



CITY OF MONTCLAIR

Montclair Civic Center
5111 Benito Street
Montclair, CA 91763

May 16, 2013

TO: Honorable Mayor and City Council

FROM: Edward C. Starr, City Manager

SUBJECT: CITY MANAGER'S WEEKLY REPORT: May 10-16, 2013

➤ **CITY MANAGER/ADMINISTRATIVE SERVICES DEPARTMENTS**

- Mayor Eaton is declaring "Casual Summer 2013" effective Monday, May 20 through Thursday, September 26 for administrative office personnel. During "Casual Summer," employees not required to wear work uniforms may don casual business attire during normal work hours. Employees should exercise proper judgment by wearing business appropriate attire for meetings and other functions, as mandated or suggested by the occasion.

Casual Business Attire Policy: Casual business attire is exactly what the name suggests: relaxed dress wear that is tasteful and appropriate for the office environment. Except as may be required by work-related requirements and responsibilities, inappropriate clothing includes, but is not limited to, beach/athletic-wear; denim-wear (except on "Denim Thursday"); athletic/flip-flop style shoes; string-strap, strapless, or sleeveless tops; un-tucked shirt tails, except when the shirt bottom is squared-off or is otherwise designed to be worn un-tucked; tops, blouses, shirts, sweaters, jackets, coats, headwear, other visible clothing items or ornamentation that display any unapproved and/or inappropriate or prohibited statements and/or advertisements of products and/or other organizations or business entities; excessively short dresses/skirts; shorts for men and/or women; women's leggings; excessively baggy clothing of any type or style; inappropriate headwear and/or ornamentation, and clothing of any style or type suggestive of a counter-culture lifestyle. Body tattoos, brandings, and/or other permanently or temporarily applied body markings that do not have a medical or restorative purpose shall be masked or covered by clothing during work hours.

Supervisors may suspend the casual attire privilege for any employee in violation of, or exercising inappropriate judgment related to the above casual attire policy. Consistent violations of the casual attire policy may result in termination of the program on either a department or organization-wide basis.

Individual departments may determine the appropriateness of continuing a business attire only policy during the "Casual Summer" period.

Department Heads may also allow for a minimum number of City-sponsored event days, or other significant event-related days for preapproved "relaxed wear" (e.g., logo t-shirts to promote a City-related event or other special activity).

➤ **COMMUNITY DEVELOPMENT DEPARTMENT**

- The Community Action Committee will hold its annual Memorial Day Program on Monday, May 27 at 6 p.m. in the Memorial Garden, located adjacent to City Hall. The program will include the dedication of eight new plaques on our Veteran's Memorial, which pays tribute to deceased Montclair veterans from all branches of service whose families have purchased plaques. Also included will be a presentation of colors by the Montclair High School ROTC, patriotic music performed by the Montclair Walker's Choral Group, refreshments, and readings.
- Summer is almost here! Join us at Alma Hofman Park on Saturday, May 25 from 10 a.m. to 1 p.m. for the 2013 summer season opening of the Splash Pad and summer programs kickoff. The free event will begin promptly at 10 a.m. and will also feature an inflatable water slide for kids (swimwear required). A hot dog lunch-combo will be available for \$3, plus community members will have the opportunity to learn more about our summer youth programs, register for programs, and meet the summer programs staff. There will be free, one per family, \$15 discount coupons available for Montclair Summer Day Camp and the Summer Day Program.

For additional program information, call (909) 625-9479.

- Mark your calendars for the City's inaugural Country Fair Jamboree, to be held on Saturday, June 1 from 11 a.m. to 5 p.m. at Alma Hofman Park. Attractions will include kids' carnival rides and games, a giant Ferris wheel, a fiberglass slide for adults and kids, a DJ, a popular local country band, pony rides, a petting zoo, a BMX demonstration, a skateboarding competition, food vendors (including Tommy's Burgers), contests for all ages, community organizations, and much more.

Employees interested in volunteering at the event should call Junior Intern Jetske Wauran at Ext. 457 or jwauran@cityofmontclair.org.

➤ **POLICE DEPARTMENT**

- On Saturday, May 11, Detectives Steve Griffin and Mike Zerr and Investigator Eric Rivera participated in a "Saturation Gang Detail" sponsored by the City of Pomona's Gang Violence Suppression Unit. This operation targeted gang hot spots and included compliance checks on parolees and probationers with Pomona gang affiliations. A total of 26 arrests were made—17 felonies and 9 misdemeanors; 14 were narcotics related (17.19g of various narcotics were confiscated); and 3 firearms were recovered.

With a zero tolerance approach, the two-day saturation enforcement operation resulted in 50 arrests. This very successful detail was made possible by the collective efforts of Chino, Claremont, Colton, Fontana, La Verne, Montclair, Pomona, and Rialto Police Departments.

- Police Officers and Department employees were recognized at the Montclair Chamber of Commerce's Annual Recognition and Appreciation luncheon held yesterday at Dolce Café & Bakery.

Officer Dave Taylor, the 2012 Officer of the Year, and Officer Amanda Holloway, the Annual Achievement Award recipient, received certificates of recognition from Mayor Paul Eaton and County Supervisor Gary Ovitt.

