

MINUTES OF THE REGULAR JOINT MEETING OF  
THE MONTCLAIR CITY COUNCIL AND SUCCESSOR  
AGENCY AND MONTCLAIR HOUSING CORPORATION  
BOARDS HELD ON MONDAY, NOVEMBER 19, 2012,  
AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS,  
5111 BENITO STREET, MONTCLAIR, CALIFORNIA

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I. CALL TO ORDER

Mayor/Chairman Eaton called the meeting to order at 7:00 p.m. and asked that everyone please silence their cell phones, pagers, and other electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

Council Member/Director Ruh gave the Invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Ruh led those assembled in the Pledge.

IV. ROLL CALL

Present: Mayor/Chairman Eaton; Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Paulitz, Dutrey, and Ruh; City Manager/Executive Director Starr; Deputy City Manager/Executive Director of Economic Development Staats; Director of Community Development Lustro; City Engineer Hudson; Finance Director Parker; City Attorney Robbins; Deputy City Clerk Smith

V. PRESENTATIONS - None

VI. PUBLIC COMMENT

- A. **Mr. Sergio Reyes**, 905 East Holt Boulevard, #28, Montclair, spoke as a representative of **Independencia Super League** and asked that the City provide park space for his soccer league to conduct its practices and games as promised one year ago.

Mayor Eaton asked City Manager Starr to respond to **Mr. Reyes'** request.

City Manager Starr advised that the City could certainly accommodate **Mr. Reyes'** request for park space for **Independencia Super**

**League** soccer games and activities. He asked Assistant Director of Human Services Richter to meet with **Mr. Reyes** to define the soccer league's needs and to report to City Manager Starr at the conclusion of the meeting.

**Mr. Reyes** thanked City Manager Starr and the City Council.

**VII. PUBLIC HEARINGS - None**

**VIII. CONSENT CALENDAR**

Council Member Paulitz requested that Item B-9 be removed from the Consent Calendar for comment.

Moved by Council Member/Director Dutrey, seconded by Mayor Pro Tem/Vice Chairperson Raft, and carried to approve the following Consent Items as presented:

**A. Approval of Minutes**

**1. Minutes of the Regular Joint Council/Successor Agency Board/MHC Board Meeting of October 15, 2012**

The City Council, City Council acting as successor to the Redevelopment Agency Board of Directors, and Montclair Housing Corporation Board of Directors approved the minutes of the October 15, 2012 regular joint meeting.

**B. Administrative Reports**

**1. Receiving and Filing of City Treasurer's Report**

The City Council received and filed the City Treasurer's Report for the month ending October 31, 2012.

**2. Approval of City Warrant Register and Payroll Documentation**

The City Council approved the City Warrant Register dated November 19, 2012, totaling \$661,838.27 and the Payroll Documentation dated October 21, 2012, amounting to \$596,341.02, with \$410,830.71 being the total cash disbursement.

**3. Receiving and Filing of Successor Agency Treasurer's Report**

The City Council acting as successor to the Redevelopment Agency Board received and filed the Agency Treasurer's Report for the month ending October 31, 2012.

**4. Approval of Successor Agency Warrant Register**

The City Council acting as successor to the Redevelopment Agency Board approved the Redevelopment Agency Warrant Register dated 10.01.12-10.31.12 in the amounts of \$2,168.54 for Project I; \$0.00 for Project II; \$61,107.19 for Project III; \$17,293.61 for Project IV; \$26,332.71 for Project V; \$0.00 for the Mission Boulevard Joint Redevelopment Project; and \$0.00 for the Recognized Obligation Retirement Funds.

**5. Receiving and Filing of MHC Treasurer's Report**

The MHC Board received and filed the MHC Treasurer's Report for the month ending October 31, 2012.

**6. Approval of MHC Warrant Register**

The MHC Board approved the MHC Warrant Register dated 10.01.12-10.31.12 in the amount of \$66,054.87.

