

CITY OF MONTCLAIR

AGENDA FOR CITY COUNCIL, SUCCESSOR AGENCY
AND MONTCLAIR HOUSING CORPORATION MEETINGS,
AND MONTCLAIR HOUSING AUTHORITY MEETINGS

To be held in the Council Chambers
5111 Benito Street, Montclair, California

October 21, 2013

7:00 p.m.

As a courtesy please silence your cell phones and other electronic devices while the meeting is in session. Thank you.

The CC/SA/MHC/MHA meetings are now available in audio format on the City's website at www.ci.montclair.ca.us and can be accessed the day following the meeting after 10:00 a.m.

Page No.

I. CALL TO ORDER – City Council, Successor Agency and Montclair Housing Corporation Boards of Directors, and Montclair Housing Authority Commissioners

II. INVOCATION

In keeping with our long-standing tradition of opening our Council meetings with an invocation, this City Council Meeting may include a nonsectarian invocation. Such invocations are not intended to proselytize or advance any faith or belief or to disparage any faith or belief. Neither the City nor the City Council endorse any particular religious belief or form of invocation.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS

- A. Introduction of New Employees
- B. Proclamation Declaring October 2013 as "National Arts and Humanities Month" in the City of Montclair

VI. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Each speaker will be afforded five minutes to address the City Council Members, Successor Agency Board of Directors, Montclair Housing Corporation Board of Directors, and Montclair Housing Authority Commissioners. (Government Code Section 54954.3)

Under the provisions of the Brown Act, the Council/Successor Agency Board/MHC Board/MHA Commission is prohibited from taking action on items not listed on the agenda.

VII. PUBLIC HEARINGS

- A. Second Reading – Consider Adoption of Ordinance No. 13-937 Amending Chapter 9.02 of the Montclair Municipal Code and Adding Chapter 9.14 to the Montclair Municipal Code Related to Use of the Montclair Transcenter and City-Owned Properties [CC] 4

VIII. CONSENT CALENDAR

- A. Approval of Minutes
 - 1. Minutes of the Regular Joint Council/Successor Agency Board/ MHC Board/MHA Commission Meeting of October 7, 2013 [CC/SA/MHC/MHA]
- B. Administrative Reports
 - 1. Consider Receiving and Filing of Treasurer's Report [CC] 10
 - 2. Consider Approval of Warrant Register and Payroll Documentation [CC] 11
 - 3. Consider Receiving and Filing of Treasurer's Report [SA] 12
 - 4. Consider Approval of Warrant Register [SA] 13
 - 5. Consider Receiving and Filing of Treasurer's Report [MHC] 14
 - 6. Consider Approval of Warrant Register [MHC] 15
 - 7. Consider Receiving and Filing of Treasurer's Report [MHA] 16
 - 8. Consider Approval of Warrant Register [MHA] 17
 - 9. Consider Declaring Four Mattresses and Box Springs as Surplus and Available for Destruction [CC] 18
- C. Agreements
 - 1. Consider Approval of Agreement No. 13-87 With Mt. San Antonio Community College District to Continue Providing a Comprehensive Fitness Program for the Fire Department [CC] 19
 - 2. Consider Approval of Agreement No. 13-88 With the City of Ontario Police Department for Participation in the "Avoid the 25" DUI Enforcement Program [CC] 24
- D. Resolutions
 - 1. Consider Adoption of Resolution No. 13-3012 Adopting a Five-Year Capital Projects Needs Analysis [CC] 30

IX. PULLED CONSENT CALENDAR ITEMS

X. RESPONSE – None

XI. COMMUNICATIONS

A. City Attorney

1. Closed Session Pursuant to Government Code Section 54956.9(d)(2)
Regarding Significant Exposure to Litigation
1 Potential case
2. Closed Session Pursuant to Government Code Section 54956.9(d)(1)
Regarding Pending Litigation
Patel/Galleria Motel v. Montclair
3. Closed Session Pursuant to Government Code Section 54956.9(d)(1)
Regarding Pending Litigation
Patton v. Montclair

B. City Manager/Executive Director

C. Mayor/Chairman

D. Council/SA and MHC Boards/MHA Commission

E. Committee Meeting Minutes (*for informational purposes only*)

1. Minutes of the Personnel Committee Meeting of October 7, 2013

34

XII. COUNCIL WORKSHOP

- A. Presentation by Federal Legislative Advocate David Turch & Associates**
(Council may consider continuing this item to an adjourned meeting on Monday, November 4, 2013, at 5:45 p.m. in the City Council Chambers.)

XIII. ADJOURNMENT OF SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS OF DIRECTORS AND MONTCLAIR HOUSING AUTHORITY COMMISSIONERS

(At this time, the City Council will meet in Closed Session regarding significant exposure to litigation and pending litigation.)

XIV. CLOSED SESSION ANNOUNCEMENTS

XV. ADJOURNMENT OF CITY COUNCIL

The next regularly scheduled City Council, Successor Agency Board, Montclair Housing Corporation Board, and Montclair Housing Authority Commission meetings will be held on Monday, November 4, 2013, at 7:00 p.m. in the Council Chambers.

Reports, backup materials, and additional materials related to any item on this Agenda distributed to the City Council, Successor Agency Board, Montclair Housing Corporation Board, and Montclair Housing Authority Commission after distribution of the Agenda packet are available for public inspection in the Office of the City Clerk located at 5111 Benito Street, Montclair, California, between 7:00 a.m. and 6:00 p.m., Monday through Thursday.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at (909) 625-9416. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

I, Yvonne L. Smith, Deputy City Clerk, hereby certify that I posted, or caused to be posted, a copy of this Agenda not less than 72 hours prior to this meeting on the bulletin board adjacent to the north door of Montclair City Hall on October 17, 2013.

AGENDA REPORT

SUBJECT: CONSIDER ADOPTION OF ORDINANCE NO. 13-937 AMENDING CHAPTER 9.02 OF THE MONTCLAIR MUNICIPAL CODE AND ADDING CHAPTER 9.14 TO THE MONTCLAIR MUNICIPAL CODE RELATED TO USE OF THE MONTCLAIR TRANSCENTER AND CITY-OWNED PROPERTIES

SECOND READING

DATE: October 21, 2013

SECTION: PUBLIC HEARINGS

ITEM NO.: A

FILE I.D.: TRN240

DEPT.: COMMUNITY DEV.

REASON FOR CONSIDERATION: Amendments to the Montclair Municipal Code require public hearing review and approval by the City Council.

BACKGROUND: In August 2013, staff received an electronic communication from a resident complaining about conditions at the Montclair Transcenter, including sub-standard maintenance of the grounds, furniture, portable toilets and trash receptacles. Staff responded electronically to the resident, explaining the challenges the City faces because the responsibility for maintenance is shared by the City and the California Department of Transportation. However, staff acknowledged that at least a portion of the trash problem is created by individuals engaging in the illegal vending of food and beverages at the Transcenter.

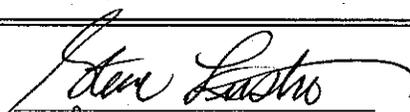
Accordingly, staff has prepared Ordinance No. 13-937, which sets forth regulations governing the conduct and behavior of persons using the Transcenter and City-owned property other than parks, which is presently covered in Chapter 9.12 of the Montclair Municipal Code.

In addition to regulating vending and peddling, the proposed Ordinance also addresses such things as vandalism, littering, gambling, boisterous conduct, and alcoholic beverages at the Transcenter and City-owned properties.

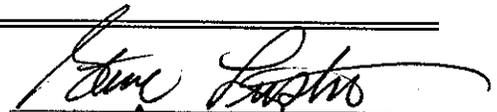
FISCAL IMPACT: The City Council's adoption of proposed Ordinance No. 13-937 would have no fiscal impact to the City's General Fund.

RECOMMENDATION: Staff recommends the City Council adopt Ordinance No. 13-937 amending Chapter 9.02 of the Montclair Municipal Code and adding Chapter 9.14 to the Montclair Municipal Code related to use of the Montclair Transcenter and City-owned properties.

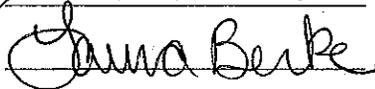
Prepared by:



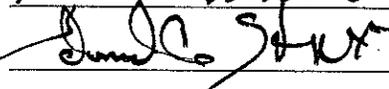
Reviewed and Approved by:



Proofed by:



Presented by:



ORDINANCE NO. 13-937

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTCLAIR AMENDING CHAPTER 9.02 ("DEFINITIONS") OF THE MONTCLAIR MUNICIPAL CODE AND ADDING CHAPTER 9.14 ("MONTCLAIR TRANSCENTER AND CITY-OWNED PROPERTIES") TO THE MONTCLAIR MUNICIPAL CODE

WHEREAS, the Montclair Transcenter ("Transcenter") is a multimodal transportation center located at 5091 Richton Street and owned by the State of California; and

WHEREAS, the Transcenter is a busy embarkation and debarkation point for rail commuters on Metrolink's San Bernardino Line, which operates seven days a week; and

WHEREAS, the Transcenter is also planned as the future terminus of Phase 2B of the Metro Gold Line light rail system; and

WHEREAS, the Transcenter is also served by buses operated by Omnitrans, Foothill Transit, and Riverside Transit Agency (RTA); and

WHEREAS, the Transcenter represents the City of Montclair to thousands of commuters weekly traveling to, from, or through the City; and

WHEREAS, the State of California Department of Transportation (Caltrans) is responsible for maintenance of all landscaping and parking lot lighting, bus shelter lighting, and landscape lighting at the Transcenter; and

WHEREAS, the City contracts for weekly disposal of trash and the sweeping of all paved surfaces twice monthly; and

WHEREAS, because of the significant number of rail and bus commuters using the Transcenter, opportunistic individuals often engage in the illegal vending of food and beverages on Transcenter property, exacerbating the trash problem; and

WHEREAS, the City Council now finds it necessary to adopt regulations governing the conduct and behavior of persons using the Montclair Transcenter and other City-owned properties so that said facilities may be enjoyed by all.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTCLAIR DOES HEREBY ORDAIN AS FOLLOWS:

Section I. Amendment of Code.

The following definitions are hereby added to Section 9.02.020 ("Definitions") of the Montclair Municipal Code:

Caltrans means the State of California Department of Transportation.
City Manager means the City Manager of the City of Montclair.

City-owned property, as used in this Title, means property owned in fee by the City of Montclair. This definition does not include single-family and multifamily properties owned and managed by the Montclair Housing Corporation, the Montclair Housing Authority, or properties leased by the City for private use.

Montclair Civic Center, as used in this Title, means the property bounded by Benito Street on the north; the westerly boundary of Alma Hofman Park on the east; the northerly line of Tract No. 6139 on the south; and Fremont Avenue on the west.

Montclair Transcenter means the property bounded by the southerly right-of-way line of the Pacific Electric Inland Empire Trail on the north; the westerly line of Parcel Map No. 4531 and the westerly line of Parcel Map No. 14479 on the east; the southerly line of the Southern California Regional Rail Authority (Metrolink) right-of-way on the south; and Monte Vista Avenue on the west. As used in this Title, this definition shall also include the street right-of-way of Richton Street between the westerly and easterly boundaries of the Montclair Transcenter.

Section II. Amendment of Code.

Chapter 9.14 is hereby added to the Montclair Municipal Code as follows:

Chapter 9.14

MONTCLAIR TRANSCENTER AND CITY-OWNED PROPERTIES

Sections:

9.14.010	Purpose.
9.14.020	Unlawful acts.
9.14.030	Signs.
9.14.040	Vandalism.
9.14.050	Public toilets.
9.14.060	Littering.
9.14.070	Animals.
9.14.080	Boisterous conduct.
9.14.090	Gambling.
9.14.100	Vending and peddling.
9.14.110	Alcoholic beverages.
9.14.120	Advertising.
9.14.130	Nuisance.

