

MINUTES OF THE REGULAR JOINT MEETING OF THE
MONTCLAIR CITY COUNCIL AND REDEVELOPMENT
AGENCY AND MONTCLAIR HOUSING CORPORATION
BOARDS HELD ON MONDAY, OCTOBER 17, 2011,
AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS,
5111 BENITO STREET, MONTCLAIR, CALIFORNIA

I. CALL TO ORDER

Mayor/Chairman Eaton called the meeting to order at 7:00 p.m. and asked that everyone please silence their cell phones, pagers, and other electronic devices as a courtesy to others while the meeting is in session.

II. INVOCATION

Pastor Mike Bertelli, Our Lady of Lourdes Catholic Church, gave the Invocation.

III. PLEDGE OF ALLEGIANCE

Council Member/Director Paulitz led those assembled in the Pledge.

IV. ROLL CALL

Deputy City Clerk/Agency Secretary Smith noted for the record that Council Member/Director Ruh is not in attendance at the meeting.

Present: Mayor/Chairman Eaton; Mayor Pro Tem/Vice Chairperson Raft; Council Members/Directors Paulitz and Dutrey; City Manager/Executive Director Starr; Director of Redevelopment/Public Works Staats; Director of Community Development/Agency Planner Lustro; City/Agency Engineer Hudson; City Attorney/Agency Counsel Robbins; Deputy City Clerk/Agency Secretary Smith

Absent: Council Member/Director Ruh (excused)

V. PRESENTATIONS - None

VI. PUBLIC COMMENT

A. **Ms. Jennifer Nessler**, Field Representative, **Assembly Member Torres's District Office**, 13160 7th Street, Chino, announced the following activities:

1. *3rd Annual Thanksgiving Food Drive* - Food baskets to be distributed November 21 and 22, 2011; the goal is to fill 300 baskets with food needed for a happy and fulfilling Thanksgiving dinner; call (909) 902-9606 to donate or refer a needy family.
2. *Annual Toy Drive* - Toys will be collected beginning in early November through December 20, 2011, in support of **Yellow Ribbon America** and local charities.

VII. PUBLIC HEARINGS - None

VIII. CONSENT CALENDAR

Moved by Council Member/Director Dutrey, seconded by Mayor Pro Tem/Vice Chairperson Raft, and carried to approve the following Consent Items as presented:

A. Approval of Minutes

1. Minutes of the Regular Joint Council/Agency Board/MHC Board Meeting of October 3, 2011

The City Council and Redevelopment Agency and Montclair Housing Corporation Boards of Directors approved the minutes of the October 3, 2011 regular joint meeting.

B. Administrative Reports

1. Receiving and Filing of City Treasurer's Report

The City Council received and filed the City Treasurer's Report for the month ending September 30, 2011.

2. Approval of City Warrant Register and Payroll Documentations

The City Council approved the City Warrant Register dated October 17, 2011, totaling \$1,623,377.40; the Payroll Documentation dated August 28, 2011, amounting to \$586,743.32, with \$426,483.89 being the total cash disbursement; and the Payroll Documentation dated September 11, 2011, amounting to \$596,277.43, with \$429,401.58 being the total cash disbursement.

3. Receiving and Filing of Agency Treasurer's Report

The Redevelopment Agency Board received and filed the Redevelopment Agency Treasurer's Report for the month ending September 30, 2011.

4. Approval of Agency Warrant Register

The Redevelopment Agency Board approved the Redevelopment Agency Warrant Register dated 9.01.11-9.30.11 in the amounts of \$5,469.76 for Project I; \$0.00 for Project II; \$2,184,678.89 for Project III; \$892,882.61 for Project IV; \$721,856.14 for Project V; and \$295,430.81 for the Mission Boulevard Joint Redevelopment Project.

5. Receiving and Filing of MHC Treasurer's Report

The MHC Board received and filed the MHC Treasurer's Report for the month ending September 30, 2011.

6. Approval of MHC Warrant Register

The MHC Board approved the MHC Warrant Register dated 9.01.11-9.30.11 in the amount of \$49,323.74.

7. Authorization to Purchase Educational Materials to Teach Children the Proper Use of the 9-1-1 Emergency Telephone System

The City Council authorized the purchase of educational materials to teach children the proper use of the 9-1-1 emergency telephone system.