**7. Setting a Public Hearing to Consider Adoption of a Finding of Categorical Exemption and a DeMinimis Finding of No Effect on Fish and Wildlife Associated With the Monte Vista Avenue Improvement Project**

The City Council set a public hearing for Monday, December 3, 2012, at 7:00 p.m. in the City Council Chambers to consider adoption of a finding of categorical exemption and a DeMinimis finding of no effect on fish and wildlife associated with the Monte Vista Avenue Improvement Project.

**8. Approval of Fiscal Year 2012-13 Recommendations for the Schedule of Community Benefits Funding**

The City Council approved the following recommendations for Fiscal Year 2012-13 Community Benefits Funding:

**FISCAL YEAR 2012-13 COMMUNITY BENEFITS ASSISTANCE PROGRAM FUNDING SCHEDULE**

<i>Program</i>	<i>FY 2012-13 Recommendations</i>
House of Ruth	\$ 1,500
Montclair Community Collaborative	1,000
Montclair Meals on Wheels	1,500
Pomona Valley Workshop	2,250
Project Sister	1,500
Visiting Nurse Association	<u>2,250</u>
<b>TOTAL</b>	<b><u>\$10,000</u></b>

**10. Authorizing City Engineer Michael C. Hudson to Sign Lot Line Adjustment No. 12-1 on Behalf of the City**

The City Council authorized City Engineer Michael C. Hudson to sign Lot Line Adjustment No. 12-1 on behalf of the City.

**11. Status Report on Emergency Contracting Procedures Related to Certain Repairs at Kingsley Park**

**Termination of the Emergency Action Authorized Under Resolution No. 12-2967**

**Approval of the Filing of a *Notice of Completion* for the Emergency Repairs**

The City Council took the following actions:

- (a) Received and filed the status report on emergency contracting procedures related to certain repairs at Kingsley Park.
- (b) Terminated the emergency action authorized under Resolution No. 12-2967.
- (c) Approved the filing of a *Notice of Completion* with the Office of the San Bernardino County Recorder for the emergency repairs.

**12. Declaring City Vehicles as Surplus and Authorizing Their Sale at Auction**

The City Council declared the following City vehicles as surplus and authorized their sale at auction:

<i>Year and Model</i>	<i>Vehicle Identification Number</i>	<i>Mileage</i>	<i>Estimated Sales Price</i>
1994 Chevrolet Caprice	1G1BN52P9RR156461	118,200	\$1,000
1995 Chevrolet Caprice	1G1BL52P1SR159690	107,161	\$1,000
1996 Dodge Intrepid	2B3HD56F5TH101813	106,983	\$1,000
2006 Ford Crown Victoria	2FAHP71W96X160007	117,490	\$ 500

**13. Receiving and Filing Alcoholic Beverage Permit Application - Arrow Hwy Liquor**

The City Council received and filed the Alcoholic Beverage application for transfer of a Type 21 - "Off-Sale General" license for Arrow Hwy Liquor, 5436 Arrow Highway, Suite E, Montclair, California, to allow the continued sale of beer, wine, and distilled spirits.

## C. Agreements

### 1. **Approval of *Agreement No. 12-98* With the City of Ontario Police Department for Participation in the "Avoid the 25" DUI Enforcement Program**

The City Council approved *Agreement No. 12-98* with the City of Ontario Police Department for Participation in the "Avoid the 25" DUI Enforcement Program.

### 2. **Approval of *Agreement No. 12-99* With L.D. King, Inc., for \$40,000 for Engineering and Design Services Related to the Monte Vista Avenue Street Widening Project**

**Authorizing City Manager to Amend Agreement Scope of Services as May Be Necessary for a Total increase Not to Exceed \$5,000**

The City Council took the following actions:

- (a) Approved *Agreement No. 12-99* with L.D. King, Inc., for \$40,000 for Engineering and design services related to the Monte Vista Avenue Street Widening Project.
- (b) Authorized the City Manager to amend the Agreement Scope of Services as may be necessary for a total increase not to exceed \$5,000.

### 3. **Approval of *Agreement No. 12-100* With The Planning Center to Provide Environmental Scan Services**

The City Council approved *Agreement No. 12-100* with The Planning Center to provide environmental scan services.

