

**MONTCLAIR POLICE DEPARTMENT**  
4870 ARROW HIGHWAY  
MONTCLAIR, CA 91763  
(909)448-3600

**CITIZEN COMPLAINT FORM**

\_\_\_\_\_  
REPORTING PARTY

\_\_\_\_\_  
DATE/TIME FILED

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
ALTERNATE TELEPHONE

\_\_\_\_\_  
OFFICER/EMPLOYEE INVOLVED

\_\_\_\_\_  
DATE/TIME OF INCIDENT

\_\_\_\_\_  
LOCATION OF OCCURRENCE

\_\_\_\_\_  
WITNESS NAME

\_\_\_\_\_  
WITNESS TELEPHONE

\_\_\_\_\_  
WITNESS ADDRESS

SPECIFIC COMPLAINT OR ALLEGATION: \_\_\_\_\_  
\_\_\_\_\_

DETAILS OF INCIDENT: (ATTACH ADDITIONAL SHEETS IF NECESSARY) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
RECEIVED BY

\_\_\_\_\_  
DATE/TIME

\_\_\_\_\_  
COMPLAINANT SIGNATURE

COPY OF STATEMENT(S) RELEASED TO COMPLAINANT

\_\_\_\_\_  
DATE/TIME

\_\_\_\_\_  
BY

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS' COMPLAINTS. YOU HAVE A RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE YEARS.

IT IS AGAINST THE LAW TO MAKE A COMPLAINT THAT YOU KNOW TO BE FALSE. IF YOU MAKE A COMPLAINT AGAINST AN OFFICER KNOWING THAT IT IS FALSE, YOU CAN BE PROSECUTED ON A MISDEMEANOR CHARGE.

I have read and understood the above statement.

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COMPLAINANT