9.14.010 Purpose.

The purpose and intent of this Chapter is to provide for the safe use and enjoyment by the public of the Montclair Transcenter and all City-owned properties by adopting regulations governing the conduct and behavior of persons using such public places so that said facilities may be enjoyed by all.

9.14.020 Unlawful acts.

It is unlawful for any person to do or commit, or for any person to cause or permit to be done or committed within the boundaries of the Montclair

Transcenter or any City-owned property, any act specifically prohibited in this Chapter.

9.14.030 Signs.

No person shall fail or refuse to obey or comply with any notice or sign, including warning, regulatory and road markings, placed by Caltrans or by the City Manager, or his/her designee, for the safety or control of persons, vehicles or animals. No person shall willfully refuse to follow or comply with any lawful order or direction given by a City employee.

9.14.040 Vandalism.

No person shall willfully cut, break, injure, deface, disfigure, mark or write upon, paint, etch, carve, burn, tamper with, attach rope or wire to, displace, or remove any tree; shrub; plant; turf; rock; soil; wood; building; fence; wall; table; bench; chair; pole; light; railing; drinking fountain; trash receptacle; vending machine; display case; irrigation equipment or other public utility, part, or appurtenance thereof; sign; notice or placard, whether temporary or permanent; monument; stake, post, or other boundary marker; equipment; tools; implements; materials; or any other structure or property whatsoever, either real or personal.

9.14.050 Public toilets.

No person shall fail to cooperate in maintaining public toilets in a neat and sanitary condition nor shall any person loiter in or around any public toilet or enter any public toilet designated for the opposite gender, except that this provision shall not apply to persons under five years of age accompanied by a parent or guardian.

9.14.060 Littering.

No person shall deposit, throw, discharge, or otherwise place any paper, ashes, dirt, bottles, broken glass, cans, trash, litter, rubbish, debris, or any substance, matter, or thing, either liquid or solid, on the grounds of the Montclair Transcenter or any City-owned property, except in receptacles designated for such items, nor shall any person bring any of the aforementioned substances, except litter accumulated in the course of automobile, bus, or train travel, into the Montclair Transcenter or any City-owned property for the purpose of disposal thereof. Where designated receptacles are not provided, all such rubbish and waste shall be removed from the Montclair Transcenter or City-owned property and properly disposed of elsewhere.

9.14.070 Animals.

No person shall ride, lead, or let loose any animal or fowl of any kind at the Montclair Transcenter or on any City-owned property, except that it shall not be unlawful to have dogs physically restrained by a leash not in excess of six feet.

No person shall keep or permit to remain any dog that is noisy, vicious, or dangerous or which disturbs other persons within the boundaries of the Montclair Transcenter or any City-owned property after such person has been directed to remove such dog. No person shall trap, kill, injure, catch, or mistreat any wild or domesticated bird or animal; or destroy, remove, or disturb

any of the young or eggs of same; or permit any dog to pursue, trap, kill, or wound any wild or domesticated bird or animal, except that the provisions of this Section shall not apply to City or contract employees regulating animal populations that have been declared a nuisance or hazard by the City Manager or his/her designee consistent with laws protecting animals.

9.14.080 Boisterous conduct.

No person shall maliciously or willfully disturb the peace or quiet of the Montclair Transcenter, City-owned property, or of any person therein by creating loud or unusual noises or by engaging in riotous, boisterous, threatening, indecent, or offensive conduct or by using abusive, profane, indecent, or vulgar language. No person shall play or utilize any sound-amplifying system within the Montclair Transcenter or on any City-owned property or facility not specifically designated for that purpose or permitted by the City Manager or his/her designee.

9.14.090 Gambling.

No person shall gamble or engage in gambling at the Montclair Transcenter or on City-owned property, except that this Section shall not apply to bingo activities that occur within buildings at the Montclair Civic Center.

9.14.100 Vending and peddling.

No person shall expose or offer for sale any food, article, or thing nor shall any person station or place and stand, cart, or vehicle for the transportation, sale, or display of any such article or thing within the Montclair Transcenter or any City-owned property except by written permission from the City Manager or his/her designee. No person shall give, set up, or maintain any exhibition, show, performance, concert, lecture, entertainment, or similar activity at the Montclair Transcenter or on any City-owned property without written permission to do so from the City Manager or his/her designee. No person shall offer any for-profit services at the Montclair Transcenter or on any City-owned property without the written permission from the City Manager or his/her designee. As used in this Section, lawful possession of a City of Montclair Business License does not qualify as written permission from the City Manager or his/her designee.

9.14.110 Alcoholic beverages.

No person shall consume or have in his or her possession, custody, or control any open container of an alcoholic beverage of any kind whatsoever, except when attending a function operating under a permit issued by the City Manager or his/her designee. No intoxicated person shall enter or remain within the boundaries of the Montclair Transcenter or any City-owned property.

9.14.120 Advertising.

No person shall announce, advertise, or call the public's attention in any way to any article for sale or hire; or paste, glue, tack, or otherwise place or post any sign, picture, placard, advertisement, or inscription whatsoever; or distribute any handbill, circular, or petition except by permission from the City Manager or his/her designee, provided that this Section shall not apply to any concession operating under a lease granted by the City.

9.14.130 Nuisance.

It shall be deemed a public nuisance for any person to do or commit, or cause to permit to be done or committed on or within the boundaries of the Montclair Transcenter or any City-owned property, any prohibited act as described in this Chapter or as outlined in Chapter 7.24 herein.

Section III. Severability.

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section IV. Effective Date.

This Ordinance shall be in full force and effect thirty (30) days after passage.

Section V. Posting.

The City Clerk shall certify to the passage of this Ordinance and cause the same to be posted pursuant to Government Code Section 36933.

APPROVED AND ADOPTED this XX day of XX, 2013.

Mayor

ATTEST:

Deputy City Clerk

I, Yvonne L. Smith, Deputy City Clerk of the City of Montclair, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 13-937 of said City, which was introduced at a regular meeting of the City Council held on the XX day of XX, 2013, and finally passed not less than five (5) days thereafter on the XX day of XX, 2013, by the following vote, to-wit:

AYES: XX
NOES: XX
ABSTAIN: XX
ABSENT: XX

Yvonne L. Smith
Deputy City Clerk

AGENDA REPORT

SUBJECT: CONSIDER RECEIVING AND FILING OF
TREASURER'S REPORT

DATE: October 21, 2013

SECTION: ADMIN. REPORTS

ITEM NO. 1

FILE I.D.: FIN520

DEPT.: ADMIN. SVCS.

REASON FOR CONSIDERATION: The City Council is requested to consider receiving and filing the City of Montclair Treasurer's Report for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2013.

FISCAL IMPACT: Routine—report of City's cash and investments.

RECOMMENDATION: Staff recommends the City Council receive and file the Treasurer's Report for the month ending September 30, 2013.

Prepared by:

Jane Kullback
Michael Piotrowski

Reviewed and
Approved by:

Presented by:

[Signature]
[Signature]

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF WARRANT REGISTER AND PAYROLL DOCUMENTATION	DATE: October 21, 2013
	SECTION: ADMIN. REPORTS
	ITEM NO.: 2
	FILE I.D.: FIN540
	DEPT.: ADMIN. SVCS.

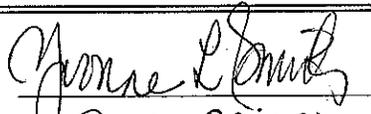
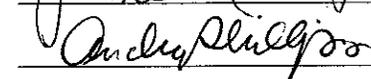
REASON FOR CONSIDERATION: The City Council is requested to consider approval of the Warrant Register and Payroll Documentation.

BACKGROUND: Mayor Pro Tem Ruh has examined the Warrant Register dated October 21, 2013, and Payroll Documentation dated August 25, 2013; finds them to be in order; and recommends their approval.

FISCAL IMPACT: The Warrant Register dated October 21, 2013, totals \$958,397.27. The Payroll Documentation dated August 25, 2013, totals \$579,424.35, with \$404,129.58 being the total cash disbursement.

RECOMMENDATION: Staff recommends the City Council approve the above referenced Warrant Register and Payroll Documentation as presented.

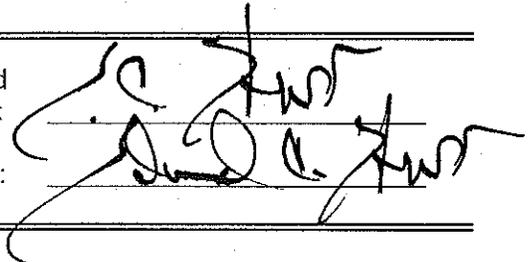
Prepared by:

Proofed by:

Reviewed and
Approved by:

Presented by:



AGENDA REPORT

SUBJECT: CONSIDER RECEIVING AND FILING OF
TREASURER'S REPORT

DATE: October 21, 2013

SECTION: ADMIN. REPORTS

ITEM NO.: 3

FILE I.D.: FIN510

DEPT.: SUCCESSOR RDA

REASON FOR CONSIDERATION: The City Council acting as successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Treasurer's Report for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Successor to the Redevelopment Agency Treasurer's Report for the period ending September 30, 2013.

FISCAL IMPACT: Routine—report of the Agency's cash and investments.

RECOMMENDATION: Staff recommends the City Council acting as successor to the Redevelopment Agency Board of Directors receive and file the Successor to the Redevelopment Agency Treasurer's Report for the month ending September 30, 2013.

Prepared by:

Michael Piotrowski

Reviewed and
Approved by:

Proofed by:

Janet Kuebeck

Presented by:

David A. Hart

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF WARRANT REGISTER **DATE:** October 21, 2013
SECTION: ADMIN. REPORTS
ITEM NO.: 4
FILE I.D.: FIN530
DEPT.: SUCCESSOR RDA

REASON FOR CONSIDERATION: The City Council acting as successor to the Redevelopment Agency Board of Directors is requested to consider receiving and filing the Successor to the Redevelopment Agency Warrant Register for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Vice Chairman Ruh has examined the Successor to the Redevelopment Agency Warrant Register dated 09.01.13-09.30.13 in the amounts of \$1,917.94 for Project I; \$0.00 for Project II; \$22,924.03 for Project III; \$16,073.17 for Project IV; \$23,014.25 for Project V; \$0.00 for the Mission Boulevard Joint Redevelopment Project; \$0.00 for the Redevelopment Obligation Retirement Funds; \$0.00 from the Tax Exempt Bond Proceeds and \$0.00 from the Taxable Bond Proceeds and finds it to be in order.

FISCAL IMPACT: Routine—report of Agency's obligations.

RECOMMENDATION: Vice Chairman Ruh recommends the City Council as successor to the Redevelopment Agency Board of Directors approve the Successor to the Redevelopment Agency Warrant Register for the period ending September 30, 2013.

Prepared by: Michael Piotrowski Reviewed and Approved by: [Signature]
Proofed by: Janet Kuebeck Presented by: [Signature]

AGENDA REPORT

SUBJECT: CONSIDER RECEIVING AND FILING OF
TREASURER'S REPORT

DATE: October 21, 2013

SECTION: ADMIN. REPORTS

ITEM NO.: 5

FILE I.D.: FIN525

DEPT.: MHC

REASON FOR CONSIDERATION: The Montclair Housing Corporation Board of Directors is requested to receive and file the Montclair Housing Corporation Treasurer's Report for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2013.

FISCAL IMPACT: Routine—report of the Montclair Housing Corporation's cash and investments.

RECOMMENDATION: Staff recommends the Montclair Housing Corporation Board of Directors receive and file the Treasurer's Report for the month ending September 30, 2013.

Prepared by:

Michael Piotrowski

Reviewed and
Approved by:

Edmund A. Stewart

Proofed by:

Jane Kullbeck

Presented by:

Edmund A. Stewart

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF WARRANT REGISTER **DATE:** October 21, 2013
SECTION: ADMIN. REPORTS
ITEM NO.: 6
FILE I.D.: FIN545
DEPT.: MHC

REASON FOR CONSIDERATION: The Montclair Housing Corporation Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Vice Chairman Ruh has examined the Warrant Register dated 09.01.13-09.30.13 in the amount of \$76,762.92 for the Montclair Housing Corporation and finds it to be in order.

