



October 24, 2013

TO: Honorable Mayor and City Council

FROM: Edward C. Starr, City Manager

SUBJECT: CITY MANAGER'S WEEKLY REPORT: October 18-24, 2013

➤ ***CITY MANAGER/ADMINISTRATIVE SERVICES DEPARTMENTS***

- Earlier this month, Governor Brown signed Assembly Bill 1149 and Senate Bill 46 into law, extending requirements of the state's information privacy breach notice law to local public agencies and expanding the scope of personal information that prompts a disclosure of a security breach.

Currently, California's security breach notification law requires state agencies and businesses to notify residents when the security of their personal information has been breached. The disclosure must be made as quickly as possible and without unreasonable delay. Previous law did not place similar disclosure requirements on local public agencies.

AB 1149 expands this disclosure requirement to apply to a breach of computerized data that is owned, licensed, or maintained by any county, city, school district, municipal corporation, special district or other local public agency; and the companion bill, SB 46, expands the scope of personal information subject to security breach disclosure requirements to include a user name or e-mail address, in combination with a password or security question and answer that permits access to an online account. Both laws take effect on January 1, 2014.

Local public agencies will now need to establish a protocol in order to timely respond in the event of a data breach. In addition, local public agencies will likely need to file a test claim with the Commission on State Mandates to determine whether the mandatory notification requirements constitute state-reimbursable mandates. If it is determined parts or all of the notification

requirements are state mandates, then local public agencies can apply to the Legislature for reimbursement of costs associated with notification.

➤ **COMMUNITY DEVELOPMENT DEPARTMENT**

- After working with the project architect for several months, staff is recommending Planning Commission approval Monday night of exterior building renovations that will pave the way for Gold's Gym to occupy the 40,000 square-foot former Circuit City location on Moreno Street.

The proposed changes to the building's exterior include new paint treatments, addition of a decorative cornice at the top of the building wall, construction of a trellis element across the front of the building to add interest to the flat wall plane that currently exists, and the addition of climbing vines and new palm trees. In conjunction with the project, the property management company has indicated it will undertake rehabilitation of the parking lot and area lighting. With the interior building renovations currently in plan check with the Building Division, it is expected that Gold's will open its Montclair location in 2014.

➤ **FIRE DEPARTMENT**

- On Thursday, October 17, the City of Montclair joined with more than 9.6 million Californians in the *2013 Great California Shake Out*, the largest earthquake drill ever. The *Shake Out* scenario depicts a hypothetical, but plausible, magnitude 7.8 earthquake on the San Andreas Fault in Southern California. This year's *Shake Out* sub-theme was "Fire Following an Earthquake."

City employees, Senior Center visitors, and Mini-School students participated in a *Drop, Cover, and Hold On* drill by simulating the actions they would take to protect themselves from falling debris during an actual earthquake. At the conclusion of the drill, participants evacuated their workplaces through emergency exits and gathered at their designated Facility Evacuation Areas to be accounted for. Next, City staff surveyed their facilities for fire extinguisher locations. (In the next few weeks, City staff will have three opportunities to take fire extinguisher training to learn how to address small fires following an earthquake).

Fire suppression crews reviewed and practiced their Standard Operating Procedures for earthquakes by removing apparatus from the Fire Station, checking utility connections, and determining if there was any structural damage to the facility. Fire personnel also received Target Safety training, developed by the San Bernardino County Fire Department, which explored alternate water sources following an earthquake.

After an actual earthquake, it is important for response partners to maintain situational awareness by sharing their current status. To practice this communication component, the City submitted an entry on the San Bernardino County Office of Emergency Services' Significant Events Board via the WebEOC Program, to report the City's participation in *Shake Out*. WebEOC is an internet-based crisis information management system. Additionally, the City's amateur radio volunteers, Auxiliary Communication Services, participated in a County-wide radio reporting test; and a satellite phone test was conducted from the Emergency Operations Center.

Special thanks go to everyone who helped coordinate this drill! Photos are shared on Page 12.