Our thanks go to the Chamber of Commerce for coordinating this annual event.

- This week, Chief Keith Jones was recognized as a Patriotic Employer by the Office of the Secretary of Defense for supporting employee participation in America's National Guard and Reserve Force.

Chief Jones was nominated for this award by Officer Kristofer Kelley, who is a Sergeant First Class in an Army Reserve Military Police unit. He is currently serving a one-year military commitment and will be deployed overseas this June. Once his military commitment is complete next May, Kristofer will return to the City of Montclair as a Police Officer.

- Chief Keith Jones spoke on Tuesday to a class of second grade students at Lehigh Elementary School's College and Career Day. Chief Jones shared with the students how his college education helped him to reach his career goals.

The leaders at Lehigh Elementary School are focusing on educating the whole child to exemplary levels of academic and social achievement.

- On Tuesday, the Inland Empire Chapter 67 of the International Footprint Association hosted its annual Blue Ribbon Breakfast at Immanuel Baptist Church in Highland. This event kicks off National Police Week and is held to honor the men and women in law enforcement. At the breakfast, law enforcement agencies' Officers of the Year were also recognized.

At the May 6 City Council meeting, Mayor Paul Eaton proclaimed the week of May 13, 2013, as "Blue Ribbon Week" in the City of Montclair in recognition and support of all peace officers and law enforcement agencies.

The Department sent eight sworn officers to the breakfast.

➤ ***FIRE DEPARTMENT***

- On May 10, the Fire Department received some very exciting news! The Federal Emergency Management Agency (FEMA) notified the Department its application for the Fiscal Year 2012 Assistance to Firefighters Grant (AFG) was approved with a total award amount of \$412,720. This award amount includes the costs to purchase a new fire engine/pumper; additional equipment such as ladders, hoses, and nozzles; personnel costs and travel expenses related to the scope of work for the project; and taxes.

The purpose of the AFG Program is to enhance, through financial assistance, the safety of the public and firefighters regarding fire and fire-related hazards. The fire engine/pumper and equipment that will be purchased with these grant funds will assist the Fire Department in fulfilling its mission statement, which is to provide the community with professional, courteous, and proficient service; to protect life, property, and the environment; and to create a safe environment in which to live and work.

- On Tuesday, the Fire Department bid farewell to its Receptionist/Office Specialist, Alexandra Roldan. Alexandra recently accepted a position with the Los Angeles Police Department and will begin the Police Academy on May 20.

Alexandra began her service with the City in January 2007 as a Learning Leader for the After School Program. In November 2009, she came to work at the Fire Department where she was a valued member of the administrative support staff.

We congratulate Alexandra and wish her the very best in her law enforcement career!

➤ ***PUBLIC WORKS DEPARTMENT***

- There are no items to report this week.

➤ **SUCCESSOR REDEVELOPMENT AGENCY/MONTCLAIR HOUSING CORPORATION**

- Those people financing auto purchases are increasingly moving towards longer term loans in search of lower monthly payments, according to the online periodical *Autonews.com*.

The average term on a new vehicle loan has reached a record 65 months in the fourth quarter of 2012, up from 63 months a year earlier. Loans of 73 to 84 months showed the biggest increase as a percent of retail auto loans. *Power Information Network* reports auto loans of 72 months or longer now account for 30.4 percent of new-vehicle volume.

Analysts say long-term vehicle loans have pluses and minuses for auto retailers and lenders. On the plus side, lower payments allow customers to achieve payments that fit into their household budgets. Lower payments encourage higher vehicle sales, and longer term loans offset a general decline in manufacturer incentives. On the minus side, longer term loans are a concern because late in the loan, customers are more likely to have a greater amount to pay off on their old loan when they are ready to trade in. That can put a long-term loan holder into a negative equity position, owing more on the trade-in than the vehicle is worth. Along the same lines, a longer term loan represents a greater risk for the lenders as well. If a customer defaults, the severity of the loss increases depending on how much the customer owes compared to the value of the vehicle.

J. D. Powers reports there are a couple of factors that lower the potential negative impact of longer term loans. First, interest rates are now low. That lowers the penalty in interest paid for choosing a long-term loan. In addition, used vehicle values are still high by historical standards. That helps offset the likelihood of negative equity.

Data shows the average amount financed on a new vehicle in the fourth quarter of 2012 was \$26,691. The average interest rate on new vehicle purchases was 4.2 percent. Plugging those numbers into an auto loan calculator, the monthly payment on a 60-month loan would be \$494 per month, and the monthly payment for a 72-month loan would be \$420 per month.

ECS:spa

"The man who can drive himself further once the effort gets painful is the man who will win."

~ Roger Bannister

MAY 2013



16	Public Works Committee Meeting City Hall Conference Room	2:00 p.m.
20	Code Enforcement Committee Meeting - Canceled	
20	City Council Meeting Council Chambers	7:00 p.m.
27	Memorial Day – City Hall Closed	
27	Memorial Day Program Civic Center Memorial Garden	6:00 p.m.
28	Planning Commission Meeting Council Chambers	7:00 p.m.
30	Retirement Celebration for Police Chief Keith Jones Montclair Senior Center	6:00 p.m.