FISCAL IMPACT: Routine—report of Montclair Housing Corporation's obligations.

RECOMMENDATION: Vice Chairman Ruh recommends the Montclair Housing Corporation Board of Directors approve the Warrant Register for the period ending September 30, 2013.

Prepared by: Michael Piotrowski Reviewed and Approved by: [Signature]
Proofed by: Janet Kulbeck Presented by: [Signature]

AGENDA REPORT

SUBJECT: CONSIDER RECEIVING AND FILING OF
TREASURER'S REPORT

DATE: October 21, 2013

SECTION: ADMIN. REPORTS

ITEM NO.: 7

FILE I.D.: FIN525

DEPT.: MHA

REASON FOR CONSIDERATION: The Montclair Housing Authority Board of Directors is requested to receive and file the Montclair Housing Authority Treasurer's Report for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Included in your agenda packet is a copy of the Treasurer's Report for the period ending September 30, 2013.

FISCAL IMPACT: Routine—report of the Montclair Housing Authority's cash and investments.

RECOMMENDATION: Staff recommends the Montclair Housing Authority Board of Directors receive and file the Treasurer's Report for the month ending September 30, 2013.

Prepared by:

Michael Piotrowski

Reviewed and
Approved by:

John A. Skam
John A. Skam

Proofed by:

Janet Kulleck

Presented by:

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF WARRANT REGISTER **DATE:** October 21, 2013
SECTION: ADMIN. REPORTS
ITEM NO.: 8
FILE I.D.: FIN545
DEPT.: MHA

REASON FOR CONSIDERATION: The Montclair Housing Authority Board of Directors is requested to consider receiving and filing the Warrant Register for the month ending September 30, 2013, pursuant to state law.

BACKGROUND: Vice Chairman Ruh has examined the Warrant Register dated 09.01.13-09.30.13 in the amount of \$0.00 for the Montclair Housing Authority and finds it to be in order.

FISCAL IMPACT: Routine—report of Montclair Housing Authority's obligations.

RECOMMENDATION: Vice Chairman Ruh recommends the Montclair Housing Authority Board of Directors approve the Warrant Register for the period ending September 30, 2013.

Prepared by:

Michael Piotrowski

Reviewed and
Approved by:

S. A. Starn
D. J. Starn

Proofed by:

Jane Kullback

Presented by:

AGENDA REPORT

SUBJECT: CONSIDER DECLARING FOUR MATTRESSES
AND BOX SPRINGS AS SURPLUS AND
AVAILABLE FOR DESTRUCTION

DATE: October 21, 2013

SECTION: ADMIN. REPORTS

ITEM NO.: 9

FILE I.D.: EQS215-05

DEPT.: FIRE

REASON FOR CONSIDERATION: The City Council is requested to consider declaring four mattresses and box springs as surplus and available for destruction.

BACKGROUND: The Fire Department purchased the subject mattresses and box springs approximately 16 years ago to use at Fire Station Nos. 1 and 2 in the Firefighters' bunk rooms. The mattresses and box springs are no longer viable because of their age and poor condition and hold no intrinsic value. The Fire Department removed the items from the bunk rooms and purchased replacements with funds approved in the Fiscal Year 2013-14 Fire Department Budget.

FISCAL IMPACT: The City Council's action to declare the subject items as surplus and available for destruction would result in no fiscal impact to the City's General Fund.

RECOMMENDATION: Staff recommends the City Council declare four mattresses and box springs as surplus and available for destruction.

Prepared by:

Angela Pire
Mark J. Hall

Reviewed and
Approved by:

Steve Jackson
Donald J. Hart

Proofed by:

Presented by:

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF AGREEMENT
No. 13-87 WITH MT. SAN ANTONIO
COMMUNITY COLLEGE DISTRICT TO
CONTINUE PROVIDING A COMPREHEN-
SIVE FITNESS PROGRAM FOR THE FIRE
DEPARTMENT

DATE: October 21, 2013

SECTION: AGREEMENTS

ITEM NO.: 1

FILE I.D.: FRD205

DEPT.: FIRE

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Agreement No. 13-87 with Mt. San Antonio Community College District to continue providing a comprehensive fitness program for fire safety personnel. A copy of proposed Agreement No. 13-87 is attached for the City Council's review and consideration.

BACKGROUND: In 2003, the Fire Department established a formal Wellness and Fitness Program. Continuation of the program provides Firefighters with the ability to maintain a training regimen to meet the rigorous physical demands required by the work they do and to prevent injury or minimize debilitating injuries.

The Mt. San Antonio Community College District's Exercise Science and Wellness Center offers a comprehensive program that has been beneficial in our ongoing efforts to minimize injuries to our Firefighters. Proposed Agreement No. 13-87 would continue providing a fitness program that would include the following components:

1. A comprehensive fitness evaluation and health-risk assessment for all Firefighters participating in the program.
2. A group lecture provided by certified instructors from the American College of Sports Medicine and/or National Strength and Conditioning Association that emphasizes development of exercise programs utilizing core training.

The City Attorney reviewed proposed Agreement No. 13-87 and requested a few modifications be made, which have been incorporated by Mt. San Antonio Community College District staff. The Deputy City Clerk assigned Agreement No. 13-87 to the proposed contract for control purposes.

FISCAL IMPACT: The cost to continue the Wellness and Fitness Program is \$1,988. Funding in this amount has been allocated in the Fiscal Year 2013-14 Fire Department Budget.

RECOMMENDATION: Staff recommends the City Council approve Agreement No. 13-87 with Mt. San Antonio Community College District to continue providing a comprehensive fitness program for the Fire Department.

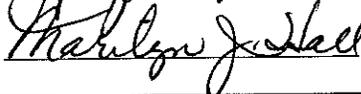
Prepared by:



Reviewed and
Approved by:



Proofed by:



Presented by:





Mt. San Antonio College
Career and Contract Education
1100 N. Grand Avenue, Walnut CA 91789
www.mtsac.edu • 909-594-5611

AGREEMENT

1314-005

This Agreement is made on October 24, 2013 by and between Mt. San Antonio Community College District of 1100 North Grand Avenue, Walnut, California 91789 and Montclair Fire Department of 8901 Monte Vista, Montclair, California 91763.

The party who is contracting to receive services shall be referred to as "Client", and the party who will be providing the services shall be referred to as "District" in this Agreement.

The District has a background in Vocational Education and Training, and is willing to provide services to Client based on their background, and Client desires to have instructional services provided by District.

Therefore, the parties agree as follows:

1. **DESCRIPTION OF SERVICES.** Beginning on January 2, 2014 and ending on June 30, 2014 District will provide the following services, (collectively the "Services") for up to 18 Fire employees.

Fitness Evaluation and Exercise Training/Lecture Program

The Fitness Evaluation is a screening tool used to evaluate an individual's health and fitness level. All tests are performed by a certified staff member. The Comprehensive Fitness Evaluation is comprised of a Health Risk Assessment Questionnaire, Fitness Evaluation, Cardiovascular Fitness Test and a Printed Report. All information is confidential and provided to the individual during the interpretation and to the Montclair Fire Department upon request. (*See Attachment A for details*).

COMPONENTS OF FITNESS EVALUATION - \$1,790

Health Risk Assessment Questionnaire

- Medical History
- Activity Index
- Cardiovascular Risk Profile
- Stress/Tension Level
- Nutrition Profile

Fitness Evaluation

- Resting Vitals – Heart Rate & Blood Pressure
- Height and Weight
- Bodyfat Analysis
- Muscular Strength and Endurance Assessment
- Range of Motion Evaluation

BOARD OF TRUSTEES: 20

Dr. Manuel Baca • Rosanne M. Bader • Judy Chen Haggerty, Esq. • Fred Chyr • Dr. David K. Hall
William Scroggins - COLLEGE PRESIDENT / CEO

Cardiovascular Fitness Test

- Sub-Max Bike Test with Heart Rate Measurement

Printed Report

- Personalized Comprehensive Fitness Analysis
- Identified Flagged Events and Risk Factors
- Confidential Interpretation
- Exercise Program Recommendations

Note: Evaluations do not include blood panels or x-rays

COMPONENTS OF EXERCISE/LECTURE TOPICS

- **Lecture Module – 3 hours Core Training \$198**

Sessions emphasizing a variety of fitness and nutrition topics including exercise adherence, behavior modification, reducing the risk of injury, and weight loss. Nutrition discussion addressing meal planning and healthy cooking for weight loss and reducing risk of disease. All conducted by an ACSM, NSCA, and/or certified instructor in the topic area.

2. **PRESENTER(S).** The District shall have the sole discretion in determining who will be assigned to serve as presenter(s).
3. **PAYMENT.** The training that is the subject of the Agreement shall be for the exclusive benefit of the Client and shall be open to its designees only. In consideration of the instructional and related services provided by the District, the Client agrees to pay the District the amounts determined as follows. Client will pay a total fee to District of \$1,988. The balance to be paid as services are completed and invoiced by the District. Client agrees to pay all invoices 30 days from date of invoice. Upon termination of this Agreement, payments under this paragraph shall cease; provided, however, that District shall be entitled to payments for periods or partial periods that occurred prior to the date of termination and for which District has not yet been paid.
4. **TERM/TERMINATION.** This Agreement shall automatically terminate upon District's completion of the services required by this Agreement. The District retains the right to cancel any services that is offered under this Agreement no later than 10 days before the first meeting of the service class. The Client retains the right to cancel any training that is offered under this Agreement no later than 10 days before the first meeting of the service class.
5. **RELATIONSHIP OF PARTIES.** It is understood by the parties that the District and its Instructor(s) is an independent contractor with respect to Client, and not an officer, agent or employee of Client. Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of District and its Instructor(s)/Presenter(s). The Client further agrees not to enter into a separate competitive agreement with any of the District's Instructor(s)/Presenter(s) from the date of this agreement until two (2) years after the completion of this agreement.

6. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

Client:

Steve Jackson, Deputy Chief
Montclair Fire Department
8901 Monte Vista
Montclair, California 91763

District:

Irene Malmgren, Vice President of Instruction
Mt. San Antonio Community College District
1100 North Grand Avenue
Walnut, California 91789

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

7. **NONDISCRIMINATION.** Neither party to this Agreement shall, on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability, unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the operation of this agreement.
8. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.
9. **AMENDMENT.** This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.
10. **SEVERABILITY.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
11. **WAIVER OF CONTRACTUAL RIGHT.** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

12. **INDEMNIFICATION.** District shall indemnify, defend and hold harmless Client, its subsidiaries, officers, agents, instructors, subcontractors, and employees from and against any and all liability and expenses including defense cost and legal fees and claims for damages or liability of any nature whatsoever, including bodily injury, death or personal injury, or for damage to or loss of use of property, arising out of the performance of the services described in this Agreement, caused in whole or in part by any negligent act or omission of District, or anyone directly or indirectly employed by District. This indemnification shall survive termination of this Agreement or final payment hereunder. This indemnification is in addition to any other rights or remedies which either party may have under the law or under this Agreement.

Client shall indemnify, defend and hold harmless District, its subsidiaries, officers, agents, instructors, subcontractors, and employees from and against any and all liability and expenses including defense cost and legal fees and claims for damages or liability of any nature whatsoever, including bodily injury, death or personal injury, or for damage to or loss of use of property, arising out of the performance of the services described in this Agreement, caused in whole or in part by any negligent act or omission of Client, or anyone directly or indirectly employed by Client. This indemnification shall survive termination of this Agreement or final payment hereunder. This indemnification is in addition to any other rights or remedies which either party may have under the law or under this Agreement.

13. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of California.
14. **TO BECOME EFFECTIVE, THIS AGREEMENT MUST BE SIGNED AND RETURNED TO THE DISTRICT PRIOR TO COMMENCEMENT OF SERVICE(S).**

Agreed this day of October 24, 2013.