## D. Resolutions

### 1. **Adoption of Resolution No. 12-2966 Authorizing Placement of Liens on Certain Properties for Delinquent Sewer and Trash Charges**

The City Council adopted Resolution No. 12-2966 authorizing placement of liens on the 241 properties listed on Exhibit A attached to the Resolution for delinquent sewer and trash charges.

### 2. **Adoption of Resolution No. 12-2971 Superseding and Correcting Resolution No. 11-2905, Which Established an Appropriations Limit for Fiscal Year 2011-12 Pursuant to Article 13-B of the California Constitution and Section 7910 of the Government Code**

The City Council adopted Resolution No. 12-2971 superseding and correcting Resolution No. 11-2905, which established an appropriations limit for Fiscal Year 2011-12 pursuant to Article 13-B of the California Constitution and Section 7910 of the Government Code.

**3. Adoption of Resolution No. 12-2972 Rescinding Resolution No. 11-2902 Designating Restricted Parking on Public Streets and Alleys**

The City Council adopted Resolution No. 12-2972 rescinding Resolution No. 11-2902 designating restricted parking on public streets and alleys.

**4. Adoption of Resolution No. 12-2973 Adopting the Montclair Records Retention Schedule as the City of Montclair's Official Records Management Program**

The City Council took the following actions:

- (a) Adopted Resolution No. 12-2973 adopting the Montclair Records Retention Schedule as the City of Montclair's official records management program.
- (b) Authorized the City Clerk or Deputy City Clerk to manage the City's Records Retention Schedule.
- (c) Provided ongoing authority for the destruction of obsolete City records in accordance with federal and state laws and the Montclair Records Retention Schedule under the management of the City Clerk or Deputy City Clerk, without further action by the City Council.
- (d) Authorized a one-time written consent from the City Attorney, as required pursuant to Government Code Section 34090, for destruction of obsolete and unnecessary City records.

**IX. PULLED CONSENT CALENDAR ITEMS**

**B. Administrative Reports**

**9. Approval of Grant Deed Conveying Title of City-Owned Property on Central Avenue to Monte Vista Water District and Authorizing Mayor Eaton and Deputy City Clerk Smith to Sign the Grant Deed on Behalf of the City**

Council Member Paulitz noted being advised several months ago by late Planning Commissioner and **Monte Vista Water District (MVWD)** Board Vice President Maynard Lenhart that previous Montclair City Administrators failed to transfer the

deeds on certain properties to **MVWD**. In view of the four or five property transfers over the years between the City and **MVWD**, he asked "if they are now all cleared up."

City Engineer Hudson answered, "The City Council took action last month by entering into Agreement No. 12-96 with **MVWD** concerning the resolution of property issues at several locations. The locations are the old fire station site on the agenda this evening, a lot line adjustment at Moreno Vista Park, and transfer of ownership at Sunset Park. Over what I hope will be the next two months, we will have all outstanding issues resolved regarding having the City own the property it is occupying; and conversely, the properties that **MVWD** is occupying it will then own."

Council Member Paulitz inquired as follows:

- (a) Did the City lease or sell the property north of the Police facility to **MVWD** to drill a well?

City Engineer Hudson answered, "That was a sale that occurred prior to **MVWD** actually drilling the well. **MVWD** did a parcel map to split the single lot into two separate lots and acquired title to the well property north of what is the extension of Richton Street.

- (b) What is the disposition of the portion of park property used by **MVWD** for a reservoir?

City Engineer Hudson answered, "That is at Moreno Vista Park. **MVWD** drilled a well just north of its property line back in the 1990s, and the transfer of property will involve a lot line adjustment that will take our southerly property line and bend it around where the well is located so it would be part of the reservoir property. **MVWD** is also going to be granting the City an easement over the majority of the park that we now use for parking and access as well as some of the greenscape. **MVWD** owns the property in fee and will granting the City an easement for park purposes.

Council Member Paulitz noted there is still some work to do regarding disposition of these jointly used properties.