- Fire and Police staff participated in Chino Basin Water Conservation District's 2013 Landscape and Water Conservation Fair on Saturday, October 19. Exhibits for adults and children included a petting zoo, face painting, water-wise plants for sale, a pumpkin patch; and tours of the new facility and garden were available.

Reserve Police Captain Ron Foss provided promotional items such as child ID kits and information on distracted driving. Fire Department staff also distributed promotional items and discussed the importance of installing smoke and carbon monoxide detectors in homes, maintaining fire extinguishers, and knowing how and when to turn off a gas meter. On-duty Fire crews offered up-close looks at the fire engine's interior and exterior features.

Photos are included on Page 14.

- This past Monday, Medic Engine 152, Medic Engine 151, Medic Squad 151, and Duty Chief 1715 responded to a structure fire in the 4200 block of Monte Verde Street. Units from Chino, Ontario, and the L.A. County Fire Departments arrived to assist.

Medic Engine 152 was the first to arrive. On scene, flames and smoke were visible, and two garages attached to a single-story duplex apartment were fully involved.

Firefighters vigorously attacked the fire and contained it to the garages to keep it from spreading to the attached units and neighboring structures. Residents escaped with no injuries reported. The American Red Cross was notified and responded with emergency assistance for the affected families.

Photos are shared on Page 13.

➤ **HUMAN SERVICES DEPARTMENT**

- Last Thursday, Mayor Pro Tem Bill Ruh, Council Members Carolyn Raft and John Dutrey, Deputy City Manager Marilyn Staats, Police Chief Mike deMoet, and I joined hundreds of After-School Program participants and their families at the 13th Annual Lights On After-School event in the Community Center. The theme for this year's event, *Booktropolis*, was designed to promote reading and literacy and showcase the work of the students from each After-School Program site.

Each school site represented a part of a city (airport, library, bakery, museum, cultural arts center), and also featured stellar performances by students from Howard, Monte Vista, and Ramona Elementary Schools. The After-School Program was assisted by volunteers from the Boy Scouts and Girl Scouts, and received donations from The Taco Man, Toro Sushi Bar, Mrs. Nelson's Toy and Book Shop, Ultimate Pastime Sports Collectibles, Rocky's Pizzeria, The Doubletree Hotel, My Delight Cup Cakery, and families from many of the After-School Program sites. Many thanks to all the community partners who helped make our event a success.

Lights On After-School is a national event designed to show how after-school programs support families and schools by offering tutoring, homework help, academic enrichment, and physical activities.

Photos can be found on Page 10.

- The City's Annual Children's Halloween Party will be held at the Community Center for all ghosts, goblins, witches, and their parents on Thursday, October 31 from 5:30 p.m. to 8 p.m. The party is free to all children 12 years of age and under. There will be a costume contest at 6:45 p.m., prizes, games, refreshments, and lots of candy.
- Tuesday, October 29 from 11:30 a.m. to 1:30 p.m. is the final opportunity for employees to get their complimentary flu shots at the Montclair Medical Clinic. Appointments are not necessary. For additional information, please phone Ext. 451.
- Yesterday, the Montclair Senior Center held its monthly birthday party at the Community Center. The Halloween-themed event was attended by more than 250 seniors and included a popular costume contest, lunch, cake, and ice cream. Many seniors took the opportunity to say "happy birthday" to volunteer Mary Cotter who turned 101 this month.

Photos are shared on Page 11.

- All employees and the community are invited to the Montclair Fruit Park Tree Planting and Celebration, to be held this Saturday, October 26 from 10 a.m. to 2 p.m. at Sunset Park, located at 4351 Orchard Street. The event, held on *Make a Difference Day*, will include the official ceremony from 10 a.m. to 11 a.m. and the tree planting from 11 a.m. to 2 p.m., where the community will help plant 30 fruit trees in the park.

KVCR personality Joel Greene, from the show *Curiosity Quest*, will make a guest appearance, and a mariachi band, *Mariachi El Aventurera*, will perform.

For additional information, please call (909) 625-9479.

➤ **POLICE DEPARTMENT**

- On Tuesday, Chief Mike deMoet was "Principal for the Day" at Montclair High School. He was one of several community members selected to take part in the program hosted by Chaffey Joint Union High School District (CJUHSD).