DISTRICT:

By:

Irene Malmgren, Vice President of Instruction
Mt. San Antonio Community College District

CLIENT:

By:

Paul Eaton, Mayor
City of Montclair

By:

Attest
Yvonne Smith
Deputy City Clerk

By:

Steve Jackson, Deputy Chief
Montclair Fire District

95-6005731
Company Tax ID# (TIN)

AGENDA REPORT

SUBJECT: CONSIDER APPROVAL OF AGREEMENT NO. 13-88 WITH THE CITY OF ONTARIO POLICE DEPARTMENT FOR PARTICIPATION IN THE "AVOID THE 25" DUI ENFORCEMENT PROGRAM.

DATE: October 21, 2013

SECTION: AGREEMENTS

ITEM NO.: 2

FILE I.D.: PDT265

DEPT.: POLICE

REASON FOR CONSIDERATION: The City Council is requested to consider approval of Agreement No. 13-88 with the City of Ontario Police Department, administrator of a California Office of Traffic Safety grant, for participation in the "Avoid the 25" enforcement program. Proposed Agreement No. 13-88 with the City of Ontario for participation in this much-needed anti-drunk driving enforcement and educational campaign is attached for the City Council's review and consideration.

BACKGROUND: The Ontario Police Department has secured a grant from the California Office of Traffic Safety to conduct the "Avoid the 25" regional Driving Under the Influence (DUI) enforcement effort between October 1, 2013, and September 30, 2014. As administrator of the grant, Ontario Police Department would reimburse participating police agencies for authorized DUI operations on an overtime basis (150 percent of their hourly rate). The Montclair Police Department would be required to participate in the program as staffing levels allow and to encourage Officers to emphasize DUI enforcement during all phases of the grant term. As a participating agency, the Montclair Police Department would conduct DUI checkpoints and saturation patrols and would disseminate educational literature to the public.

Proposed Agreement No. 13-88 would be effective upon execution by both parties and would remain in effect until September 30, 2014, unless terminated by either party.

FISCAL IMPACT: Approval of proposed Agreement No. 13-88 would require the City of Montclair to compensate participating Officers and submit a request for reimbursement to the City of Ontario. Employee benefits paid to participating Officers would not be reimbursed under the terms of the Agreement.

RECOMMENDATION: Staff recommends the City Council approve Agreement No. 13-88 with the City of Ontario for participation in the "Avoid the 25" DUI enforcement program.

Prepared by:

Judy B.

Reviewed and
Approved by:

M. DeBret

Proofed by:

Sharon Aguirre

Presented by:

D. Stewart

**ONTARIO POLICE DEPARTMENT
AVOID THE 25 ENFORCEMENT PROGRAM
MEMORANDUM OF UNDERSTANDING**

This ONTARIO POLICE DEPARTMENT AVOID THE 25 PROGRAM IN SAN BERNARDINO COUNTY MEMORANDUM OF UNDERSTANDING ("Agreement") is made and entered into this ____ day of _____, 2013, by and between, the City of Ontario, through its Police Department ("City") and the City of Montclair, through its Police Department ("Participating Agency").

RECITALS

A. Ontario Police Department has secured a grant ("Grant") from the California Office of Traffic Safety ("OTS") to conduct a Regional Driving Under the Influence (DUI) enforcement effort, Avoid the 25, between October 1, 2013 and September 30, 2014 ("Program").

B. The Grant allows Ontario to reimburse designated police agencies that participate in the Avoid the 25 Program for authorized DUI operations on an overtime basis (150% of their hourly rate). Participating Agencies retained for the purpose of performing professional services for the Avoid the 25 Program may include the following: City of Barstow, City of Chino, City of Colton, City of Fontana, City of Montclair, City of Redlands, City of Rialto, City of San Bernardino, City of Upland, the California University of San Bernardino Police and the San Bernardino County Sheriff's Department.

C. The parties wish to enter into this Agreement to take advantage of the Grant, subject to the rights and limits of the Grant, as administered through the City of Ontario.

NOW, THEREFORE, City and Participating Agency, for the consideration hereinafter described, mutually agree as follows:

1. SCOPE OF SERVICES. During the term of October 1, 2013 through September 30, 2014, Participating Agency shall provide DUI enforcement staff on an overtime basis as staffing levels allow for the Avoid the 25 Program in San Bernardino County. Participating Agency commits to participate in the program as staffing levels allow and to encourage officers to emphasize DUI enforcement during all phases of the grant term. The City of Ontario agrees to adhere to the OTS grant programmatic, financial and statistical reporting and understands that adhering to the requirements is necessary to be reimbursed for DUI enforcement activities conducted during the time periods of October 1, 2013 through September 30, 2014. The parties understand that Participating Agency's employees will provide the services herein on an overtime basis. The services provided by Participating Agency under this Agreement shall comply with and be subject to all terms and limitations in the Grant and OTS. Participating Agency

acknowledges and agrees that it has read the Grant and will abide by its terms in providing the services hereunder.

2. PERIOD OF PERFORMANCE. This Agreement is to commence on October 1, 2013, and shall conclude on September 30, 2014, unless terminated by either party with or without cause by giving at least thirty (30) days written notice to the respective party and specifying the effective date thereof.

3. STATISTICAL REPORTING. Participating Agency shall collect and report to City, the number of enforcement activities paid with funds from this Agreement. For DUI checkpoint activities, the following information must be collected and reported: number of vehicles passing through checkpoint, number of drivers screened at checkpoints, number of field sobriety tests administered (FST), number of DUI arrests, number of drug arrests and/or combo, number of criminal (in custody) arrests, number of felony arrests, number of misdemeanor arrests, number of felony warrant arrests, number of confiscated weapons, number of drivers with suspended/revoked licenses, number of unlicensed drivers, number of vehicles impounded, number of recovered stolen vehicles and all other arrests. For DUI roving patrol operations, the following information must be collected and reported: number of vehicle stops, number of FSTs administered, number of DUI arrests, number of drug arrests and/or combo, number of criminal (in custody) arrests, number of felony arrests, number of misdemeanor arrests, number of felony warrant arrests, number of confiscated weapons, narcotic arrests, confiscated weapons, number of drivers with suspended/revoked licenses, number of unlicensed drivers, number of vehicles impounded, number of stolen vehicles and all other arrests.

4. ALLOWABLE COSTS AND PAYMENTS.

A. Allowable Costs. Participating Agency shall bill for services rendered during DUI enforcement operations at its Police Department's actual overtime rate for on an overtime basis (150% of their hourly rate).

B. Invoice Requirements. Invoices shall include dates and hours worked, officer's name, officer's overtime salary rate (not to include fringe benefits), number of hours worked, and total dollars requested for overtime reimbursement. In addition, copies of overtime slips and/or ledger report(s) supporting actual hours and costs are required. City and/or Participating Agency's overhead costs will not be reimbursed. Invoices shall also include the statistics required by OTS as outlined in Item 3, Statistical Reporting. Invoices will not be paid if the statistics required by OTS are not submitted.

C. Rate of Payment. Participating Agency will receive reimbursement for officer overtime through the Avoid the 25 Program as set forth in this Avoid the 25 Memorandum of Understanding. The amount reimbursed will not exceed the total sum allocated in the approved grant budget, Category C-Contractual Services, in the amount

Memorandum of Understanding
Ontario Police Department
AVOID the 25 – Grant # AL1458

Page 3

of \$203,520 or as modified and approved by OTS for all Participating Agencies. The amount the Participating Agency will receive will be based on actual staff hours worked for the Avoid the 25 grant program and as invoiced in accordance with Paragraph B, Invoice Requirements as stated above. Funding is solely for reimbursement of officer overtime incurred during Avoid the 25 enforcement activities conducted during the Avoid the 25 enforcement period.

D. Time Limit for Submitting Invoices. Participating Agency shall submit an invoice for services to the City of Ontario. The City shall not be obligated to pay Participating Agency for the services covered by any invoice if Participating Agency presents the invoice to the City more than thirty (30) days after the date the Participating Agency render the service, or more than thirty (30) days after this MOU terminates, whichever is earlier.

5. RECORDS

A. Access. Participating Agency agrees to provide to City, to any Federal or State Department having monitoring or reviewing authority, to authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit all records and documents necessary to determine compliance with relevant Federal, State and Local statutes, rules and regulations and the Memorandum of Understanding, and to evaluate the quality, appropriateness and timeliness of services performed, for a period of at least three (3) years from the termination date of this Memorandum of Understanding, or until audit findings are resolved, whichever is greater.

B. Retention. City shall maintain and preserve in its possession all records relating to this Memorandum of Understanding for a period of at least three (3) years from the termination date of this Memorandum of Understanding, or until audit findings are resolved, whichever is greater.

6. INDEMNIFICATION. Except as to the sole negligence or willful misconduct of the City, Participating Agency agrees to indemnify, protect and hold harmless the City from and against any claim for damage, charge, lawsuit, action, judicial, administrative, regulatory or arbitration proceeding, damage, cost, expense (including counsel and expert fees), judgment, civil fine and penalties, liabilities or losses of any kind or nature whatsoever whether actual, threatened or alleged, which arise out of, pertain to, or relate to, or are a consequence of, or are attributable to, or are in any manner connected with the performance of the Services, work, activities, operations or duties of the Participating Agency, or anyone employed by or working under the Participating Agency. This indemnification provision shall apply to any acts, omissions, negligence, recklessness, or willful misconduct, whether active or passive, on the part of the Participating Agency or anyone employed or working under the Participating Agency.

Memorandum of Understanding
Ontario Police Department
AVOID the 25 – Grant # AL1458

7. GOVERNING LAW. This Agreement shall be interpreted and construed according to the laws of the State of California.

8. ENTIRE AGREEMENT. This Agreement contains the entire understanding between City and the Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties.

9. NOTICES. Formal notices, communications and demands for payment shall be made in writing and mailed, faxed, or emailed to City at the following numbers:

Robb McCandlish, Police Corporal
Grant Coordinator
2500 S. Archibald Avenue
Ontario, CA 91761
(909) 395-2001 x4684
(909) 395-2718 (fax)
Rmccandlish@ontariopolice.org

AND

Donna Bailey, Management Analyst
Fiscal Coordinator
2500 S. Archibald Avenue
Ontario, CA 91761
(909) 395-2979
(909) 395-2797 (fax)
Db Bailey@ontariopolice.org

If you agree with the terms of this Memorandum of Understanding, please indicate by signing and dating where indicated below.

(Signatures on following page.)

Memorandum of Understanding
Ontario Police Department
AVOID the 25 – Grant # AL1458

CITY OF ONTARIO

PARTICIPATING AGENCY

(City of Montclair)

Approved by:

Reviewed and Accepted by Participating Agency:

Chris Hughes
City Manager

Signature

Attest:

Paul M. Eaton

Name

Mayor

Title

City Clerk

Date

ATTEST:

Signature

Yvonne L. Smith

Name

Deputy City Clerk

Title

Date

AGENDA REPORT

SUBJECT: CONSIDER ADOPTION OF RESOLUTION
NO. 13-3012 ADOPTING A FIVE-YEAR
CAPITAL PROJECT NEEDS ANALYSIS

DATE: October 21, 2013

SECTION: RESOLUTIONS

ITEM NO.: 1

FILE I.D.: TRN510

DEPT.: PUBLIC WORKS

REASON FOR CONSIDERATION: The San Bernardino Associated Governments (SANBAG) requires each local jurisdiction to annually update its Five-Year Capital Needs Analysis. The City Council is requested to consider adopting Resolution No. 13-3012 adopting the document pursuant to SANBAG requirements.

BACKGROUND: Measure I 2010-2040, the countywide transportation sales tax program, requires that each local jurisdiction applying for revenue from the Valley Major Street and Freeway Interchange Programs annually adopt and update a Five-Year Capital Project Needs Analysis (CPNA). The CPNA differs from the Measure I Capital Improvement Program in that the CPNA contains only projects that are included in SANBAG's Nexus program. Nexus projects typically include freeway interchange projects, arterial projects, and grade separation projects. Project funding also includes contributions from developers through the development impact fee program.