City Engineer Hudson answered, "Yes, these items were all covered in Agreement No. 12-96 approved last month. Over the next couple of months, we will be bringing back items as they are ready. The next item that the City Council will be asked to consider and approve will probably be the lot line adjustment. An item on the agenda tonight was granting authority to the City Engineer to sign the application for the lot

line adjustment, and the City Council will be asked to consider approving and the Mayor will be asked to sign accepting the lot line adjustment on behalf of the City.

Moved by Council Member Paulitz, seconded by Mayor Pro Tem Raft, and carried unanimously that the City Council approve a grant deed conveying title of City-owned property on Central Avenue to Monte Vista Water District and authorize Mayor Eaton and Deputy City Clerk Smith to sign the grant deed on behalf of the City.

## **X. RESPONSE**

### **A. Response to Council Inquiry Regarding the Scavenging of Recyclable Materials From Solid Waste Containers**

Council Member Dutrey stated that he would like the City Council to move forward with the following good recommendations contained in the report: direct staff to prepare a Montclair Municipal Code amendment related to recyclable commodity scavenging, develop educational materials including trash container decals informing residents about scavenging and precautionary measures to reduce scavenging, and design an effective Code Enforcement approach to address scavenging. He suggested staff develop an action plan for a pilot program in the neighborhood between Central and Fremont Avenues south of Howard Street and return it for City Council consideration at the beginning of March 2013.

City Manager Starr stated, "I believe we could proceed along those lines. We already have the Ordinance drafted; it will likely be presented to the City Council at the December 17, 2012 regular joint meeting. From there, we will proceed with all the recommended actions contained in the report as well as addressing your suggestion for a pilot program related to Code Enforcement activities."

Council Member Dutrey suggested two other neighborhoods be included in the pilot program.

It was the consensus of the City Council to receive and file the report and to have staff proceed with the recommended actions.

## **XI. COMMUNICATIONS**

### **A. City Attorney**

- 1. Closed Session Pursuant to Section 54957.6 of the Government Code Regarding Conference With Designated Labor Negotiator Edward C. Starr**

*Agency: City of Montclair*

*Employee Organizations: Management  
Montclair Fire Fighters Association  
Montclair Police Officers Association  
San Bernardino Public Employees Association*

City Attorney Robbins requested a Closed Session regarding the above matter.

2. City Attorney Robbins commented as follows:
  - (a) She congratulated Mayor Eaton on being the ninth recipient of the **James S. Thalman Memorial Public Service Award**.
  - (b) She congratulated Mayor Pro Tem Raft and Council Member Dutrey on their successful reelection to the Montclair City Council.

**B. City Manager/Executive Director**

1. City Manager Starr commented as follows:
  - (a) He likewise congratulated Mayor Eaton on his receipt of the **Thalman Award**, noting the citation write-up was quite excellent.

Mayor Eaton stated, "You did a good job. Thank you for the kind words; I appreciate that."

City Manager Starr noted Mayor Eaton has been a leader in this region since his appointment to the City Council and that prior to his appointment, he was a strong representative on both the Montclair Planning Commission and Community Action Committee. He stated, "Montclair as well as the rest of the region has benefited significantly from your leadership, so congratulations."

- (b) He told Mayor Pro Tem Raft and Council Member Dutrey, "It was a tough reelection campaign, but I think the voters spoke and they spoke loudly. The two of you were reelected to the City Council with an overwhelming majority vote of the electorate, and I think they recognized that this City Council has provided a continuing balance between the needs of the community and the needs of the employees and recognize what direction this agency needs to move forward on, particularly in recognition of the recession and meeting the demands of the community while again weighing the economic situation that we have been dealing with over the last five years. Congratulations to the both of you.

Congratulations to this entire City Council for your excellent leadership."

- (c) He noted he will not attend the December 3, 2012 regular joint meeting because he will be attending the **California Public Employers Labor Relations Association** annual training conference that week. He noted Deputy City Manager/Executive Director of Economic Development Staats will take his place at the meeting.
- (d) He wished everyone a "Happy Thanksgiving."

