Residential	214.99	14.00	50.00	278.99
9944	Rose Avenue	Residential	215.02	14.00	50.00	279.02
9836	Rose Avenue	Residential	215.01	14.00	50.00	279.01
9720	Rose Avenue	Residential	240.97	14.00	50.00	304.97
9434	Rose Avenue	Residential	215.02	14.00	50.00	279.02
9866	Rose Avenue	Senior	392.25	14.00	50.00	456.25
9441	Rose Avenue	Residential	298.32	14.00	50.00	362.32
9734	Rose Avenue	Residential	215.01	14.00	50.00	279.01
9966	Rose Avenue	Residential	215.02	14.00	50.00	279.02
5381	Rosewood Street	Residential	387.36	14.00	50.00	451.36
5389	Rosewood Street	Residential	245.65	14.00	50.00	309.65
4954	Rosewood Street	Residential	224.19	14.00	50.00	288.19
4560	Rosewood Street	Residential	215.02	14.00	50.00	279.02
4860	Rosewood Street	Residential	215.01	14.00	50.00	279.01
11076	Roswell Avenue	Residential	323.27	14.00	50.00	387.27

Street No.	Street	Account Type	Delinquency	Release of Lien Fee	Lien Fee	Total Lien Amount
4164	Rudisill Street	Residential	\$ 215.02	\$ 14.00	\$ 50.00	\$ 279.02
5360	Rudisill Street	Residential	240.97	14.00	50.00	304.97
5421	Rudisill Street	Residential	240.97	14.00	50.00	304.97
5489	San Bernardino Street	Residential	246.87	14.00	50.00	310.87
4438	San Bernardino Street	Senior	217.58	14.00	50.00	281.58
4711	San Bernardino Street	Residential	215.02	14.00	50.00	279.02
5133	San Bernardino Street	Residential	215.02	14.00	50.00	279.02
4843	San Bernardino Street	Residential	314.96	14.00	50.00	378.96
4874	San Bernardino Street	Residential	414.96	14.00	50.00	478.96
4285	San Bernardino Street	Residential	409.22	14.00	50.00	473.22
5446	San Jose Street	Residential	225.75	14.00	50.00	289.75
5453	San Jose Street	Residential	294.85	14.00	50.00	358.85
4424	San Jose Street #10	Residential	215.02	14.00	50.00	279.02
4424	San Jose Street #12	Residential	215.02	14.00	50.00	279.02
4424	San Jose Street #18	Residential	215.02	14.00	50.00	279.02
4424	San Jose Street #24	Residential	224.19	14.00	50.00	288.19
4424	San Jose Street #29	Residential	216.04	14.00	50.00	280.04
4630	San Jose Street P	Residential	233.63	14.00	50.00	297.63
10016	Santa Anita Avenue	Residential	227.24	14.00	50.00	291.24
9820	Saratoga Avenue	Residential	240.97	14.00	50.00	304.97
4871	State Street	Commercial	233.63	14.00	50.00	297.63
4787	State Street	Residential	319.66	14.00	50.00	383.66
4773	State Street	Residential	322.91	14.00	50.00	386.91
9617	Surrey Avenue	Residential	215.02	14.00	50.00	279.02
9584	Surrey Avenue	Residential	298.32	14.00	50.00	362.32
9793	Surrey Avenue	Residential	215.02	14.00	50.00	279.02
9834	Tudor Avenue	Residential	215.01	14.00	50.00	279.01
9824	Tudor Avenue	Residential	215.02	14.00	50.00	279.02
9222	Vernon Avenue	Residential	215.02	14.00	50.00	279.02
10015	Vernon Avenue	Residential	393.59	14.00	50.00	457.59
9350	Vernon Avenue	Residential	319.00	14.00	50.00	383.00
TOTALS			\$62,003.55	\$3,234.00	\$11,550.00	\$76,787.55

MINUTES OF THE MEETING OF THE MONTCLAIR
PERSONNEL COMMITTEE HELD ON TUESDAY,
FEBRUARY 18, 2014, AT 8:27 P.M. IN THE CITY
ADMINISTRATIVE OFFICES, 5111 BENITO STREET,
MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor Pro Tem Ruh called the meeting to order at 8:27 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Ruh; Council Member Raft; and City
Manager Starr

III. APPROVAL OF MINUTES

**A. Minutes of the Regular Personnel Committee Meeting of
February 3, 2014.**

Moved by City Manager Starr, seconded by Council Member Raft,
and carried unanimously to approve the minutes of the Personnel
Committee meeting of February 3, 2014.

IV. PUBLIC COMMENT - None

V. CLOSED SESSION

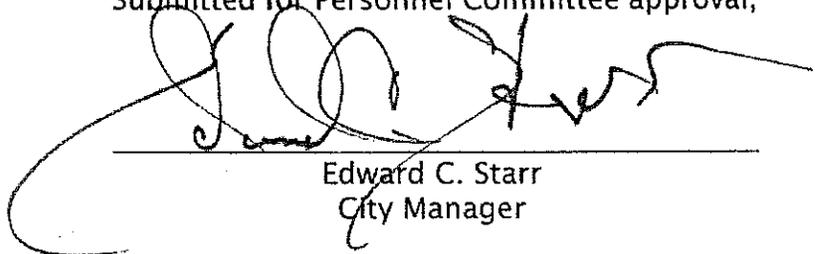
At 8:28 p.m., the Personnel Committee went into Closed Session
regarding personnel matters related to appointments, resignations/
terminations, and evaluations of employee performance.

At 8:41 p.m., the Personnel Committee returned from Closed Session.
Mayor Pro Tem Ruh stated that no announcements would be made at
this time.

VI. ADJOURNMENT

At 8:41 p.m., Mayor Pro Tem Ruh adjourned the Personnel Committee.

Submitted for Personnel Committee approval,



Edward C. Starr
City Manager