CPNA projects that could potentially make use of Valley Major Street and Freeway Interchange Program funds include the reconstruction of the Monte Vista Avenue/I-10 Freeway Interchange Project and the Monte Vista Avenue/Union Pacific Grade Separation Project.

FISCAL IMPACT: There would be no immediate fiscal impact to the City with the City Council's adoption of Resolution No. 13-3012. The CPNA, as its name implies, is a needs analysis allowing SANBAG to prioritize transportation improvement needs throughout the county. Having projects listed in the CPNA is no guarantee that funds would be made available when needed, but failure to have a project listed would further delay funding until the project was listed.

RECOMMENDATION: Staff recommends the City Council Adopt Resolution No. 13-3012 adopting a Five-Year Capital Project Needs Analysis.

Prepared by:



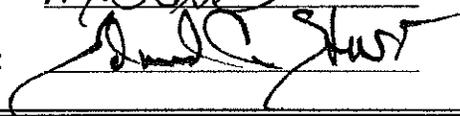
Reviewed and
Approved by:



Proofed by:



Presented by:



RESOLUTION NO. 13-3012

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MONTCLAIR ADOPTING THE FIVE-YEAR
CAPITAL PROJECTS NEEDS ANALYSIS FOR
FISCAL YEARS 2014/2015 THROUGH 2018/2019**

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004 authorizing San Bernardino Associated Governments, acting as the San Bernardino County Transportation Authority, to impose a one half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino, and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-1 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Valley Major Street and Freeway Interchange Programs to annually adopt and update a Five-Year Capital Project Needs Analysis.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Montclair hereby adopts the Measure I Five-Year Capital Project Needs Analysis for Fiscal Years 2014/2015 through 2018/2019.

APPROVED AND ADOPTED this XX day of XX, 2013.

Mayor

ATTEST:

Deputy City Clerk

I, Yvonne Smith, Deputy City Clerk of the City of Montclair, DO HEREBY CERTIFY that Resolution No. 13-3012 was duly adopted by the City Council of said city and was approved by the Mayor of said city at a regular meeting of said City Council held on the XX day of XX, 2013, and that it was adopted by the following vote, to-wit:

AYES: XX
NOES: XX
ABSTAIN: XX
ABSENT: XX

Yvonne Smith
Deputy City Clerk

**Capital Project Needs Analysis
City of Montclair**

**Valley Highway-Railroad Grade Separation Sub-Program
(2014 dollars, in \$1'000s - SANBAG will apply escalation factors, by year)**

Public Share: 81.1%		Dev. Share: 18.9%						
Project Information	Phase	Funding	PRIOR*	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Provide right-of-way demolition for Monte Vista Avenue/UPRR Grade Separation from Holt Boulevard to Mission Boulevard	PA&ED							
	Total Cost:	\$451.22						
	Fund Type:	MI MAJ ST	38.11					
		MI LOCAL ST	375.00					
		DEV FEE	38.11					
		- Select Fund -	-					
		Other:	-					
Total Project Cost:	PS&E							
\$30,484.22	Total Cost:	\$1,675.00						
	Fund Type:	MI MAJ ST	-					
		DEMO	-	572.00				
		DEV FEE	-	78.00				
		TCRP	1,025.00					
		Other:	-					
Total Measure I Request:	ROW							
\$38.11	Total Cost:	\$10,958.00						
(Summation of MI MAJ ST)	Fund Type:	MI MAJ ST	-					
		TCRP	8,458.00					
		- Select Fund -	-					
		- Select Fund -	-					
		Other: RDA	2,500.00					
Comments:	CONST							
The NEPA and CEQA for this project have been completed. All the required right-of-way acquisitions complete. It is necessary to complete the design and clear the right-of-way prior to construction. It is anticipated that federal HPP money will be used for both these items, but Measure I match funds will be required.	Total Cost:	\$17,400.00						
	Fund Type:	MI MAJ ST	-					
		DEMO	-	352.00				
		DEV FEE	-	48.00				
		PUC	-	5,000.00				
		- Select Fund -	-					
		- Select Fund -	-					
		Other: PNRS	-	12,000.00				

*Prior includes any FY 2013-2014 allocation

**Capital Project Needs Analysis
City of Montclair**

Valley Freeway Interchange Program

(2014 dollars, in \$'000s - SANBAG will apply escalation factors, by year)

Project Information	Phase	Funding	PRIOR*	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Reconstruct Monte Vista Avenue/I-10 Interchange	PA&ED							
	Total Cost:	\$500.00						
	Fund Type:	MI MAJ ST MI LOCAL ST DEV FEE MI VFI Other.	120.50 379.50					
Total Project Cost: \$24,000.00	PS&E							
	Total Cost:	\$1,500.00						
	Fund Type:	MI MAJ ST DEV FEE MI VFI - Select Fund - Other.	361.50 1,138.50					
Total Measure I Request: \$0.00 (Summation of MI MAJ ST)	ROW							
	Total Cost:	\$2,000.00						
	Fund Type:	MI MAJ ST DEV FEE MI VFI - Select Fund - Other.	482.00 1,518.00					
Comments: This project is on hold pending the identification of the preferred alternative with the I-10 HOV/Express Lane currently being studied by SANBAG and Caltrans. If the express lane concept is selected, the interchange reconstruction project would be folded into the express lane work.	CONST							
	Total Cost:	\$20,000.00						
	Fund Type:	MI MAJ ST DEV LOAN MI VFI - Select Fund - - Select Fund - - Select Fund - Other.				4,820.00 15,180.00		

*Prior includes any FY 2013-2014 allocation

MINUTES OF THE MEETING OF THE MONTCLAIR
PERSONNEL COMMITTEE HELD ON MONDAY,
OCTOBER 7, 2013, AT 8:10 P.M. IN THE CITY
ADMINISTRATIVE OFFICES, 5111 BENITO STREET,
MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor Pro Tem Ruh called the meeting to order at 8:10 p.m.

II. ROLL CALL

Present: Mayor Pro Tem Ruh; Council Member Raft; and City
Manager Starr

III. APPROVAL OF MINUTES

**A. Minutes of the Regular Personnel Committee Meeting of
September 16, 2013.**

Moved by City Manager Starr, seconded by Council Member Raft,
and carried unanimously to approve the minutes of the Personnel
Committee meeting of September 16, 2013.

IV. PUBLIC COMMENT - None

V. CLOSED SESSION

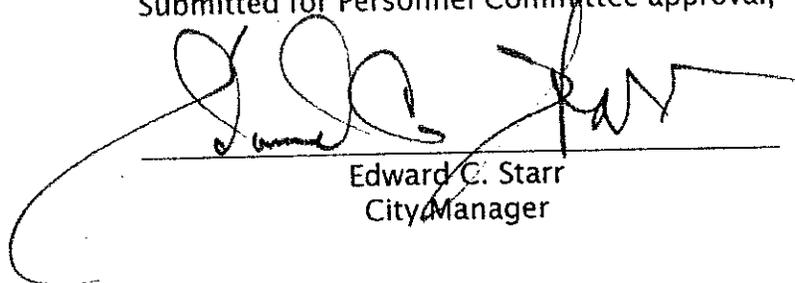
At 8:11 p.m., the Personnel Committee went into Closed Session
regarding personnel matters related to appointments, resignations/
terminations, and evaluations of employee performance.

At 8:24 p.m., the Personnel Committee returned from Closed Session.
Mayor Pro Tem Ruh stated that no announcements would be made at
this time.

VI. ADJOURNMENT

At 8:24 p.m., Mayor Pro Tem Ruh adjourned the Personnel Committee.

Submitted for Personnel Committee approval,



Edward C. Starr
City Manager

CITY OF MONTCLAIR

TREASURER'S REPORT

FOR THE MONTH ENDING

September 30, 2013

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STATEMENT OF CASH AND INVESTMENTS BY FUND

SCHEDULE 3

STATEMENT OF CASH AND INVESTMENT ACCOUNTS

GRAPH

CASH AND INVESTMENTS BY ACCOUNT

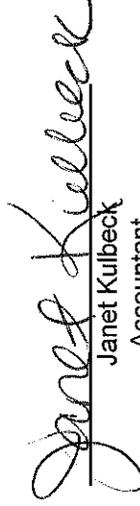
CITY OF MONTCLAIR
STATEMENTS OF COMPLIANCE WITH THE INVESTMENT POLICY
AND
INVESTMENT STRATEGY FOR OCTOBER 2013

September 30, 2013

COMPLIANCE STATEMENT

As of September 30, 2013, the City had \$10,060,775 invested in various financial instruments. This conforms with the investment policy approved by the City Council.

During September, the City was in compliance with the internal control procedures set forth in the Investment Policy.


Janet Kulbeck
Accountant

INVESTMENT STRATEGY FOR THE MONTH OF OCTOBER 2013

During October surplus moneys will be invested in the Local Agency Investment Fund and other investments authorized in the Investment Policy. The City has sufficient funds available to meet expenditures during the six month period ending March 31, 2014.