### C. Mayor/Chairman

1. Mayor/Chairman Eaton commented as follows:

- (a) He noted the **Metrolink Holiday Toy Express**, which arrived quite early this year, was a big success, adding that he has been promised it would arrive closer to Christmas next year. He asked Assistant Director of Human Services Richter if the toy drive was as successful as the turnout for the event.

Assistant Director of Human Services Richter answered, "Only about half as many toys were donated as in previous years."

- (b) He likewise congratulated Mayor Pro Tem Raft and Council Member Dutrey on their reelection to the City Council. He stated, "I look forward to working with you all for the next two years and beyond."
- (c) He wished everyone a great Thanksgiving.

### D. City Council/Successor Agency Board/MHC Board

1. Council Member/Director Ruh commented as follows:

- (a) He also congratulated Mayor Pro Tem Raft and Council Member Dutrey on their reelection to the City Council. He stated, "We have five individuals here. Each one of us represents one fifth of a vote. Not one of us can push a specific agenda item unless we receive support from the others on this Council. We have our moments when we may disagree; but I think you will find that we have far more unanimity as far as working things out, making sure that at the end of the day, the best interests of the residents of this City are taken care of and not the special interests of some other entity. I believe everybody here is looking at doing the best job they can for the City

of Montclair and not looking at 'which is the higher office or the next office I can run for.' You have seen that in many different candidates, especially in this last election season throughout Southern California and certainly throughout our region. I look forward to another two years of working together on so many of the issues that we find are important to us in this community."

- (b) He likewise congratulated Mayor Eaton on being honored with the **Thalman Award** for his service, noting he was unable to attend the **League of California Cities, Inland Empire Division** meeting that evening.
- (c) He noted during the last few weeks, there have been misconceptions about the City, especially in the area of development—that we do not have any development going on. He stated, "Those who may watch this City Council or read the agendas know that only a few weeks ago we approved the extension for **Hutton Development** that will be building the 129-unit Arrow Station residential development adjacent to the 385-unit Paseos mixed-use development in North Montclair. We also have the confidence of none other than **Mr. Ervin "Magic" Johnson Jr.** and his development group that will be building here in this City. [The group] is planning on, again, in the North Montclair area, building about 300 housing units. These will be loft-type housing; there may be some carriage units. The idea is to give it an urban feel in the middle of the suburbs for those individuals who choose to use the **Gold Line** as their means of transportation and live and shop near the transit station. These residents will also be close enough to the **Montclair Plaza** and other regional amenities, or they will be able to take the train or even drive to other destinations. It will give it very much of a downtown feel for those who say they want something more like downtown Pasadena. It will be along those lines. But development does not happen overnight. A developer simply does not come to the City and say, 'We got the approval'; and the next day sticks go up and you start to see things being built. Six months later, you see the development. Development takes time to happen because not only are they building this, they have to make sure of the financing and make sure they get the right tenant mix that is going to work for them and for their development. I think it is very positive that you have two well-known developers taking the opportunity to be here in Montclair. We did not have to solicit them—they solicited us. They wanted to be here. I think it is going to be positive

moving forward. The **Gold Line** is truly going to be an asset to the region, and I am glad to see we had the foresight years ago to develop the North Montclair Downtown Specific Plan to take advantage of that and to create a different type of feel in this City. Those of you who are familiar with some of the other areas that have developed along the **Metrolink** and the **Gold Line** will have an idea of what we are looking at here, and it is certainly exciting. For those who say there are no development opportunities, certainly there are; and we are out there doing that, pushing for that, and trying to develop a very different feel in that area without neglecting current residents in single-family neighborhoods.

"We also have **Cushman & Wakefield** managing the **Montclair Plaza** that has some very good ideas over the next year or two for the center. In many cases, the company is not at liberty to tell us everything that is planned for the **Montclair Plaza**. Quite often things are done very quietly in the commercial market to prevent clients being snatched away. Keep watching what is going on in our City Council agendas."