During the day, Principal Martin Alvarado and Chief deMoet toured the campus and visited a new state-of-the-art building on campus. They also visited classrooms and discussed alternative learning strategies. Chief deMoet spoke to ASB students about a career in law enforcement, stressing the importance of making good choices as young adults. Afterwards, Chief deMoet and Principal Alvarado attended a meeting hosted by CJUHSD Superintendent Mat Holton at the District office, attended by other Principals of the Day from the District's 12 high schools, where the acting principals shared their experiences and observations.



➤ **PUBLIC WORKS DEPARTMENT**

- Yesterday, Deputy City Manager/Economic Development Director Marilyn Staats, Community Development Director Steve Lustro, Public Works Director Mike Hudson, and I attended a kick-off meeting in Claremont for the Metro Gold Line Foothill Extension from Azusa to Montclair. The meeting was hosted by the Metro Gold Line Foothill Construction Authority at the Doubletree Hotel.

Habib Balian, Chief Executive Officer for the Construction Authority, welcomed State Senator Norma Torres, Arizona State Senator Steve Farley (also an artist who will be providing art work for the Pomona Gold Line Station), and representatives from the Phase 2B cities of Glendora, San Dimas, La Verne, Pomona, Claremont, and Montclair, including Council Member John Dutrey and Planning Commission Vice Chair Luis Flores.

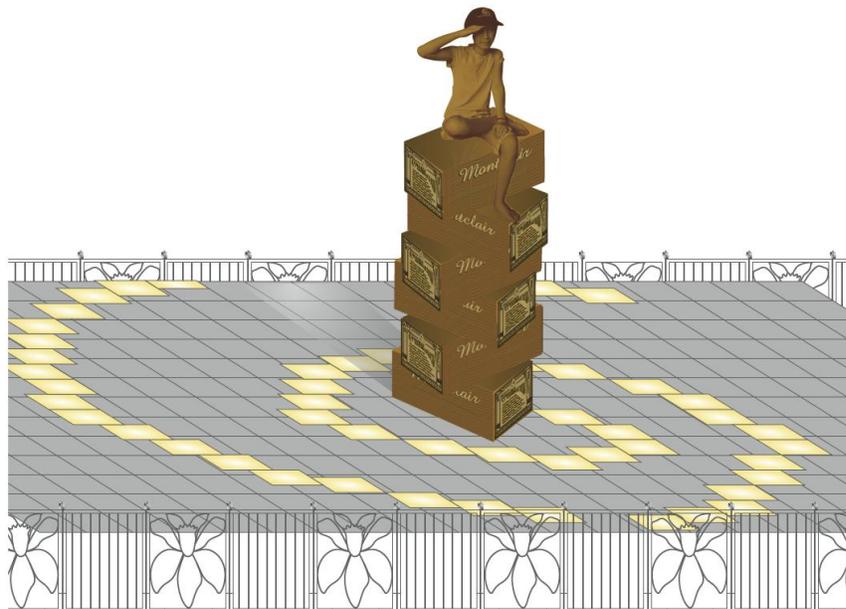
Mr. Balian began the meeting by reporting on the status of Phase 2A construction, which broke ground in 2010 with the Iconic Freeway Structure crossing the eastbound lanes of the 210 Freeway in Arcadia. This bridge was completed last December. Several other bridges have been completed or are now under construction along the Phase 2A route from Arcadia to Azusa. The work is currently within budget and on schedule with completion expected in 2015. The Los Angeles County Metropolitan Transportation Authority anticipates testing in early 2016 and starting service from Azusa later in 2016.

Following the status report on Phase 2A, Mr. Balian made a presentation on current work efforts regarding the 12.3-mile segment known as Phase 2B. The final EIR under the California Environmental Quality Act (CEQA) was certified as complete earlier this year, along with the designation of the Locally Preferred Alternative. Because the project will likely use federal funds for design and construction, federal clearance under the National Environmental Policy Act (NEPA) is also required. This process started with the completion of the CEQA process.