CITY OF MONTCLAIR
STATEMENT OF CASH AND INVESTMENTS BY FUND
AS OF September 30, 2013

Fund	Beginning Balance	Receipts	Disbursements	Interfund Transfers	Ending Balance
General Fund	(\$3,482,058.76)	\$2,092,297.85	\$2,893,869.50	(\$63,172.46)	(\$4,346,802.87) (1)
Gas Tax Fund	\$1,197,593.01	\$144,510.79	\$98,645.99	\$0.00	\$1,243,457.81
Measure 1 Fund	\$1,163,529.20	\$46,463.05	\$0.00	\$0.00	\$1,209,992.25
Traffic Safety Fund	\$68,655.65	\$11,030.98	\$0.00	\$13,820.73	\$93,507.36
Disability Access Fee Fund	\$1,723.00	\$160.00	\$0.00	\$1.00	\$1,884.00
Park Development Fund	\$487,463.08	\$0.00	\$295.00	\$0.00	\$487,168.08
C.D.B.G. Fund	\$66,342.72	\$9,930.53	\$9,930.53	\$0.00	\$66,342.72
Air Quality Improvement Trust Fund	\$126,207.68	\$0.00	\$1,303.94	\$0.00	\$124,903.74
Senior Nutrition Fund	(\$18,742.76)	\$12,769.77	\$3,175.23	\$0.00	(\$9,148.22) (2)
Forfeiture Fund - State	\$34,647.83	\$425.35	\$3,566.61	\$0.00	\$31,506.57
Prop 30 / SB 109	\$38,155.34	\$37,960.00	\$0.00	\$0.00	\$76,115.34
SB 509 Public Safety Fund	(\$62,021.65)	\$103,123.00	\$89,703.61	\$0.00	(\$48,602.26) (2)
Forfeiture Fund - Federal	\$24,941.09	\$0.00	\$0.00	\$0.00	\$24,941.09
Section 11489 Subfund	\$42,245.57	\$75.07	\$0.00	\$0.00	\$42,320.64
Federal Forfeiture Fund - Treasury	\$863.24	\$0.00	\$0.00	\$0.00	\$863.24
School District Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Supplemental Law Enforcement Fund	\$212,870.29	(\$60.00)	\$0.00	\$0.00	\$212,870.29
Local Law Enforcement Block Grant	\$4,257.19	\$0.00	\$0.00	\$3,364.48	\$7,621.67
Crime Prevention Fund	\$10,206.17	\$42.69	\$0.00	\$0.00	\$10,248.86
Recycling Grant	\$32,993.16	\$52.00	\$52.00	\$0.00	\$32,993.16
After School Program Fund	(\$95,448.38)	\$117,118.38	\$110,972.32	\$398.68	(\$88,903.64) (2)
Champions for Change Grant Fund	(\$36,971.52)	\$0.00	\$1,507.41	\$0.00	(\$38,478.93) (2)
First 5 Grant Fund	\$57,980.17	\$830.32	\$7,521.78	\$0.00	\$51,288.71
Safety Department Grants	(\$15,991.95)	\$0.00	\$0.00	\$0.00	(\$15,991.95) (2)
OMSD Immunization Grant	\$12,098.78	\$0.00	\$4,053.04	\$0.00	\$8,045.74
Mt. Baldy United Way Grant	\$6,471.59	\$0.00	\$1,750.00	\$0.00	\$4,721.59
Kaiser Permanente Grant	\$24,175.00	\$0.00	\$0.00	\$0.00	\$24,175.00
OMSD Resource Center Grant	\$1,003.83	\$126.08	\$223.70	\$0.00	\$906.21
Title IIB Senior Support Services Grant	\$0.00	\$144.00	\$0.00	\$0.00	\$144.00
Community Foundation Grant	\$9,978.19	\$0.00	\$25.16	\$0.00	\$9,953.03
ASES Supplemental Grant	\$0.00	\$14,739.00	\$0.00	\$0.00	\$14,739.00
Paramedic Fund	(\$450,129.39)	\$10,076.71	\$26,382.49	\$0.00	(\$466,435.17) (4)
Economic Development	\$3,209,878.48	\$0.00	\$10,203.07	\$0.00	\$3,199,675.41
2005 lease Revenue Bond Debt Service	\$27,042.73	\$150,814.53	\$1,318,700.38	(\$27,042.24)	(\$1,167,885.36) (3)
Sewer Maintenance Fund	\$604,406.64	\$240,370.42	\$240,886.54	(\$216,960.72)	\$386,929.80
Sewer Replacement Fund	\$950,269.20	\$0.00	\$0.00	\$216,142.46	\$1,166,411.66
Inland Empire Utility Agency Fund	\$2,791,114.64	\$4,868.53	\$0.00	\$0.00	\$2,795,983.17
Sewer Expansion Fee	\$20,706.35	\$466.20	\$0.00	\$0.00	\$21,172.55
Developer Impact Fees - Local	\$251,321.31	\$0.00	\$0.00	\$0.00	\$251,321.31
Developer Impact Fees - Region	\$1,166,197.15	\$0.00	\$0.00	\$0.00	\$1,166,197.15
Burttec Pavement Impact Fee	\$69,678.56	\$0.00	\$0.00	\$0.00	\$69,678.56
Utility Undergrounding In Lieu	\$46,883.20	\$0.00	\$0.00	\$0.00	\$46,883.20
General Plan Update Fee	\$45,349.20	\$163.97	\$0.00	\$0.00	\$45,513.17
Infrastructure Fund	\$206,368.04	\$0.00	\$212,641.78	\$0.00	(\$6,273.74) (5)
Contingency Fund	\$3,385,810.63	\$0.00	\$0.00	\$0.00	\$3,385,810.63
Youth Sponsorship Fund	\$77,753.01	\$0.00	\$0.00	\$0.00	\$77,753.01
Assigned General Fund Reserves	\$6,729,764.61	\$60,503.82	\$0.00	\$73,448.07	\$6,863,716.30 (1)
TOTALS	\$19,045,581.12	\$3,058,802.84	\$5,035,350.08	\$0.00	\$17,069,033.88

Notes on negative cash balances:

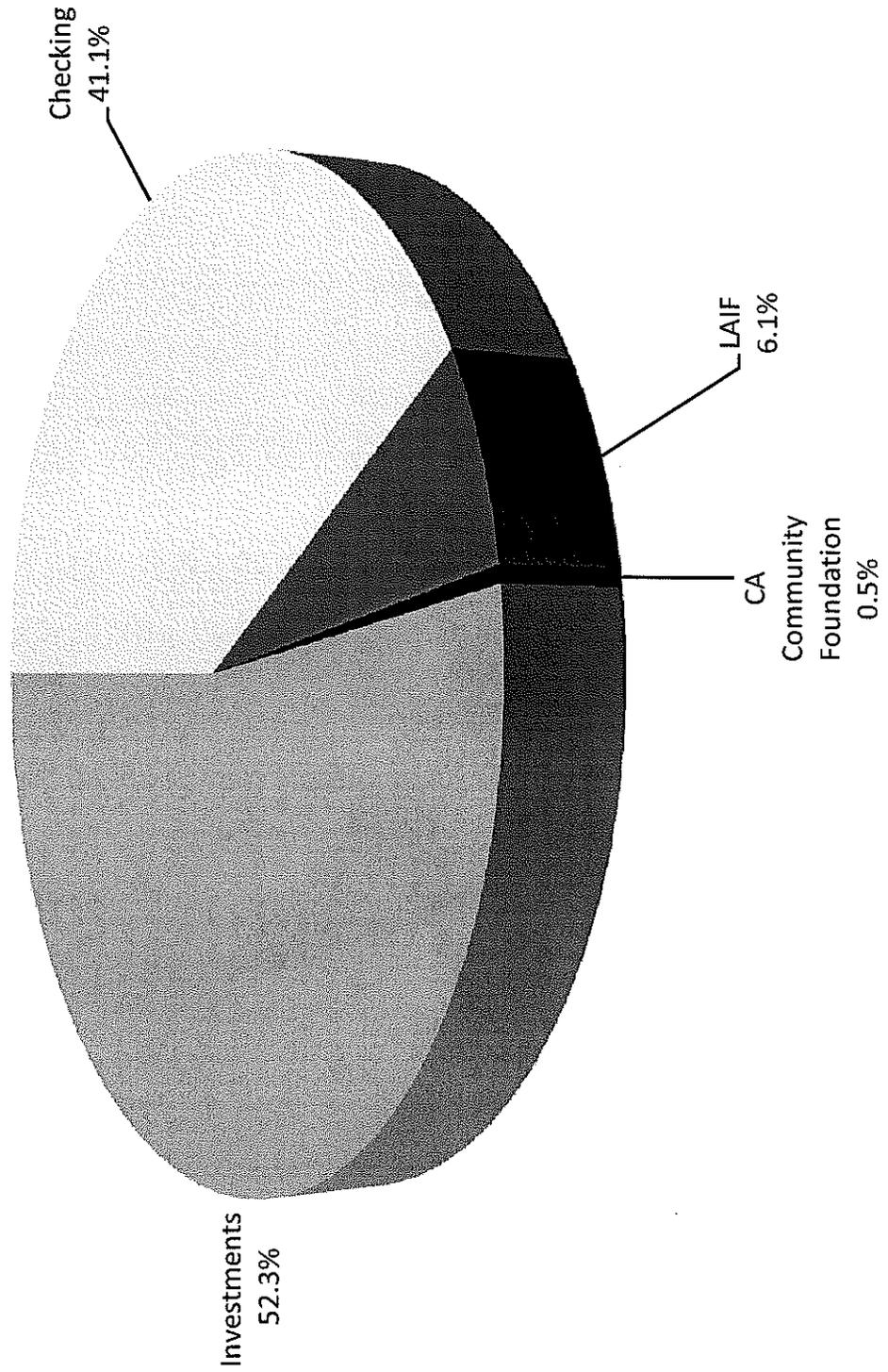
- (1) The General Operational Fund has a negative cash for the majority of the fiscal year awaiting property and sales tax collections. This is covered by the Contingency Fund and other General Fund Reserve Funds until those collections are received. The City is not utilizing restricted resources.
- (2) These are reimbursable grant funds that utilize general pool monies initially to cover expenditures pending reimbursement from the granting agencies. Therefore, it is not uncommon for these to be negative until that reimbursement is received.
- (3) This debt service operation utilizes transaction and use taxes which are part of the sales tax. These have been fully received for the prior fiscal year and have covered the necessary debt service. This excess will be transferred to the General Fund to reimburse it for prior year usages.
- (4) This fund has had operational deficits from prior years. That deficit has been addressed during the budgeting process and will be recaptured through future revenues or from the Contingency Fund.
- (5) This fund receives transfers from other funds to accomplish infrastructure projects. Those transfers are usually recorded when the projects nears completion or prior to mid-year budget preparation. Any negative in that fund will be eliminated at those times.

**CITY OF MONTCLAIR
STATEMENT OF CASH AND INVESTMENT ACCOUNTS
AS OF September 30, 2013**

	Par Value	Purchase Date	Maturity Date	Coupon Interest Rate	Current Market Value	Balance at Cost	Totals
CHECKING ACCOUNT							
Checking Account							\$ 7,008,258.44
CASH W/FISCAL AGENT, CD's, LAIF DEPOSITS, AND SHORT-TERM U.S. AGENCY SECURITIES							
CD - Metlife Bank		11/10/10	11/12/13	1.300%	240,000.00	240,000.00	
CD - Ally Bank		11/12/10	11/12/13	1.350%	148,000.00	148,000.00	
Local Agency Investment Fund (LAIF)				0.250%	1,045,683.57	1,045,683.57	
Cash w/California Community Foundation				Unknown	77,753.01	77,753.01	
					<u>\$ 1,511,436.58</u>		\$ 1,511,436.58
U.S. AGENCY SECURITIES (1 to 3 years)							
FAMCA	550,000	04/14/11	2/3/2014	1.340%	551,684.54	549,338.86	
					<u>\$ 551,684.54</u>		\$ 549,338.86
U.S. AGENCY SECURITIES (Over 3 Years)							
FFCB	2,000,000	10/18/12	10/18/17	0.870%	1,972,640.00	2,000,000.00	
FHLB	2,000,000	11/13/12	11/13/17	0.875%	1,963,720.00	2,000,000.00	
FNMA	2,000,000	11/14/12	11/14/17	0.900%	1,965,440.00	2,000,000.00	
FNMA	2,000,000	11/15/12	11/15/17	1.000%	1,972,280.00	2,000,000.00	
					<u>\$ 7,874,080.00</u>		\$ 8,000,000.00
TOTAL							<u>\$ 17,069,033.88</u>

Current market values obtained from First Tennessee Bank.

CITY OF MONTCLAIR
CASH AND INVESTMENTS BY ACCOUNT
September 30, 2013
Total Cash & Investments \$17,069,034



**CITY OF MONTCLAIR AS SUCCESSOR TO
THE REDEVELOPMENT AGENCY
TREASURER'S REPORT**

FOR THE MONTH ENDING

September 30, 2013

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SCHEDULE 2 - STATEMENT OF CASH AND INVESTMENTS

CASH AND INVESTMENTS GRAPH

Schedule 1

**CITY OF MONTCLAIR AS SUCCESSOR TO
THE REDEVELOPMENT AGENCY
STATEMENT OF CASH AND INVESTMENTS BY FUND
September 30, 2013**

PROJECT AREA NO. I

Low Income	\$	0.00	
Tax Increment		0.00	
Operating		<u>(9,161.97)</u>	\$ (9,161.97)

PROJECT AREA NO. II

Special Housing	\$	0.00	
Low Income		0.00	
Tax Increment		0.00	
Operating		<u>0.00</u>	\$ 0.00

PROJECT AREA NO. III

Low Income	\$	0.00	
Tax Increment		0.00	
Operating		<u>214,446.16</u>	\$ 214,446.16

PROJECT AREA NO. IV

Low Income	\$	0.00	
Tax Increment		0.00	
Operating		<u>2,272.69</u>	\$ 2,272.69

PROJECT AREA NO. V

Low Income	\$	0.00	
Tax Increment		0.00	
Operating		<u>147,249.82</u>	\$ 147,249.82

MISSION BLVD JOINT PROJECT

Low-Moderate Housing	\$	0.00	
Tax Increment		0.00	
Operating		<u>24,740.54</u>	\$ 24,740.54

ROPS

ROPS Area I		0.00	
ROPS Area II		0.00	
ROPS Area III		0.00	
ROPS Area IV		0.00	
ROPS Area V		0.00	
ROPS Area VI		<u>0.00</u>	\$ 0.00

BOND PROCEED FUNDS

Tax Exempt Bond Proceeds	9,764,010.17	
Taxable Bond Proceeds	4,430,921.08	14,194,931.25

Unreimbursed September payroll liability	35,414.23
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TOTAL CASH & INVESTMENTS BY FUND	\$ <u>14,609,892.72</u>
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**CITY OF MONTCLAIR AS SUCCESSOR TO
THE REDEVELOPMENT AGENCY
STATEMENT OF CASH AND INVESTMENTS
September 30, 2013**

	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Market Value</u>	<u>Book Value</u>
Checking Account				
US Bank			623,627.75	623,627.75
Investments				
LAIF		0.25%	765.42	765.42
Bond proceed funds				
CA State Variable Purpose Refunding	10/01/18	5.00%	1,392,192.90	1,190,000.00
CA State Variable Purpose Refunding	04/01/20	5.00%	3,874,561.95	3,365,000.00
Chabot-Las Positas Comm College	08/01/19	3.00%	1,621,761.25	1,525,000.00
CA State Dept Water Central Valley	12/01/19	3.00%	1,167,818.05	1,085,000.00
Bay Area Toll Authority Refunding SF	04/01/21	5.00%	1,880,565.75	1,575,000.00
CA State Variable Purpose Refunding	02/01/20	4.00%	1,115,780.00	1,000,000.00
LA County Met Transportation Auth	07/01/20	5.00%	2,394,880.00	2,000,000.00
Premium paid on investments (to be recovered upon sale)				2,245,499.55
TOTAL CASH & INVESTMENTS			<u>14,071,953.07</u>	<u>14,609,892.72</u>

NOTE:

Pursuant to the Successor Agency's Investment Policy, all moneys exclusive of bond proceeds which are invested pursuant to the bond indenture, are invested in banks, the Local Agency Investment Fund and securities in accordance with the Investment Policy

The Successor Agency has sufficient funds available to meet expenditures during the six-month period ending March 31, 2014.