- (d) He noted Mayor Eaton and he attended the **2012 Metrolink Holiday Toy Express** last evening at the Montclair Transcenter with approximately 350 residents and their families. He noted it was "a wonderful display of light, color, and music" that the children just loved. He noted **Montclair Kiwanis** served hot chocolate and the Human Services Division served hot apple cider. He thanked the Police and Fire Departments, Human Services Division, and all staff who worked to make the event a success.
- (e) He cautioned that scam artists abound during the holidays and suggested donations only be made to well-known charitable organizations, such as Foothill Family Shelter, Goodwill, and the Salvation Army. He noted the Human Services Division will run its 27th Annual Holiday Food/Toy Basket Program this year. He also suggested giving to a family that you know needs some kindness and consideration this holiday season "because you will be rewarded."
- (f) He wished everyone "a peaceful and wonderful Thanksgiving. It is a time of faith and family. Be together, enjoy one another because it is the best part of this holiday."

2. Council Member/Director Dutrey commented as follows:
  - (a) He also congratulated Mayor Eaton on receiving the **Thalman Award**.
  - (b) He wished everyone a "Happy Thanksgiving" and asked that they think of the victims of Hurricane Sandy back east who are still struggling in the storm's aftermath.
  - (c) He thanked the voters who reelected him to the City Council for giving him an opportunity to serve them for another four years. He noted Mayor Pro Tem Raft's and his last election was in 2004 because they were fortunate to run uncontested in the 2008 election. He noted he enjoyed meeting and talking to residents while walking City neighborhoods during his reelection campaign. He stated that with the exception of one resident, everyone seems very happy with Montclair's services and programs.
  - (d) He recognized Police Sergeant Rob Pipersky, a Montclair resident and member of the Montclair Police Officers Association, who accompanied him every Sunday on his City walks.
  - (e) He noted he would review his plans and policies for the next four years at the December 3, 2012 regular joint meeting.
3. Mayor Pro Tem/Vice Chairperson Raft commented as follows:
  - (a) She likewise congratulated Mayor Eaton on receiving the **Thalman Award**, noting the award is given each year to honor those who work hard to advocate for local control and who have contributed to their communities. She stated, "It is a great honor to receive this award, and it is very well deserved by Paul—actually, I think it is overdue. I think he should have received it a long time ago."
  - (b) She wished everyone a happy, safe, and enjoyable Thanksgiving.
  - (c) She stated, "It was fun to talk to the residents while campaigning for reelection because I learned a lot about their concerns. The majority of the residents we talked to were very happy with Montclair; they have no complaints. We took note of those who did have complaints, and those will be addressed. It was nice to find out that most residents are really very happy living in Montclair. As one person said, 'If it's not broke, don't fix it.' I guess we are not broke!"

4. Council Member/Director Paulitz commented as follows:
- (a) He also congratulated Mayor Eaton on his receipt of the **Thalman Award**, named after the late Mayor of the **City of Chino Hills** who worked to incorporate the city in 1991 and dedicated his life to public service. He noted former City Manager **Lee McDougal** was honored with the award in 2007. He noted he was unfortunately unable to attend the meeting.
  - (b) He likewise congratulated Council Member Dutrey and Mayor Pro Tem Raft on their victorious reelection campaigns. He stated, "I felt all along that they were going to win. I helped them as much as I could. All the residents that I talked to—mainly seniors—indicated to me that they are satisfied and happy with the City Council. As I have reiterated several times here, what the residents of Montclair want is to gather together at events such as last night's **Metrolink Holiday Toy Express**. This type of gathering is what the community enjoys, and we have always provided these types of programs for the community.
  - (c) He read the following excerpt from an article entitled, "San Carlos Adopts Innovative Contracting Techniques to Maintain Service Levels," in the November 2012 edition of **Western City**, the monthly magazine of the **League of California Cities**:

*The City of San Carlos (population 28,407) is located on the San Francisco peninsula in the heart of Silicon Valley. Like many California cities, San Carlos has faced some serious budgetary challenges in recent years. The economic downturn meant that key revenues, including sales tax and investment income, declined and the formerly dependable year-to-year growth in property tax revenue ceased—but costs continued to grow.*