8. Approval of the 2011 Accounts Receivable Write-Off Schedule as the Schedule of Uncollectible Accounts

The City Council took the following actions:

- (a) Approved the 2011 Accounts Receivable Write-Off Schedule as the schedule of uncollectible accounts.

- (b) Authorized the Administrative Services Department to reduce the General Accounts Receivable account and the Allowance for Doubtful Accounts account by \$28,623.35.

C. **Agreements** - None

D. **Resolutions**

- 1. **Adoption of Resolution No. 11-18, a Resolution of the City of Montclair Redevelopment Agency Making a Finding that the Planning and Administrative Expenses Funded From the Low- to Moderate-Income Housing Fund are Necessary for the Production, Improvement, and Preservation of the Community's Supply of Low- to Moderate-Income Housing**

The Redevelopment Agency Board adopted Resolution No. 11-18, a Resolution of the City of Montclair Redevelopment Agency making a finding that the planning and administrative expenses funded from the Low- to Moderate-Income Housing Fund are necessary for the production, improvement, and preservation of the community's supply of low- to moderate-income housing.

IX. **PULLED CONSENT CALENDAR ITEMS** - None

X. **RESPONSE** - None

XI. **COMMUNICATIONS**

A. **City Attorney/Agency Counsel** - No comments

B. **City Manager/Executive Director**

- 1. City Manager/Executive Director Starr advised that **Mr. David Turch**, President/Chief Administrative Officer, and his associate **Mr. Jamie Jones, David Turch and Associates, Inc.**, will be facilitating the federal legislative update at the November 7, 2011 workshop.

C. **Mayor/Chairman**

- 1. Mayor/Chairman Eaton noted he and **Mrs. Eaton** had a wonderful time visiting their granddaughter and great grandchildren in North Carolina over the past two weeks.

D. **City Council/Agency Board**

- 1. Council Member Paulitz noted he enjoyed attending **Ms. Mary Potter's** 99th birthday celebration at the Senior Center last Wednesday, adding that they all had Mayor Eaton to thank for providing the ice cream for the sundaes.
- 2. Mayor Pro Tem/Vice Chairperson Raft noted her enjoyment in attending the Fire Department's annual Open House and pancake breakfast on Saturday and that Fire Chief Ament estimated attendance at approximately 400. She noted a magician performed at the event.
- 3. Council Member Dutrey commented as follows:
 - (a) He apologized for almost missing the workshop this evening because of a prior engagement in Rialto. He noted his review of the *Full Cost of Services Study* and that he will be pleased when the City begins to recuperate more of the actual costs for services provided to the public.

- (b) He expressed his appreciation of the **Mt. San Antonio College** volunteers, Montclair Fire Fighters Association, and Division Chiefs for pitching in to make the Open House a success.
- (c) He expressed his appreciation to the 26 employees who participated in the Emergency Operations Center section specific training on October 10, 2011, for taking the training seriously. He noted the importance of such training exercises in effectively preparing the City to protect against the loss of life and property in the event of a major disaster.

E. Committee Meeting Minutes

1. Minutes of Personnel Committee Meeting of October 3, 2011

The City Council received and filed the Personnel Committee meeting minutes of October 3, 2011, for informational purposes.

XII. COUNCIL/AGENCY WORKSHOP

A. Federal Legislative Update

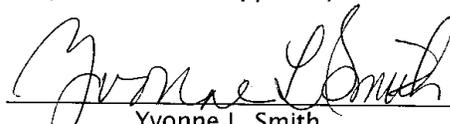
Moved by Council Member/Director Paulitz, seconded by Council Member/Director Dutrey, and carried to continue this item to an adjourned joint meeting on Monday, November 7, 2011, at 5:45 p.m. in the City Council Chambers.

XIII. ADJOURNMENT OF CITY COUNCIL AND REDEVELOPMENT AGENCY AND MONTCLAIR HOUSING CORPORATION BOARDS OF DIRECTORS

At 7:09 p.m., Mayor/Chairman Eaton adjourned the City Council and Redevelopment Agency Board of Directors to 5:45 p.m. on Monday, November 7, 2011, in the City Council Chambers.

At 7:09 p.m., Chairman Eaton adjourned the Montclair Housing Corporation Board of Directors.

Submitted for City Council/Redevelopment Agency Board/Montclair Housing Corporation Board approval,


Yvonne L. Smith
Deputy City Clerk