Concurrent with the NEPA process, over the next two years the Construction Authority will be working closely with each corridor city to advance the design and artwork proposed at each station. This work is being funded in Los Angeles County using Measure R funds and in San Bernardino County with funding through San Bernardino Associated Governments, most likely Measure I funds.

Different artists for the station art work were selected in 2005. Ruth Ann Anderson, an arts educator and professor at various Southern California colleges for over 30 years, was selected for the Montclair station based on her submittal of elevated bronze sculptures depicting travelers, historic figures, and text panels. A rendering of her proposal for Montclair is shown below. Next April, Ms. Anderson and the other artists will begin expanding their conceptual plans and meeting with the communities to present them. It is anticipated that final presentations will be made to City Councils between March and May 2015.

The Construction Authority has \$36 million available for the NEPA process, preliminary design, art design, and public meetings/workshops. The total project cost of the 12.3-mile Phase 2B segment is in excess of \$900 million, well over \$70 million per mile. Assuming funding becomes available when needed, construction could begin on Phase 2B by 2017, with light rail service by 2022.



- Yesterday, six-year Maintenance Worker Fernando Castellanos completed his last day with the City of Montclair. Fernando has accepted a Maintenance Worker position at Mount San Antonio College in the Grounds Division.

We will miss Fernando and wish him luck on his new journey. Part-time Maintenance Worker Chris de los Rios now looks forward to assuming Fernando's duties as a full-time Maintenance Worker.

➤ **SUCCESSOR REDEVELOPMENT AGENCY/MONTCLAIR HOUSING CORPORATION**

- There is no new information to report this week.

ECS:spa

"I don't know that there are real ghosts and goblins, but there are always more trick-or-treaters than neighborhood kids."

~ Robert Brault

OCTOBER 2013



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| 26 | Montclair Community Fruit Park Tree Planting & Celebration Sunset Park, 4351 Orchard Street | 10:00 a.m. - 2:00 p.m. |
| 28 | Planning Commission Meeting Council Chambers | 7:00 p.m. |
| 29 | City Manager's Staff Meeting City Hall Conference Room | 9:00 a.m. |
| 31 | Halloween | |

NOVEMBER 2013



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| 03 | Daylight Savings Time Ends | 2:00 a.m. |
| 04 | City Council Workshop – David Turch & Associates’ Federal Legislative Advocate Presentation | 5:45 p.m. |
| 04 | City Council Meeting Council Chambers | 7:00 p.m. |
| 06 | Community Action Committee Meeting Council Chambers | 7:00 p.m. |
| 11 | Veterans Day – City Hall Closed | |
| 12 | City Manager’s Staff Meeting City Hall Conference Room | 9:00 a.m. |
| 12 | Planning Commission Meeting Council Chambers | 7:00 p.m. |
| 13 | Oversight Board Meeting Council Chambers | 6:00 p.m. |
| 14 | League of California Cities Inland Empire Division Dinner and 11th Annual James S. Thalman Memorial Service Award Presentation The Event Center at San Manuel Village 27923 Highland Avenue, Highland | 6:00 p.m. |
| 18 | City Council Workshop – R-3 Development Standards Related to Implementation of Housing Element Council Chambers | 5:45 p.m. |
| 18 | Code Enforcement Committee Meeting - Canceled | |
| 18 | City Council Meeting Council Chambers | 7:00 p.m. |
| 25 | Planning Commission Meeting Council Chambers | 7:00 p.m. |
| 28 | Thanksgiving Day – City Hall Closed | |

LIGHTS ON AFTER-SCHOOL

OCTOBER 17, 2013



Senior Center October Birthday Bash



Happy 101 Birthday Mary!





The Great California
Shake Out
 2013

Earthquake Drill

Shake Out The Great California ShakeOut
 Annual Earthquake Participation Day

Certificate of Participation
 presented to
The City of Montclair
 as a registered participant of the
2013 Great California ShakeOut

Cal OES
 of Long Beach
 City of Long Beach
 City of Long Beach
 City of Long Beach



October 21, 2013



**Chino Basin
Water Conservation
District 2013
Landscape and Water
Conservation Fair**