*The city resolved a \$3.5 million structural budget deficit and simultaneously increased services over an 18-month period. This was achieved through a mix of shared services, contract services, and becoming a recreation services provider.*

## **Police Department**

*Due to the unique nature of police services, the city focused on discussions with neighboring cities and the county. Two neighboring agencies, the San Mateo County Sheriff's Office and Redwood City, expressed interest in providing police services and submitted proposals. The City Council selected the County Sheriff to provide police services in San Carlos starting November 1, 2010.*

*"The transition from the city Police Department to the County Sheriff's Office was flawless," says City Manager Jeff Maltbie. "The Sheriff's Deputies are in town all the time. The city saved so much money that it allowed the City Council to add more police services."*

*Because the projected savings exceeded the city's \$2 million annual goal, San Carlos used the savings to add:*

- *A police substation at City Hall, with a Captain, a Sergeant, and an Administrative Secretary, to provide a local police presence in San Carlos;*
- *A traffic enforcement unit;*
- *A Sheriff's Athletic League for local youth; and*
- *A Resource Officer to serve as a liaison with the schools.*

## **Fire Department**

*Fire protection services in San Carlos had been provided through a Fire Department shared with another city. San Carlos retained a consulting firm to define future fire services, draft the Request for Proposals (RFP), and provide advice on selecting the future provider.*

*During the RFP process, the city evaluated more than 20 different services options. The City Council decided that reestablishing the San Carlos Fire Department, managed by*

*neighboring Redwood City, was the best option. This produced annual savings of approximately \$1 million initially and more than \$2.1 million projected for the 2012-13 fiscal year.*

*The new San Carlos Fire Department (SCFD) has matched the services of the former shared Department. SCFD also provides additional services in the areas of incident reporting, community events and involvement, and fire personnel training. In the coming year, a portion (\$100,000) of the savings from this approach is being used to purchase additional staff services from Redwood City and explore sharing staff at all levels between the two city Fire Departments.*

Council Member Paulitz stated that the City of San Carlos's decision to consolidate services indicates "that in this day and age, it sometimes pays to look around to see how to obtain the best services for your money."

Mayor Eaton thanked the Council and City Manager Starr for their best wishes on his receipt of the **Thalman Award**. He noted he had a pretty good idea that he would be receiving the award when he caught sight of his grandson out of the corner of his eye, who was sitting with his children and some of his other grandchildren!

#### **E. Committee Meeting Minutes**

##### **1. Minutes of Code Enforcement Committee Meeting of October 15, 2012**

The City Council received and filed the Code Enforcement Committee meeting minutes of October 15, 2012, for informational purposes.

##### **2. Minutes of Personnel Committee Meeting of October 15, 2012**

The City Council received and filed the Personnel Committee meeting minutes of October 15, 2012, for informational purposes.

##### **3. Minutes of Safety Committee Meeting of October 18, 2012**

The City Council received and filed the Safety Committee meeting minutes of October 18, 2012, for informational purposes.

**XII. ADJOURNMENT OF SUCCESSOR AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS OF DIRECTORS**

At 7:32 p.m., Chairman Eaton adjourned the Successor Agency and Montclair Housing Corporation Boards of Directors.

At 7:32 p.m., the City Council went into Closed Session regarding labor negotiations pursuant to Government Code Section 54957.6.

**XIII. CLOSED SESSION ANNOUNCEMENTS**

At 8:11 p.m., the City Council returned from Closed Session. Mayor Eaton announced the City Council met in Closed Session regarding labor negotiations, information was received and direction given to staff, and no further announcements would be made at this time.

**XIV. ADJOURNMENT OF CITY COUNCIL**

At 8:12 p.m., Mayor Eaton adjourned the City Council.

Submitted for City Council/Successor Agency Board/Montclair Housing Corporation Board approval,

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Yvonne L. Smith  
Deputy City Clerk