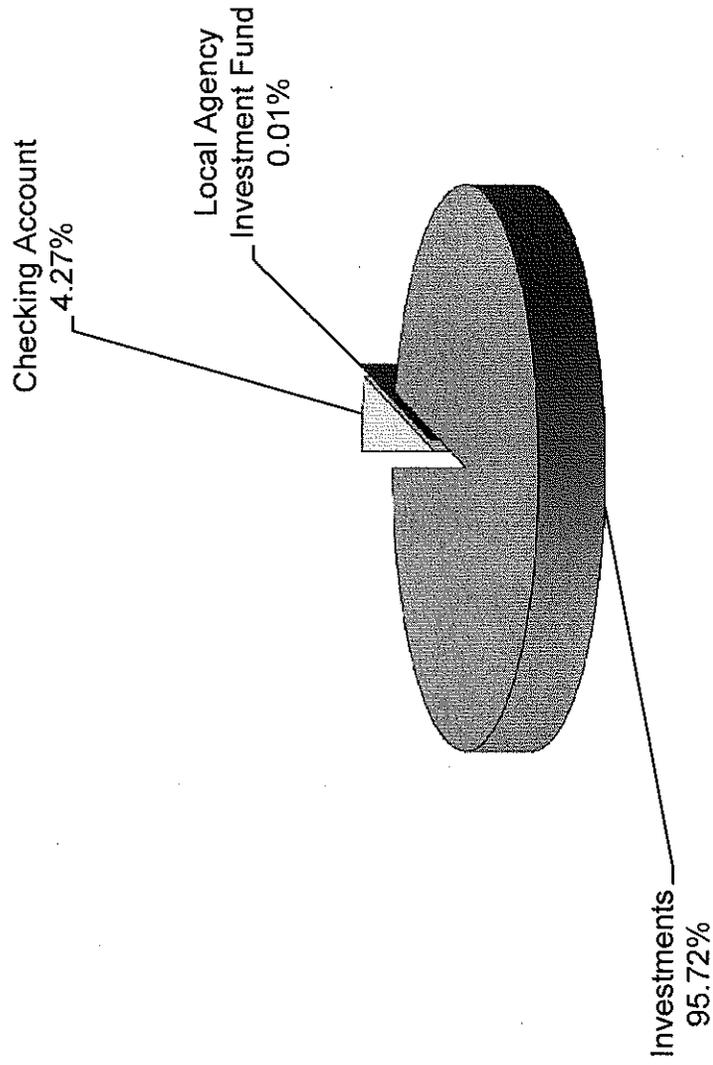
During September, the Successor Agency was in compliance with the internal control procedures set fo in its Investment Policy.



Michael Piotrowski
Finance Supervisor

**CITY OF MONTCLAIR AS SUCCESSOR TO THE REDEVELOPMENT AGENCY
CASH AND INVESTMENTS GRAPH
September 30, 2013**

Total Cash & Investments - \$14,609,893



**CITY OF MONTCLAIR AS SUCCESSOR TO
THE REDEVELOPMENT AGENCY
WARRANT REGISTER**

FOR THE MONTH ENDING

September 30, 2013

City of Montclair
Final Warrant Register
Council Date 10/21/13
Regular Warrants
Checking Account: Successor to the RDA

	Warrants	Voided Checks	US Bank transfers - out	Area Totals
Project Area I	0.00	0.00	1,917.94	1,917.94
Project Area II	0.00	0.00	0.00	0.00
Project Area III	0.00	0.00	22,924.03	22,924.03
Project Area IV	0.00	0.00	16,073.17	16,073.17
Project Area V	0.00	0.00	23,014.25	23,014.25
Project Area VI - Mission Blvd	0.00	0.00	0.00	0.00
RORF (Redevelopment Obligation Retirement Funds)	0.00	0.00	0.00	0.00
Tax exempt bond proceeds	0.00	0.00	0.00	0.00
Taxable bond proceeds	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>63,929.39</u>	

September 2013 Total

63,929.39

Note:

US Bank transfers

Transfer out to City to reimburse for August 2013 payrolls

63,929.39

Vice Chairman Ruh

Book Transfer Daily Activity Detail

CITY OF MONTCLAIR
 SinglePoint
 Reported Activity as of 09/10/2013
 Printed on 10/14/2013 at 4:28 PM PDT



Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/10/2013	\$23,014.25	153499275813	153499275805	Completed

Debit Account Name CITY OF MONTCLAIR SUCCESSOR AGENCY
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for August 2013 Area V payroll expense
 Initiate Date 09/10/2013
 Initiate Time 03:04PM CDT
 Initiated By PIOTROWSKI
 Completed Date 09/10/2013
 Completed Time 03:04PM CDT

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/10/2013	\$16,073.17	153499275813	153499275805	Completed

Debit Account Name CITY OF MONTCLAIR SUCCESSOR AGENCY
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for August 2013 Area IV payroll expense
 Initiate Date 09/10/2013
 Initiate Time 03:04PM CDT
 Initiated By PIOTROWSKI
 Completed Date 09/10/2013
 Completed Time 03:04PM CDT

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/10/2013	\$22,924.03	153499275813	153499275805	Completed

Debit Account Name CITY OF MONTCLAIR SUCCESSOR AGENCY
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for August 2013 Area III payroll expense
 Initiate Date 09/10/2013
 Initiate Time 03:04PM CDT
 Initiated By PIOTROWSKI
 Completed Date 09/10/2013
 Completed Time 03:04PM CDT

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/10/2013	\$1,917.94	153499275813	153499275805	Completed

Debit Account Name CITY OF MONTCLAIR SUCCESSOR AGENCY
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for August 2013 Area I payroll expense
 Initiate Date 09/10/2013
 Initiate Time 03:04PM CDT
 Initiated By PIOTROWSKI
 Completed Date 09/10/2013
 Completed Time 03:04PM CDT

Total Number of Book Transfers: 4
 Total Amount of Book Transfers: \$63,929.39

--- End of Report ---

**CITY OF MONTCLAIR
HOUSING CORPORATION
TREASURER'S REPORT**

FOR THE MONTH ENDING

September 30, 2013

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SCHEDULE 1 - STATEMENT OF CASH AND INVESTMENTS

CASH AND INVESTMENTS GRAPH

Schedule 1

CITY OF MONTCLAIR
HOUSING CORPORATION
STATEMENT OF CASH AND INVESTMENTS
September 30, 2013

	<u>Interest Rate</u>	<u>Amount</u>
Checking Account		
US Bank		\$ 622,582.32
Investments		
LAIF	0.25%	\$ 1,578,645.61
TOTAL CASH & INVESTMENTS		\$ 2,201,227.93

NOTE:

Pursuant to the Corporation's Investment Policy, all moneys are invested in banks, the Local Agency Investment Fund, and in securities with maturities of no greater than three years.

The Corporation has sufficient funds available to meet expenditures during the six-month period ending March 31, 2014.

During September 2013, the Corporation was in compliance with the internal control procedures set forth in its Investment Policy.

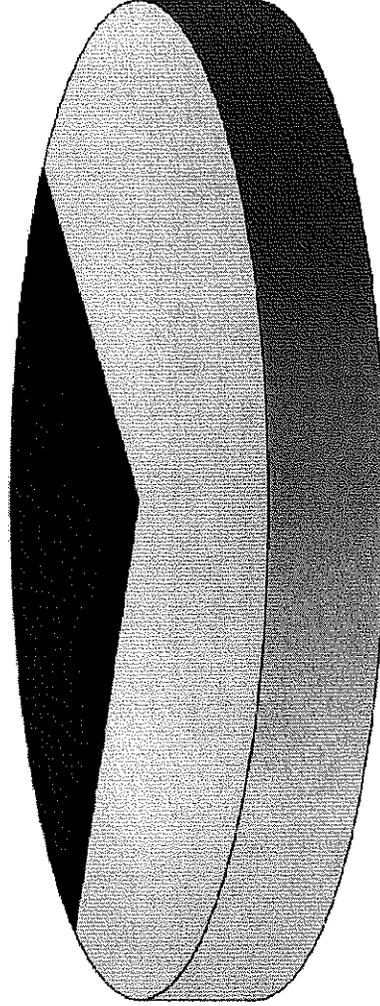


 Michael Piotrowski
 Finance Supervisor

**CITY OF MONTCLAIR
HOUSING CORPORATION
CASH AND INVESTMENTS GRAPH
September 30, 2013**

Total Cash & Investments - \$2,201,228

Checking Account
28.3%



Local Agency
Investment Fund
71.7%

**CITY OF MONTCLAIR
HOUSING CORPORATION
WARRANT REGISTER**

FOR THE MONTH ENDING

September 30, 2013

City of Montclair
Final Warrant Register
Council Date 10/21/13
Regular Warrants
Checking Account: MHC

<u>Warrants</u>	<u>ACH Transfers</u>	<u>Voided Checks</u>	<u>US Bank transfers</u>	<u>Totals</u>
37,704.79	0.00	0.00	39,058.13	76,762.92

September 2013 Total

76,762.92

US Bank transfers:

Reimburse City for 3 August payrolls

39,058.13

Vice Chairman Ruh

CITY OF MONTCLAIR
FINAL WARRANT REGISTER
COUNCIL DATE: 10/21/13
REGULAR WARRANTS
CHECKING ACCOUNT: MRC

Fund
3001

Description
General Fund

Amount
37,704.79

Report Total:

37,704.79

Accounts Payable Voucher Register By Vendor Number

User: mpiotrowski
Printed: 10/10/2013 - 3:48 PM



Voucher	Vendor No/Name	Account Number	Description	Inv No	Inv Date	PO	Pmt Date	Amount	Check
004099	Buch002 Buchbinder Maintenance, Inc.	3001-4330-56170-400	9815 Central-Complete repairs	090413-A	09/04/2013		09/12/2013	1,802.08	4099
						Voucher: 004099		1,802.08	
004100	Land012 Landscape Maintenance Unlimite	3001-4330-56100-400	MHC-all properties Aug 2013	Sept 2013	09/03/2013		09/12/2013	4,685.00	4100
						Voucher: 004100		4,685.00	
004101	Sout018 Southern California Edison Co	3001-4330-56100-400	10380 Pradera 080813-090913	2185722790	09/30/2013		09/12/2013	44.41	4101
004101	Sout018 Southern California Edison Co	3001-4330-56100-400	10390 Pradera 080813-090913	2185722824	09/10/2013		09/12/2013	31.75	4101
004101	Sout018 Southern California Edison Co	3001-4330-56100-400	10410 Amherst 080813-090913	2315792325	09/10/2013		09/12/2013	79.56	4101
004101	Sout018 Southern California Edison Co	3001-4330-56100-400	5444 Palo Verde 071213-081213	2337387070	08/30/2013		09/12/2013	1.90	4101
						Voucher: 004101		157.62	
004102	TKRP001 T.K.R. Plumbing	3001-4330-56100-400	9815 Central-gas valve, vent for dyer	5252-2	08/26/2013		09/12/2013	220.50	4102
						Voucher: 004102		220.50	
004103	Buch002 Buchbinder Maintenance, Inc.	3001-4330-56170-400	4820 Canoga #G Kitchen re-model	091713-A	09/17/2013		09/26/2013	6,682.87	4103
004103	Buch002 Buchbinder Maintenance, Inc.	3001-4330-56170-400	4820 Canoga #G Bathroom re-model	09213-A	09/17/2013		09/26/2013	3,150.44	4103
						Voucher: 004103		9,833.31	

Voucher	Vendor No/Name	Account Number	Description	Inv No	Inv Date	PO	Pmt Date	Amount	Check
004104	Fulm001	3001-4330-56170-400	5444 Palo Verde Agmt #13-34 Pmt #3	Pmt No 3	09/26/2013		09/26/2013	13,000.50	4104
	Fulmin Electrical Corp.								
004105	Grec003	3001-4330-56170-400	4820 Canoga #G 3 wall panel	4820 Canoga	09/21/2013		09/26/2013	1,450.00	4105
	Grecian Marble-Onyx								
004106	hele001	3001-4330-56100-400	Canoga - October 2013	Oct 2013	09/26/2013		09/26/2013	243.35	4106
	Helena Gardens Owners Associat								
004106	hele001	3001-4330-56100-400	4797 Canoga - October 2013	Oct 2013	09/26/2013		09/26/2013	109.95	4106
	Helena Gardens Owners Associat								
004107	Mont002	3001-4330-56100-400	9815 Central 070113-083113	005254 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	5290 Orchard 070113-083113	005941 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	10087 Central 070113-083113	008156 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	10079 Central 070113-083113	008157 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9761 Central 070113-083113	012565 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9751 Central 070113-083113	012567 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9741 Central 070113-083113	012584 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9945 Central 070113-083113	013220 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	5225 Palo Verde 070113-083113	013553 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9448 Carrillo 070113-083113	014651 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9963 Central 070113-083113	017666 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9644 Central 070113-083113	017746 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								
004107	Mont002	3001-4330-56100-400	9010 Fremont 070113-083113	045202 0913	09/04/2013		09/26/2013	91.56	4107
	City of Montclair								

Voucher	Vendor No/Name	Account Number	Description	Inv No	Inv Date	PO	Pmt Date	Amount	Check
004108	mont043	3001-4330-56100-400	10380 Pradera - October 2013	Oct 2013	09/26/2013		09/26/2013	50.00	4108
	Montclair Meadows Owners Assoc							1,190.28	
004108	mont043	3001-4330-56100-400	10390 Pradera - October 2013	Oct 2013	09/26/2013		09/26/2013	50.00	4108
	Montclair Meadows Owners Assoc								
004108	mont043	3001-4330-56100-400	10333 Pradera - October 2013	Oct 2013	09/26/2013		09/26/2013	50.00	4108
	Montclair Meadows Owners Assoc								
004109	Mont074	3001-4330-56100-400	5444 Palo Verde 070913-090513	01101801 0913	09/05/2013		09/26/2013	44.96	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9448 Carrillo 070913-090513	01113202 0913	09/05/2013		09/26/2013	117.52	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	5225 Palo Verde 070913-090513	01305203 0913	09/05/2013		09/26/2013	237.37	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9644 Central 070913-090513	01307103 0913	09/05/2013		09/26/2013	197.64	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9815 Central 071313-091013	03213204 0913	09/10/2013		09/26/2013	227.67	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9761 Central 071313-091013	03214211 0913	09/10/2013		09/26/2013	138.36	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9751 Central 071313-091013	03214408 0913	09/10/2013		09/26/2013	222.97	4109
	Monte Vista Water District								
004109	Mont074	3001-4330-56100-400	9741 Central 071313-091013	03214608 0913	09/10/2013		09/26/2013	144.73	4109
	Monte Vista Water District								
004110	Sout018	3001-4330-56100-400	4811 Canoga Gate 080913-091013	2024259988 0913	09/11/2013		09/26/2013	27.25	4110
	Southern California Edison Co								
004110	Sout018	3001-4330-56100-400	4811 Canoga 080913-091013	2038187969 0913	09/11/2013		09/26/2013	282.32	4110
	Southern California Edison Co								
004110	Sout018	3001-4330-56100-400	4811 Canoga 080913-091013	2038188173 0913	09/11/2013		09/26/2013	314.48	4110
	Southern California Edison Co								
004110	Sout018	3001-4330-56100-400	10330 Amherst 080913-091013	2315959668 0913	09/11/2013		09/26/2013	39.73	4110
	Southern California Edison Co								
004110	Sout018	3001-4330-56100-400	10380 Amherst 080913-091013	2315959668 0913	09/11/2013		09/26/2013	41.80	4110
	Southern California Edison Co								
								705.58	

Voucher	Vendor No/Name	Account Number	Description	Inv No	Inv Date	PO	Pmt Date	Amount	Check
004111	sout021	3001-4330-56100-400	4811 Canoga 081213-091113	15782395006	09/13/2013		09/26/2013	157.49	4111
	Southern California Gas Co								
004111	sout021	3001-4330-56100-400	4820 Canoga 081213-091113	18932395009	09/13/2013		09/26/2013	146.09	4111
	Southern California Gas Co								
004111	sout021	3001-4330-56100-400	10390 Amherst 081213-091113	19572389484	09/13/2013		09/26/2013	21.82	4111
	Southern California Gas Co								
							Voucher: 004111	325.40	
004112	TKRP001	3001-4330-56100-400	5444 Palo Verde - Gas line (kitchen)	5263	09/10/2013		09/26/2013	550.00	4112
	T.K.R. Plumbing								
004112	TKRP001	3001-4330-56170-400	4820 Canoga #G - tub, toilet	5264	09/10/2013		09/26/2013	1,950.00	4112
	T.K.R. Plumbing								
							Voucher: 004112	2,500.00	
							Report Total:	37,704.79	

Book Transfer Daily Activity Detail

CITY OF MONTCLAIR

SinglePoint

Reported Activity From 09/10/2013 To 09/11/2013

Printed on 09/10/2013 at 8:59 AM PDT



Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/10/2013	\$100,000.00	153499275805	153499275821	Completed

Debit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Debit Account Type DDA
 Credit Account Name MONTCLAIR HOUSING CORPORATION
 Credit Account Type DDA
 Template Name
 Memo additional transfer to cover US Bank account until Wells Fargo account is closed
 Initiate Date 09/10/2013
 Initiate Time 10:59AM CDT
 Initiated By PIOTROWSKI
 Completed Date 09/10/2013
 Completed Time 10:59AM CDT

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/11/2013	\$.02	153499275821	153499275805	Scheduled

Debit Account Name MONTCLAIR HOUSING CORPORATION
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for correction to 7/18/13 payroll reimbursement
 Initiate Date 09/10/2013
 Initiate Time 10:59AM CDT
 Initiated By PIOTROWSKI

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/11/2013	\$10,866.46	153499275821	153499275805	Scheduled

Debit Account Name MONTCLAIR HOUSING CORPORATION
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for 8/29/13 payroll
 Initiate Date 09/10/2013
 Initiate Time 10:59AM CDT
 Initiated By PIOTROWSKI

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/11/2013	\$16,736.60	153499275821	153499275805	Scheduled

Debit Account Name MONTCLAIR HOUSING CORPORATION
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for 8/15/13 payroll
 Initiate Date 09/10/2013
 Initiate Time 10:59AM CDT
 Initiated By PIOTROWSKI

Effective Date	Amount	From: Debit Account Number	To: Credit Account Number	Status
09/11/2013	\$11,455.05	153499275821	153499275805	Scheduled

Debit Account Name MONTCLAIR HOUSING CORPORATION
 Debit Account Type DDA
 Credit Account Name CITY OF MONTCLAIR GENERAL ACCOUNT
 Credit Account Type DDA
 Template Name
 Memo Reimburse City for 8/1/13 payroll
 Initiate Date 09/10/2013
 Initiate Time 10:59AM CDT
 Initiated By PIOTROWSKI

**CITY OF MONTCLAIR
HOUSING AUTHORITY
TREASURER'S REPORT**

FOR THE MONTH ENDING

September 30, 2013

TABLE OF CONTENTS

SCHEDULE 1 - STATEMENT OF CASH AND INVESTMENTS

CASH AND INVESTMENTS GRAPH

Schedule 1

CITY OF MONTCLAIR
HOUSING AUTHORITY
STATEMENT OF CASH AND INVESTMENTS
September 30, 2013

	<u>Interest Rate</u>	<u>Amount</u>
Checking Account		
US Bank		496,155.90
Investments		
LAIF	\$	0.00
TOTAL CASH & INVESTMENTS	\$	<u>496,155.90</u>

NOTE:

Pursuant to the Authority's Investment Policy, all moneys are invested in banks, the Local Agency Investment Fund, and in securities with maturities of no greater than three years.

The Authority has sufficient funds available to meet expenditures during the six-month period ending March 31, 2014.

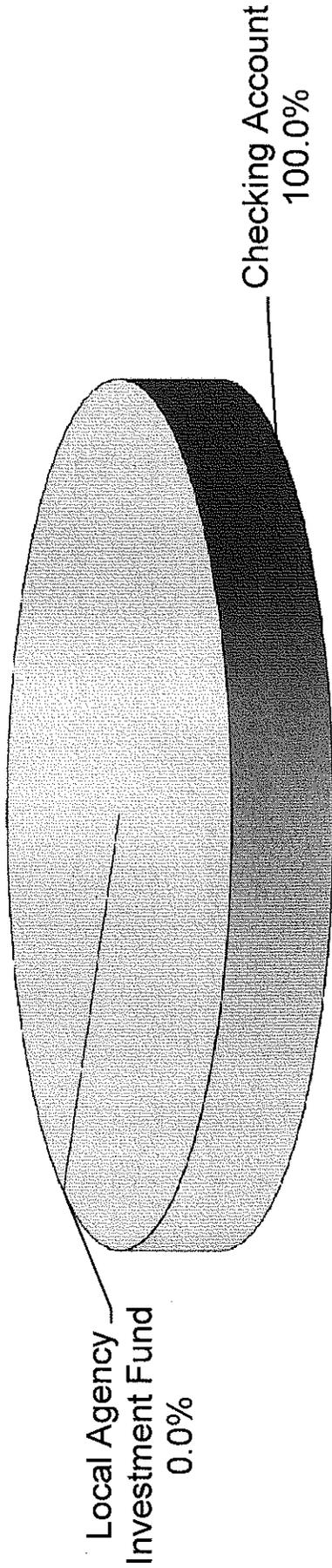
During September 2013, the Authority was in compliance with the internal control procedures set forth in its Investment Policy.



Michael Piotrowski
Finance Supervisor

**CITY OF MONTCLAIR
HOUSING AUTHORITY
CASH AND INVESTMENTS GRAPH
September 30, 2013**

Total Cash & Investments - \$496,156



**CITY OF MONTCLAIR
HOUSING AUTHORITY
WARRANT REGISTER**

FOR THE MONTH ENDING

September 30, 2013

City of Montclair
Final Warrant Register
Council Date 10/21/13
Regular Warrants
Checking Account: MHA

<u>Warrants</u>	<u>Voided Checks</u>	<u>US Bank transfers - out.</u>	<u>Totals</u>
0.00	0.00	0.00	0.00

September 2013 Total 0.00

No payables activity this period

Vice Chairman Ruh